

DEPARTMENT OF HAWAIIAN HOME LANDS
KAUMANA SUBDIVISION LOT IMPROVEMENTS
LOTS 3-C, 52 & 5-A 29
(Kilua Road / 78 Ieie Road / Lawai Road
KAUMANA, HILO, HAWAII
RFQ-20-LDD-016

Pre-bid Conference and Site Visit
9:00 a.m., Tuesday May 5, 2020

Call Conference Bridge at (808) 620-9901 enter 356282#

1. Introductions

Department of Hawaiian Home Lands

- Kelbert Yoshida, Project Manager
- Kehaulani Quartero, Labor Compliance
- Jeffrey Fujimoto, Branch Chief
- Nina Fisher, EHDO Manager
- Kristina Tolentino, EHDO
- Bruce Meyers, Okahara & Associates, Inc.

2. Purpose of Pre-Bid Conference

- To provide potential bidders with a project overview and job site visit.
- To review procurement requirements and allow potential bidders to ask questions and obtain clarification on the bid documents. A written summary of this pre-bid conference will be issued to all plan holders as an Addendum.
- Requests for clarifications and any questions after this meeting shall be submitted in writing and uploaded on HlePRO no later than 2:00 pm, May 11, 2020, responses to all questions received will be posted on HlePRO no later than 4:00 pm, May 14, 2020.

3. Scope of Work

This project consists of furnishing all labor, equipment, materials, supervision & permits to satisfactorily complete the lot improvements as shown on the drawings including installation of CRM wall with 4-foot chainlink fencing, water lateral, clearing, grading, topsoil and grassing.

Contractor shall provide their own utilities, restroom, safety plan, parking and signage as needed.

4. Procurement reminders

- This project is not tax exempt. Your bid proposal must be inclusive of General Excise Tax.

- This project is subject to Chapter 104 HRS, Wages & Hours of Employees on Public Works.
 - After offer is due and prior to award of the contract, the Department shall verify compliance with Sections 103D-310 and 103D-328 HRS via Hawaii Compliance Express (HCE) for the bidder and all subcontractors. Therefore, the bidder and all subcontractors are encouraged to register with HCE. Instructions for registration are at the HCE website: <http://vendors.ehawaii.gov>.
 - Failure by the bidder and/or any subcontractor to rectify a non-compliant status on HCE within ten business days of notification will be considered as sufficient for the disqualification of the bidder and rejection of its proposal.
5. **Completion Schedule and Liquidated Damages**
- Time to complete: 150 Calendar Days from Notice to Proceed
 - Liquidated damages: \$250.00 per day.
6. **Questions/Answers issued by Addenda**
- All questions shall be asked via HlePRO in writing by 2:00 pm May 11, 2020
 - The answers to those questions will be answered via HlePRO by 4:00 pm May 14, 2020
7. **Site visit conducted by Okahara and Associates (Bruce Meyers)**
- Meet at 29 Uhaloa Road. Limited street parking available.
 - Follow all “safe distancing” requirements due to pandemic.
8. **Questions and Answers:**
1. Is SQQ required at time of bid - no

9. Deadlines

- See attached Submittals and Deadlines Table.

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Submittals and Deadlines Table

SUBMITTAL	DEADLINE
Questions due on HlePRO	2:00 pm, May 11, 2020
Responses to questions released	4:00 pm, May 14, 2020
Final Addendum if needed	4:00 pm, May 14, 2020
Standard Qualification Questionnaire <ul style="list-style-type: none">● SQQ submittals are to be mailed-in to Kapolei office	Upon Request from Lowest Bidder
Bid Opening <ul style="list-style-type: none">● Bid offer form shall be uploaded on HlePRO	2:00 pm, May 22, 2020
Award of contract will be made to the lowest responsible and responsive "Total Sum Bid", approximately two weeks following bid opening and after certification of the bid tabulation.	
Provide work schedule within 10 days after Notice of Award	