

**ADDENDUM NO. 1**

January 24, 2020

TO

PLANS, BID FORM, SPECIFICATIONS, CONTRACT AND BOND

FOR

**Puukapu Non-Potable Water System Operation and Maintenance Services**

Kamuela, South Kohala, Island of Hawaii

**IFB No.: IFB-20-HHL-013**

**ITEM NO. 1 Pre-bid Conference Minutes**

A Pre-bid conference was held at the Department of Hawaiian Home Lands, West Hawaii District Office at 64-754 Mamalahoa Highway, on January 23, 2020. The minutes from the meeting and the sign-in sheet are attached to **ADDENDUM NO. 1 (01-24-2020)**.

**Puukapu Non-Potable Water System**  
**Operation and Maintenance Services**  
**Kamuela, South Kohala, Island of Hawaii**

**Minutes for Pre-bid Conference**  
**9:00 a.m., Thursday, January 23, 2020**

**IFB No.: IFB-20-HHL-013**

The Pre-bid Conference was held at the Department of Hawaiian Home Lands (DHHL) West Hawaii District Office at 64-754 Mamalahoa Highway. Meeting commenced at 9:03 AM. (See Attachment 1, sign in sheet for members in attendance.)

Sara Okuda (DHHL) read through the Pre-bid Conference Agenda (See Attachment 2 for Pre-bid Conference Agenda.) Agenda included Introductions, Purpose, Scope of Work, Procurement reminders, Completion Schedule and Liquidated Damages, and Deadlines.

**Questions/Answers:**

- What triggers Liquidated Damages?
  - For this Operation and Maintenance contract, work is required weekly, monthly, and yearly. Should the Contract not perform this work as required, Liquidated damages can be assessed per day of periods determined to be not in compliance.
- Can water usage through DWS and customer use records be obtained?
  - At present time, DHHL is not monitoring consumption.
- How many backflow assemblies are existing?
  - There are currently 46 customers/backflow assemblies to maintain.
- Can Contractor provide a generator that will alternate with existing generator installed permanently onsite in an enclosure instead of purchasing a trailer-mounter spare diesel pump (Bid Item No. 2)?
  - Item No. 2 is a set Bid Price Contingent Item and will not vary between bidders. The Contractor awarded this contract may propose alternate to Bid Item No. 2 to be approved by DHHL, as DHHL deems necessary.
- What is the kW of the existing generator at Tank #2?
  - 36.3 kW
- Are the existing backflow Preventers installed in concrete?
  - Construction plan detail shows concrete thrust blocks at reducer/elbow.

PUUKAPU NON-POTABLE WATER SYSTEM OPERATION AND MAINTENANCE SERVICES  
PRE-BID CONFERENCE  
SIGN-IN SHEET

January 23, 2020 / 9:00 a.m., DHHL West Hawaii District Office

NAME	Organization	Phone	E-mail Address
1. Jeffrey Fujimoto	DHHL, Land Development Division	808-620-9274	<a href="mailto:jeffrey.y.fujimoto@hawaii.gov">jeffrey.y.fujimoto@hawaii.gov</a>
2. Sara Okuda	DHHL, Land Development Division	808-620-9273	<a href="mailto:sara.t.okuda@hawaii.gov">sara.t.okuda@hawaii.gov</a>
3. Karen Gast	SSFM, CM	808-264-8889	kgast@ssfm.com
4. Travis Gomes	Pural Water	808 960-2172	travis.gomes@puralwater.com
5. HAROLD HART	PURAL WATER	(808) 960-1648	harold.hart@puralwater.com
6. Michelle L. Laun	DHHL - WHDO	887-6053	michelle.l.laun@hawaii.gov
7. KEBERT YOSHIDA	DHHL LPO	620-9286	kebert.h.yoshida@hawaii.gov
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**Puukapu Non-Potable Water System**  
**Operation and Maintenance Services**  
**Kamuela, South Kohala, Island of Hawaii**  
**IFB-20-HHL-013**

Pre-bid Conference and Site Visit  
9:00 a.m., Thursday, January 23, 2020  
DHHL West Hawaii District Office  
64-754 Mamalahoa Highway

**1. Introductions**

Department of Hawaiian Home Lands

- Jeffrey Fujimoto, LDD Engineer VI
- James DuPont, DHHL West Hawaii District Supervisor
- Sara Okuda, LDD Engineer

**2. Purpose of Pre-Bid Conference**

- To provide potential bidders with a project overview and job site visit.
- To review procurement requirements and allow potential bidders to ask questions and obtain clarification on the bid documents. A written summary of this pre-bid conference will be issued to all plan holders as an Addendum.
- Requests for clarifications and any questions after this meeting shall be submitted in writing, emailed to [sara.t.okuda@hawaii.gov](mailto:sara.t.okuda@hawaii.gov) or mailed to 91-5420 Kapolei Parkway, Kapolei, HI 96707, no later than 2:00 pm, January 24, 2020. Responses to all questions received will be posted after 4:00 pm, January 24, 2020.

**3. Scope of Work**

Perform complete operation, maintenance, reporting, and repair services of the Puukapu Non-Potable Water System, including all pumps, water tanks, distribution water lines, water meters and valves, backflow prevention assemblies, telemetering and electrical systems, solar panel system, equipment security fencing, and appurtenances. Also install or store new water meters and backflow prevention assemblies, perform emergency call-outs, maintain vegetative growth at facilities, and address other water system needs.

**4. Procurement reminders**

- This project is not tax exempt. Your bid proposal must be inclusive of General Excise Tax.

- This project is subject to 103.55 HRS, Wages, Hours, and Working Conditions of Employees of Contractors Performing Services.
  - After offer is due and prior to award of the contract, the Department shall verify compliance with Sections 103D-310 and 103D-328 HRS via Hawaii Compliance Express (HCE) for the bidder and all subcontractors. Therefore, the bidder and all subcontractors are encouraged to register with HCE. Instructions for registration are at the HCE website: <http://vendors.ehawaii.gov>.
  - Failure by the bidder and/or any subcontractor to rectify a non-compliant status on HCE within ten business days of notification will be considered as sufficient for the disqualification of the bidder and rejection of its proposal.
5. Completion Schedule and Liquidated Damages
- Time of Performance: Three (3) Consecutive Years after the Notice to Proceed is issued.
  - Liquidated damages: \$250.00 per day.
6. Questions/Answers issued by Addenda
- All questions shall be in writing by 2:00 pm, January 24, 2020.
  - The answers to those questions will be answered via Addenda after 4:00 pm, January 24, 2020.
7. Deadlines
- See attached Submittals and Deadlines Table.
8. Questions and Answers

**Puukapu Non-Potable Water System**  
**Operation and Maintenance Services**  
**Kamuela, South Kohala, Island of Hawaii**  
**IFB-20-HHL-013**

**Submittals and Deadlines Table**

<b>SUBMITTAL</b>	<b>DEADLINE</b>
Questions due to: <ul style="list-style-type: none"><li>• <a href="mailto:sara.t.okuda@hawaii.gov">sara.t.okuda@hawaii.gov</a></li><li>• 91-5420 Kapolei Parkway Kapolei, HI 96707</li></ul>	2:00 pm, January 24, 2020
Responses to questions released after	4:00 pm, January 24, 2020
Final Addendum if needed	4:00 pm, January 30, 2020
Bid Opening <ul style="list-style-type: none"><li>• 91-5420 Kapolei Parkway Kapolei, HI 96707</li></ul>	10:00 am, February 7, 2020
Award of contract will be made to the lowest responsible and responsive “Total Sum Bid”, approximately two weeks following bid opening and after certification of the bid tabulation.	