



STATE OF HAWAII  
DEPARTMENT OF HAWAIIAN HOME LANDS  
91-5420 Kapolei Parkway,  
Kapolei, HI. 96707

# **Bidding and Contract Requirements**

FOR

**Pressure Testing and Chlorination of Waterlines  
in Maku'u**

**Keaau-Pahoa, Hawaii**

RFQ NO.: RFQ-22-LDD-003

September 2021



# REQUEST FOR QUOTES

(CHAPTER 103D, HRS)

## **Pressure Testing & Chlorination of Waterlines at Maku'u Subdivision**

**PARCEL ID: 151180480000**

**Kaluahine Street, Pahoa, Hawaii 96778**

**RFQ No.: RFQ-22-LDD-003**

Provide the labor, materials, and equipment for the pressure testing and chlorination of (red line) portions of existing 6" to 4" waterlines and laterals for conveyance over to Department of Water Supply. The parcel is located in the Maku'u Subdivision, Department of Hawaiian Home Lands (DHHL) located on Kaluahine Street, Ka Ohuwalu Drive and Kahokumaka Place in accordance with the construction documents and technical specifications, and in compliance with all applicable laws and regulations and other related work. Any damage caused by the Contractor shall be repaired at no cost to DHHL to the satisfaction of the Project Manager. The Contractor shall be responsible to restore any damaged areas back to the original condition or better. Labor wages shall comply with the current State of Hawaii wage rate schedule. Due to COVID-19 protocol and Hawaii State DOH guidelines, please practice safe distancing and wearing a face mask as required.

The Contractor shall include in his quote a contingency amount of \$5,000.00 for work due to unforeseen conditions and for additional work directed by DHHL. The unspent portion of the contingency shall be deducted from the contract amount.

A pre-bid meeting and site inspection is scheduled on **Thursday, September 9, 2021 at 9:00 a.m., HST**, at the intersection of Kaluahine Street and Ka Ohuwalu Drive in Maku'u. Attendance is recommended. Pre-Bid meeting minutes shall be posted on the HIEPro website.

### **General Scope of Work**

The Selected Contractor shall furnish all labor, equipment, materials and supervision to satisfactorily complete all work as described below and as shown on the attachment(s) provided.

1. Tone and verify underground utilities in the proposed areas for isolating lines and pressure testing. Exercise each valve before and after the pressure test.
2. Obtain permits for traffic control, road repairs and scheduling for planned outages. Coordinate all work with DWS inspector and notify DHHL. DHHL shall notify the Maku'u Farmers Association. Update schedule whenever deviations occur at least 24 hrs. in advance.
3. Sawcut and excavate points of pressure testing (if needed). Record all test results and isolate areas to identify sections with possible leaks. No open trenches shall be allowed when Contractor leaves site. Metal plates and proper signage shall be provided by the Contractor
4. Chlorination and flushing of lines shall be done after certification and approval by DWS following Water System Standards, State of Hawaii - 2002.
5. Final connections and restoration of roads shall be coordinated between COH and DHHL. Final Inspection shall be made with DWS for acceptance of the piping and appurtenances.

6. The contractor shall keep the site clean and neat at the end of each workday. Disposal of construction debris shall be contained or hauled to a proper landfill.
7. DHHL does not provide any security, storage of equipment shall be at Contractor's own risk.
8. The Contractor shall provide daily reports with photos of the work in progress along with Certified Payroll on a weekly basis.

### **General Excise Tax**

General excise tax shall be inclusive in the Contractor's bid, and shall be noted as a lump sum bid in the Bid Offer Form.

### **Additional Services**

#### **A. Repairs and Inspections for Leaks**

- All repairs to pipes, fitting or valves shall be with the approval of DHHL and DWS following Water System Standards, State of Hawaii 2002.
- All excavated areas shall be restored to original or better condition with approval by DHHL and DWS.
- Retesting of lines and repairs shall be coordinated with DWS Inspector.
- All excavated materials shall be disposed of in an approved landfill site.
- DHHL will make periodic inspections to verify work in progress for payment invoiced by the Contractor.
- The Contractor shall notify DHHL prior to any work being done not indicated on the contract documents
- All repairs and replacement of parts shall be recorded as Time and Material with proper invoices. Extra work shall come out of the contingency funds.

### **Terms of Contract**

The selected contractor shall enter into a contract for 60 calendar days subject to the availability of funds.

Required submittals prior to award: "Certificate of Vendor Compliance" found on this website: <http://vendors.ehawaii.gov/hce/splash/welcome.html> and a Certificate of Insurance for general liability insurance for \$2,000,000 combined single limit per occurrence and \$2,000,000 aggregate for bodily injury and property damage, and automobile insurance for \$1,000,000 each person and \$1,000,000 per accident and property damage of \$1,000,000 per accident or combined single limit of \$2,000,000. The State of Hawaii, the Department of Hawaiian Home Lands (DHHL), its elected and appointed officials, officers, and employees shall be named as additional insured parties for operations performed under this contract. The insurer shall notify DHHL in writing of any cancellation or change in provisions thirty (60) calendar days prior to the effective date of such cancellation or change. DHHL is a self-insured State agency. The Contractor's insurance shall be primary. Any insurance maintained by the State of Hawaii shall apply in excess of, and shall not contribute with, insurance provided by the Contractor.

**Bid Offers shall be electronically submitted via HiePRO no later than 2:00 p.m. on Thursday, September 23, 2021. The Bid Offer Form must also be included as an attachment when submitting your offer via HiePRO.** All offers shall be submitted as a lump sum amount including all applicable taxes and fees. Only offers submitted through HiePRO shall be considered for award. Award shall be based on the lowest qualified Total Base Offer Amount. Failure to submit the Bid Offer Form may be grounds for rejection of the Bid Offer. A performance and payment bond equal to one hundred per cent of the Total Base Offer Amount will be required if the Total Base Offer Amount exceeds \$50,000.

The work shall be completed within 60 consecutive calendar days after the Notice to Proceed is issued. The liquidated damages per calendar day for failure to complete the work on time shall be \$100.00 per calendar day. Upon completion, the Contractor shall clean-up the worksite of all materials, construction debris and rubbish as described.

Contact Personnel: Kelbert Yoshida (Project Manager)..... 620-9286



NOTE:

AREA OF EASEMENTS:

EASEMENT 1 for electrical purposes affecting Lot 2	= 15 Sq.Ft.	EASEMENT 15 for electrical purposes affecting Lot 37	= 15 Sq.Ft.	EASEMENT 29 for electrical purposes affecting Lot 101	= 15 Sq.Ft.
EASEMENT 2 for electrical purposes affecting Lot 4	= 15 Sq.Ft.	EASEMENT 16 for electrical purposes affecting Lot 46	= 15 Sq.Ft.	EASEMENT 30 for electrical purposes affecting Lot 102	= 15 Sq.Ft.
EASEMENT 3 for electrical purposes affecting Lot 6	= 15 Sq.Ft.	EASEMENT 17 for electrical purposes affecting Lot 45	= 15 Sq.Ft.	EASEMENT 31 for electrical purposes affecting Lot 124	= 15 Sq.Ft.
EASEMENT 4 for electrical purposes affecting Lot 24	= 15 Sq.Ft.	EASEMENT 18 for electrical purposes affecting Lot 57	= 15 Sq.Ft.	EASEMENT 32 for electrical purposes affecting Lot 125	= 15 Sq.Ft.
EASEMENT 5 for electrical purposes affecting Lot 25	= 15 Sq.Ft.	EASEMENT 19 for electrical purposes affecting Lot 58	= 15 Sq.Ft.	EASEMENT 33 for electrical purposes affecting Lot 126	= 15 Sq.Ft.
EASEMENT 6 for electrical purposes affecting Lot 26	= 15 Sq.Ft.	EASEMENT 20 for electrical purposes affecting Lot 60	= 15 Sq.Ft.	EASEMENT 34 for electrical purposes affecting Lot 127	= 15 Sq.Ft.
EASEMENT 7 for electrical purposes affecting Lot 15	= 15 Sq.Ft.	EASEMENT 21 for electrical purposes affecting Lot 61	= 15 Sq.Ft.	EASEMENT 35 for electrical purposes affecting Lot 127	= 366 Sq.Ft.
EASEMENT 8 for electrical purposes affecting Lot 26	= 15 Sq.Ft.	EASEMENT 22 for electrical purposes affecting Lot 62	= 15 Sq.Ft.	EASEMENT 36 for road widening purposes affecting Lot R-12	= 3,696 Ac.
EASEMENT 9 for electrical purposes affecting Lot 27	= 15 Sq.Ft.	EASEMENT 23 for electrical purposes affecting Lot 69	= 75 Sq.Ft.	EASEMENT 37 for electrical purposes affecting Lot 21	= 15 Sq.Ft.
EASEMENT 10 for electrical purposes affecting Lot 28	= 15 Sq.Ft.	EASEMENT 24 for electrical purposes affecting Lot 79	= 15 Sq.Ft.	EASEMENT 38 for electrical purposes affecting Lot 34	= 15 Sq.Ft.
EASEMENT 11 for electrical purposes affecting Lot 30	= 15 Sq.Ft.	EASEMENT 25 for electrical purposes affecting Lot 80	= 15 Sq.Ft.	EASEMENT 39 for electrical purposes affecting Lot 38	= 15 Sq.Ft.
EASEMENT 12 for electrical purposes affecting Lot 31	= 15 Sq.Ft.	EASEMENT 26 for electrical purposes affecting Lot 82	= 15 Sq.Ft.	EASEMENT 40 for electrical purposes affecting Lot 89	= 15 Sq.Ft.
EASEMENT 13 for electrical purposes affecting Lot 32	= 75 Sq.Ft.	EASEMENT 27 for electrical purposes affecting Lot 83	= 15 Sq.Ft.	EASEMENT 41 for electrical purposes affecting Lot 100	= 15 Sq.Ft.
EASEMENT 14 for electrical purposes affecting Lot 36	= 15 Sq.Ft.	EASEMENT 28 for electrical purposes affecting Lot 95	= 15 Sq.Ft.		


I hereby certify that the description of survey and map hereon has been examined and checked as to form and mathematical correctness but not on the ground and the same is approved in accordance with Sections 502-17, 18 and 19 of the Hawaii Revised Statutes.

Honolulu, Hawaii  
October 8, 1998

Randee M. Hawkins  
State Land Surveyor

State of Hawaii  
Office of  
Bureau of Conveyances  
Received this 12th day of  
October A.D. 1998 at 2:00 P.M.  
and filed in File No. 2228

Leahman  
acting Registrar of Conveyances



**ENGINEERS SURVEYORS HAWAII, INC.**  
 By: John S. Terada  
 Licensed Professional Surveyor  
 Certificate Number 5080

OWNER: Hawaiian Home Lands  
ADDRESS: 335 Merchant Street  
Honolulu, Hawaii 96813

# MAKU'U FARM LOTS

## UNIT 1

Being a portion of Hawaiian Home Land, Parcel A  
( C.S.F. NO. 11649 )

SUBDIVIDED INTO LOTS 1 TO 127, INCLUSIVE  
AND LOTS R-1 TO R-12, INCLUSIVE  
AND DESIGNATION OF EASEMENTS 1 TO 41, INCLUSIVE



STATE OF HAWAII  
DEPARTMENT OF HAWAIIAN HOME LANDS

BID OFFER FORM FOR

**PRESSURE TESTING and CHLORINATION of WATERLINES in MAKU'U**

**Keaau-Pahoa, Island of Hawaii**

**RFQ NO.: RFQ-22-LDD-003**

Chairman  
Hawaiian Homes Commission  
Department of Hawaiian Home Lands  
91-5420 Kapolei Parkway  
Kapolei, Hawaii 96707

The undersigned has carefully examined, read, and understands the terms and conditions in the Plans and Specifications, Special Conditions attached hereto, DHHL Construction General Conditions, and General Conditions specified in the Request for Quotes (RFQ) No. RFQ-22-LDD-003. The State of Hawaii's (State) Requisition and Purchase Order Form C-03, AG-008 103D General Conditions, are included by reference and made part hereof and available upon written request to the Procurement Officer. The undersigned hereby submits the following offer to perform the work as specified herein, all in accordance with the true intent and meaning thereof.

The undersigned understands and agrees that:

1. The State reserves the right to reject any and all offers and to waive any items that are defective when, in the State's opinion, such rejection or waiver will be in the best interest of the State. A solicitation may be rejected in whole or part when in the best interest of the State.
2. If awarded the contract, all services will be in accordance with Hawaii Revised Statutes (HRS) § 103-55.5.
3. In submitting this offer, the Offeror is not in violation of HRS Chapter 84, concerning prohibited State contracts.
4. By submitting this offer, the Offeror certifies that the offer was independently arrived at without collusion and the Offeror did not participate in any practices to restrict competition.
5. It is understood that the failure to receive any addendum shall not relieve the Offeror from any obligation under this RFQ.

Date: \_\_\_\_\_

The undersigned represents that it is: **(Check ☐ one only)**

- ☐ A **Hawaii business** incorporated or organized under the laws of the State of Hawaii; **OR**  
☐ A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, is or shall be registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division (DCCA-BREG) to do business in the State of Hawaii.

State of incorporation: \_\_\_\_\_

Offeror is:

☐ Sole Proprietor    ☐ Partnership    ☐ Corporation    ☐ Joint Venture    ☐ Other: \_\_\_\_\_

Federal ID No.: \_\_\_\_\_

Hawaii General Excise Tax ID No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Payment address (other than street address below)

\_\_\_\_\_  
(Street Address, City, State, Zip Code)

Business address

\_\_\_\_\_  
(Street Address, City, State, Zip Code)

Respectfully submitted:

\_\_\_\_\_  
Authorized (Original) Signature

\_\_\_\_\_  
Name and Title (Please Type or Print)

\*

\_\_\_\_\_  
**Exact Legal Name of Company (Offeror)**

\*If Offeror shown above is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed:

The following bid is hereby submitted for RFQ No.: RFQ-22-LDD-003, Pressure Testing and Chlorination of Waterlines in Maku'u, Keaau – Pahoa on the Island of Hawaii for the Department of Hawaiian Home Lands.

Item No.	Estimated Quantity	Description	Unit Price	TOTAL
1	L.S.	Permits and Fees for County Right-Of-Way		
2	L.S.	Mobilization & Demobilization including signage		
3	L.S.	BMP's installation and removal including clean-up		
4	L.S.	Prep work & Pressure Test approx. 6350 ft. of 6" & 4" HSW Line & Laterals		
5	L.S.	Chlorination & Flushing approx. 6350 ft. of 6" & 4" HSW Line and proper disposal		
<u>ALLOWANCES</u>				
6	2	6" gate valve		
7	2	4" gate valve		
8	2	4" pressure reducing valve		
9	2	1" gate valve		
10	2	1" air relief valve		
11	2	10 LF 1 1/2" Type "C" service lateral		
12	2	10 LF RC Jacket		
13	3	10 LF Excavation, Repair and Restoration Per location under AC pavement		
14	5	10 LF Excavation, Repair and Restoration Per location under landscaped area		
15	1	Contingency - additional work/unforeseen conditions		\$5,000.00
GET taxes			4.712%	
GRAND TOTAL				



**\*Units listed are estimates and are for evaluation and award purposes only. Invoice charge will be based on unit bid price multiplied by actual number of units worked on.**

TOTAL LUMP SUM BID = \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

The prices herein for the above items shall include all materials, labor, tools, equipment, machinery and all incidentals necessary, inclusive of general excise tax to install or to construct these items in place complete and in accordance with the plans and specifications contained in this RFQ for the period of (6) six consecutive months.

### **METHOD OF AWARD**

Bidder is required to bid on the entire project. The low bidder shall be determined by the procedures outlined in items 1) through 4) below:

- 1) Prior to opening of bids, the State will determine the amount of funds available for the project. This amount will be designated the "control amount". The control amount shall be announced at, and prior to the opening of bids.
- 2) The Base Bid and Alternate, if any, of each Bidder will be adjusted to reflect the applicable preferences in accordance with Chapter 103D, HRS. The Alternate, if any, will then be added to the Base Bid and compared with the control amount.
- 3) The low bidder shall be the Bidder having the lowest aggregate amount, within the control amount (after application of the various preferences), for the Base Bid plus the Alternate, if any.
- 4) If adding the Alternate, if any, would make the aggregate amount exceed the control amount for all Bidders, the low bidder shall be the Bidder having the lowest Base Bid after application of the various preferences.

It is further understood and agreed that:

- 1) The Chairman reserves the right to reject any and/or all bids and waive any defects when, in his opinion, such rejection or waiver will be in the best interest of the State.
- 2) After determining the low bidder, an award may be made either on the amount of the Base Bid alone, or including the Alternate (exclusive of preferences), if:
  - a. It is in the best interest of the State;
  - b. Funds are available at time of the award; and
  - c. The combination of the Base Bid plus Alternate does not change the apparent low bidder.



- 3) In the event the Base Bid for all Bidders exceed the control amount, the Chairman reserves the right to negotiate with the lowest responsible and responsive bidder to award a contract within available funds.
- 4) In the event the award is made for the Base Bid alone, the Chairman reserves the right to amend the contract at a later date to include the Alternate should funds subsequently become available.

### **OTHER CONDITIONS**

- 1) By submitting this bid, the undersigned is declaring that his firm has not been assisted or represented on this matter by an individual who has, in a State capacity, been involved in the subject matter of this contract in the past one (1) year.
- 2) By submitting this bid, the undersigned is declaring that Bidder's own organization will perform at least 20% of the contractor's work. For the purposes of this section, the Contractor's work is defined as: direct cost labor for contractor's forces; direct cost materials installed by the contractor's direct cost labor force; direct cost equipment, either owned or leased, used by the contractor's direct cost labor force; and field overhead cost to include: field supervision, field office trailer (if any), field office equipment and supplies, etc.
- 3) The quantities given herewith are approximate only and are subject to increase or decrease.
- 4) The estimated quantities shown for items for which a UNIT PRICE is asked in this bid are only for the purpose of comparing on a uniform basis bids offered for the work under this contract. No claim shall be filed for anticipated profit or loss because of any difference between the quantities of the various classes of work done or the materials and equipment actually installed and the said estimated quantities. Payment on UNIT PRICE items will be made only for the actual number of units incorporated into the finished project at the contract UNIT PRICE.
- 5) If the product of the UNIT PRICE BID and the number of units does not equal the total amount stated by the undersigned in the Bid for any item, it will be assumed that the error was made in computing the total amount. For the purpose of determining the lowest Bidder, the stated UNIT PRICE alone will be considered as representing the Bidder's intention and the total amount bid on such items shall be considered to be the amount arrived at by multiplying the UNIT PRICE by the number of units.



Receipt of the following addenda issued by the Department is acknowledged by the date(s) of receipt indicated below:

	Date		Date
Addendum No. 1	_____	Addendum No. 3	_____
Addendum No. 2	_____	Addendum No. 4	_____

It is understood that failure to receive any such addendum shall not relieve the Contractor from any obligation under this RFQ as submitted.

Respectfully submitted,

\_\_\_\_\_  
Name of Company, Joint Venture or Partnership

\_\_\_\_\_  
License No.

By \_\_\_\_\_  
Signature (\*1)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_

(IF A CORPORATION, AFFIX CORPORATE SEAL TO SIGNATURE, BE SURE TO FILL IN ATTACHED LIST OF SUBCONTRACTORS. THIS BID FORM MAY NOT BE ALTERED AND BIDDERS MAY NOT QUALIFY OR CONDITION THEIR BIDS IN ANY WAY.)

PLEASE FILL OUT THE ATTACHED CERTIFICATE OF RESOLUTION GIVING EVIDENCE OF THE AUTHORITY OF THIS OFFICER TO SUBMIT BIDS ON BEHALF OF THE COMPANY.



NOTES:

- \*1. Please attach to this page evidence of the authority of this officer to submit bids on behalf of the Company, and also the names and residence addresses of all officers of the Company.
- \*2. Fill in all blank spaces with information asked for or bid may be invalidated. BID MUST BE INTACT; MISSING PAGES MAY INVALIDATE YOUR BID.

## CERTIFICATE OF RESOLUTION

I, \_\_\_\_\_, Secretary of \_\_\_\_\_, a Hawaii Corporation, do hereby certify that the following is a full, true and correct copy of a resolution duly adopted by the Board of Directors of said Corporation, at its meeting duly called and held at the office of the Corporation \_\_\_\_\_, Hawaii, on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at which a quorum was present and acting throughout; and that said resolution has not been modified, amended or rescinded and continues in full force and effect.

“RESOLVED that any individual at the time holding the position(s) of \_\_\_\_\_, be, and each of them hereby is, authorized to execute on behalf of the Corporation any bid, proposal or contract for the sale or rental of the products of the Corporation or for the services to be performed by the Corporation and to execute any bond required by any such bid, proposal or contract with the United States Government or the State of Hawaii or the City and County of Honolulu, or any County of Municipal Government of said State, or any department or subdivision of any of them.”

IN WITNESS THEREOF, I have hereunto set my hand and affixed the corporate seal of said

\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Secretary



**WAGE CERTIFICATE  
FOR SERVICE CONTRACTS**

Subject: RFQ No.: RFQ-22-LDD-003

Title of RFQ: Pressure Testing and Chlorination of Waterlines in MAKU'U

Pursuant to Section 103-55, Hawaii Revised Statutes (HRS), I hereby certify that if awarded the contract in excess of \$25,000, the services to be performed will be performed under the following conditions:

1. All applicable laws of the federal and state governments relating to workers' compensation, unemployment compensation, payment of wages, and safety will be fully complied with; and
2. The services to be rendered shall be performed by employees paid at wages or salaries not less than the wages paid to public officers and employees for similar work, with the exception of professional, managerial, supervisory, and clerical personnel who are not covered by Section 103-55, HRS.

I understand that failure to comply with the above conditions during the period of the contract shall result in cancellation of the contract, unless such noncompliance is corrected within a reasonable period as determined by the procurement officer. Payment in the final settlement of the contract or the release of bonds, if applicable, or both shall not be made unless the procurement officer has determined that the noncompliance has been corrected; and

I further understand that all payments required by Federal and State laws to be made by employers for the benefit of their employees are to be paid in addition to the base wage required by section 103-55, HRS.

Offeror \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

END OF BID

State of Hawai'i  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
Princess Ruth Ke'elikolani Building  
830 Punchbowl Street  
Honolulu, Hawai'i 96813

February 15, 2021  
WAGE RATE SCHEDULE BULLETIN NO. 499


This schedule of wage rates contained herein is recognized by the Director of Labor and Industrial Relations to be prevailing on public construction work for the purposes of Chapter 104, Hawai'i Revised Statutes. The schedule of wage rates determines the applicable wage determination for each classification and does not impose any staffing requirements for any classification. The schedule of wage rates is applicable only to those laborers and mechanics employed at the site of work.

As required by law, future wage rates for laborers and mechanics are incorporated into this bulletin based on available information and are subject to change. Whenever the Director determines that the prevailing wage has increased as shown in the wage rate schedule, the contractor must increase the wages accordingly during the performance of the contract. For addenda or additional wage rate schedules, please consult the Internet at <http://labor.hawaii.gov/rs>.

The Apprentice Schedule is available on the Internet or upon request from the Research and Statistics Office. Pursuant to Section 12-22-6 (1), Hawai'i Administrative Rules, the Apprentice Schedule is applicable only to apprentices who are parties to apprenticeship agreements registered with or recognized by the Department of Labor and Industrial Relations.

Questions on the schedule should be referred to the Research and Statistics Office at (808) 586-9005.

The next regular schedule will be issued on or about September 15, 2021.

  
ANNE EUSTAQUIO  
Director



STATE OF HAWAII  
DAVID Y. IGE, Governor

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
ANNE EUSTAQUIO, Director  
JOANN A. VIDINHAR, Deputy Director

RESEARCH AND STATISTICS OFFICE  
JERI SATO, Acting Research & Statistics Officer

OPERATIONS MANAGEMENT INFORMATION STAFF  
Mirasol Valdez, Acting Supervisor  
Jarrett Ku, Research Statistician

In cooperation with:  
WAGE STANDARDS DIVISION  
SHERYL LEE, Administrator



WAGE RATE SCHEDULE BULLETIN NO. 499

Classification	Current			2021			2022			2023			Remarks See Pg 6-8
	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	
<b>ASPHALT PAVING GROUP:</b>	<b>9/21/20</b>												
Asphalt Concrete Material Transfer	\$80.32	\$46.45	\$33.87	-	-	-	-	-	-	-	-	-	13
Asphalt Raker	\$79.36	\$45.49	\$33.87	-	-	-	-	-	-	-	-	-	13
Asphalt Spreader Operator	\$80.84	\$46.97	\$33.87	-	-	-	-	-	-	-	-	-	13
Laborer, Hand Roller	\$76.59	\$42.72	\$33.87	-	-	-	-	-	-	-	-	-	13
Roller Operator (5 tons and under)	\$79.09	\$45.22	\$33.87	-	-	-	-	-	-	-	-	-	13
Roller Operator (over 5 tons)	\$80.52	\$46.65	\$33.87	-	-	-	-	-	-	-	-	-	13
Screed Person	\$80.32	\$46.45	\$33.87	-	-	-	-	-	-	-	-	-	13
<b>EQUIPMENT OPERATOR:</b>													
Combination Loader/Backhoe (over 3/4 cu. yd.)	\$79.36	\$45.49	\$33.87	-	-	-	-	-	-	-	-	-	13
Combination Loader/Backhoe (up to 3/4 cu. yd.)	\$78.38	\$44.51	\$33.87	-	-	-	-	-	-	-	-	-	13
Concrete saws and/or Grinder (self-propelled unit on streets, highways, airports and canals)	\$80.32	\$46.45	\$33.87	-	-	-	-	-	-	-	-	-	13
Grader, Soil Stabilizer, Cold Planer	\$81.15	\$47.28	\$33.87	-	-	-	-	-	-	-	-	-	13
Loader (2-1/2 cu. yds. and under)	\$80.32	\$46.45	\$33.87	-	-	-	-	-	-	-	-	-	13
Loader (over 2-1/2 cu. yds. to and including 5 cu. yds.)	\$80.64	\$46.77	\$33.87	-	-	-	-	-	-	-	-	-	13
<b>TRUCK DRIVER:</b>													
Assistant to Engineer	\$79.09	\$45.22	\$33.87	-	-	-	-	-	-	-	-	-	13
Oil Tanker (double), Hot Liquid Asphalt Tanker	\$80.64	\$46.77	\$33.87	-	-	-	-	-	-	-	-	-	13
Semi-Trailer, Semi-Dump, Asphalt Distributor	\$80.32	\$46.45	\$33.87	-	-	-	-	-	-	-	-	-	13
Slip-in or Pup	\$80.64	\$46.77	\$33.87	-	-	-	-	-	-	-	-	-	13
Single or Rock Cans Tandem Dump Truck (8 cu. yds. & under, water level)	\$79.36	\$45.49	\$33.87	-	-	-	-	-	-	-	-	-	13
Single or Rock Cans Tandem Dump Truck (over 8 cu. yds., water level)	\$79.67	\$45.80	\$33.87	-	-	-	-	-	-	-	-	-	13
Tractor Trailer (hauling equipment)	\$80.75	\$46.88	\$33.87	-	-	-	-	-	-	-	-	-	13
Utility, Flatbed	\$79.09	\$45.22	\$33.87	-	-	-	-	-	-	-	-	-	13
<b>BOILERMAKER</b>	<b>2/17/20</b>												
	\$67.58	\$36.29	\$31.29	-	-	-	-	-	-	-	-	-	13
<b>CARPENTER:</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
Carpenter; Patent Scaffold Erector (14 feet and over); Piledriver; Pneumatic Nailer	\$74.09	\$50.50	\$23.59	\$75.84	\$51.25	\$24.59	\$77.59	\$52.00	\$25.59	\$79.59	\$53.00	\$26.59	1,12,13
Millwright	\$74.34	\$50.75	\$23.59	\$76.09	\$51.50	\$24.59	\$77.84	\$52.25	\$25.59	\$79.84	\$53.25	\$26.59	1,12,13
Power Saw Operator (2 h.p. & above)	\$74.24	\$50.65	\$23.59	\$75.99	\$51.40	\$24.59	\$77.74	\$52.15	\$25.59	\$79.74	\$53.15	\$26.59	1,12,13
<b>CEMENT FINISHER:</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
Cement Finisher; Curb Setter; Precast Panel Setter; Manhole Builder	\$73.93	\$42.10	\$31.83	\$75.28	\$42.60	\$32.68	\$76.76	\$43.33	\$33.43	\$78.15	\$44.12	\$34.03	2,12,13
Trowel Machine Operator	\$74.08	\$42.25	\$31.83	\$75.43	\$42.75	\$32.68	\$76.91	\$43.48	\$33.43	\$78.30	\$44.27	\$34.03	2,12,13
<b>* CHAIN-LINK FENCE ERECTOR</b>	<b>10/4/20</b>			<b>10/3/21</b>			<b>10/2/22</b>			<b>10/1/23</b>			
	\$42.45	\$25.50	\$16.95	\$43.90	\$26.25	\$17.65	\$45.35	\$27.00	\$18.35	\$46.80	\$27.75	\$19.05	10,13

WAGE RATE SCHEDULE BULLETIN NO. 499

Classification	Current			2021			2022			2023			Remarks See Pg 6-8
	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	
<b>CHLORINATOR</b>	<b>9/16/19</b>												
	\$28.84	\$28.84	-	-	-	-	-	-	-	-	-	-	
<b>DIVER:</b>	<b>9/21/20</b>												
Diver (Aqua Lung) (Scuba) - Up to a depth of 30 feet	\$93.52	\$60.21	\$33.31	-	-	-	-	-	-	-	-	-	13
Diver (Aqua Lung) (Scuba) - Over a depth of 30 feet	\$102.89	\$69.58	\$33.31	-	-	-	-	-	-	-	-	-	13
Stand-By Diver (Aqua Lung) (Scuba)	\$84.14	\$50.83	\$33.31	-	-	-	-	-	-	-	-	-	13
Diver (Other than Aqua Lung)	\$102.89	\$69.58	\$33.31	-	-	-	-	-	-	-	-	-	3,13
Stand-By Diver (Other than Aqua Lung)	\$84.14	\$50.83	\$33.31	-	-	-	-	-	-	-	-	-	3,13
Tender (Other than Aqua Lung)	\$81.11	\$47.80	\$33.31	-	-	-	-	-	-	-	-	-	13
<b>DRAPERY INSTALLER</b>	<b>9/16/19</b>												
	\$33.11	\$31.00	\$2.11	-	-	-	-	-	-	-	-	-	
<b>DRYWALL INSTALLER</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
	\$74.34	\$50.75	\$23.59	\$76.09	\$51.50	\$24.59	\$77.84	\$52.25	\$25.59	\$79.84	\$53.25	\$26.59	12,13
<b>* DRYWALL TAPERS/FINISHERS</b>	<b>1/3/21</b>						<b>1/2/22</b>			<b>1/1/23</b>			
	\$74.75	\$43.10	\$31.65	-	-	-	\$76.50	\$43.85	\$32.65	\$78.25	\$44.60	\$33.65	
<b>ELECTRICIAN</b>	<b>9/21/20</b>												
Cable Splicer (inside/outside)	\$87.87	\$56.71	\$31.16	-	-	-	-	-	-	-	-	-	4,13
Ground Worker (outside)	\$64.29	\$38.66	\$25.63	-	-	-	-	-	-	-	-	-	4,13
Heavy Equipment Operator (outside)	\$74.40	\$46.40	\$28.00	-	-	-	-	-	-	-	-	-	4,13
Line Installer (outside); Wire Installer (inside)	\$81.13	\$51.55	\$29.58	-	-	-	-	-	-	-	-	-	4,13
<b>Telecommunication Worker</b>	<b>8/23/20</b>			<b>8/22/21</b>			<b>8/21/22</b>						
Licensed Technician	\$45.65	\$32.69	\$12.96	\$46.82	\$33.69	\$13.13	\$48.63	\$34.94	\$13.69	-	-	-	13
Technician I / Splicer	\$43.74	\$31.06	\$12.68	\$44.85	\$32.01	\$12.84	\$46.57	\$33.19	\$13.38	-	-	-	13
<b>* ELEVATOR CONSTRUCTOR MECHANIC</b>	<b>2/15/21</b>												
	\$99.005	\$63.18	\$35.825	-	-	-	-	-	-	-	-	-	13
<b>EQUIPMENT OPERATOR:</b>	<b>9/21/20</b>												
Group 1	\$78.83	\$45.52	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 2	\$78.94	\$45.63	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 3	\$79.11	\$45.80	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 4	\$79.38	\$46.07	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 5	\$79.69	\$46.38	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 6	\$80.34	\$47.03	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 7	\$80.66	\$47.35	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 8	\$80.77	\$47.46	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 9	\$80.88	\$47.57	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 9A	\$81.11	\$47.80	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 10	\$81.17	\$47.86	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 10A	\$81.32	\$48.01	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 11	\$81.47	\$48.16	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 12	\$81.83	\$48.52	\$33.31	-	-	-	-	-	-	-	-	-	5,13
Group 12A	\$82.19	\$48.88	\$33.31	-	-	-	-	-	-	-	-	-	5,13



WAGE RATE SCHEDULE BULLETIN NO. 499

Classification	Current			2021			2022			2023			Remarks See Pg 6-8
	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	
<b>FENCE ERECTOR (CHAIN-LINK TYPE)</b>													
See Chain-Link Fence Erector	-	-	-	-	-	-	-	-	-	-	-	-	
<b>FLOOR LAYER (CARPET, LINOLEUM &amp; SOFT TILE)</b>	<b>9/21/20</b>			<b>2/28/21</b>			<b>2/27/22</b>			<b>3/5/23</b>			
	\$67.70	\$36.77	\$30.93	\$69.69	\$38.02	\$31.67	\$71.93	\$39.27	\$32.66	\$73.42	\$40.52	\$32.90	12,13
<b>GLAZIER</b>	<b>9/21/20</b>												
	\$74.35	\$39.50	\$34.85	-	-	-	-	-	-	-	-	-	6,13
<b>HELICOPTER WORK:</b>	<b>9/21/20</b>												
Airborne Hoist Operator	\$82.69	\$49.38	\$33.31	-	-	-	-	-	-	-	-	-	13
Co-Pilot	\$82.83	\$49.52	\$33.31	-	-	-	-	-	-	-	-	-	13
Pilot	\$83.00	\$49.69	\$33.31	-	-	-	-	-	-	-	-	-	13
<b>INSULATOR</b>	<b>8/30/20</b>												
	\$67.55	\$41.90	\$25.65	-	-	-	-	-	-	-	-	-	7,13
<b>IRONWORKER:</b>	<b>9/21/20</b>			<b>9/1/21</b>									
Reinforcing, Structural	\$79.34	\$42.50	\$36.84	\$80.34	\$43.50	\$36.84	-	-	-	-	-	-	8,12,13
<b>* LABORER:</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
Driller	\$62.38	\$39.70	\$22.68	\$63.84	\$40.35	\$23.49	\$65.25	\$41.00	\$24.25	\$66.66	\$41.65	\$25.01	1,13
Gunite Operator or Shotcrete Operator	\$61.88	\$39.20	\$22.68	\$63.34	\$39.85	\$23.49	\$64.75	\$40.50	\$24.25	\$66.16	\$41.15	\$25.01	1,13
High Scaler (Working Suspended)	\$61.88	\$39.20	\$22.68	\$63.34	\$39.85	\$23.49	\$64.75	\$40.50	\$24.25	\$66.16	\$41.15	\$25.01	13
Laborer I	\$61.38	\$38.70	\$22.68	\$62.84	\$39.35	\$23.49	\$64.25	\$40.00	\$24.25	\$65.66	\$40.65	\$25.01	1,13
Laborer II	\$58.78	\$36.10	\$22.68	\$60.24	\$36.75	\$23.49	\$61.65	\$37.40	\$24.25	\$63.06	\$38.05	\$25.01	1,13
Light/Final Clean-up (Janitorial) Laborer	\$47.82	\$29.65	\$18.17	\$48.92	\$30.05	\$18.87	\$50.02	\$30.45	\$19.57	\$51.12	\$30.85	\$20.27	1,13
Mason Tender/Hod Carrier	\$61.88	\$39.20	\$22.68	\$63.34	\$39.85	\$23.49	\$64.75	\$40.50	\$24.25	\$66.16	\$41.15	\$25.01	1,13
Powder Blaster	\$62.38	\$39.70	\$22.68	\$63.84	\$40.35	\$23.49	\$65.25	\$41.00	\$24.25	\$66.66	\$41.65	\$25.01	1,13
Window Washer (Outside) (On bosun's chair, cable-suspended scaffold or work platform)	\$60.88	\$38.20	\$22.68	\$62.34	\$38.85	\$23.49	\$63.75	\$39.50	\$24.25	\$65.16	\$40.15	\$25.01	13
<b>* LANDSCAPER:</b>	<b>2/15/21</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
Landscape & Irrigation Laborer A	\$40.65	\$26.40	\$14.25	\$41.80	\$26.75	\$15.05	\$43.05	\$27.25	\$15.80	\$44.30	\$27.85	\$16.45	
Landscape & Irrigation Laborer B	\$41.65	\$27.40	\$14.25	\$42.80	\$27.75	\$15.05	\$44.05	\$28.25	\$15.80	\$45.30	\$28.85	\$16.45	
Landscape & Irrigation Maintenance Laborer	\$35.95	\$21.70	\$14.25	\$36.95	\$21.90	\$15.05	\$37.95	\$22.15	\$15.80	\$39.00	\$22.55	\$16.45	
<b>LATHER</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
	\$74.34	\$50.75	\$23.59	\$76.09	\$51.50	\$24.59	\$77.84	\$52.25	\$25.59	\$79.84	\$53.25	\$26.59	12,13
<b>MASON; Bricklayer;</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
Cement Blocklayer; Stone Mason; Precast Sill Setter	\$75.09	\$45.96	\$29.13	\$76.44	\$46.46	\$29.98	\$77.97	\$47.24	\$30.73	\$79.36	\$48.03	\$31.33	2,12,13
Pointer-Caulker-Weatherproofer	\$75.34	\$46.21	\$29.13	\$76.69	\$46.71	\$29.98	\$78.22	\$47.49	\$30.73	\$79.61	\$48.28	\$31.33	2,12,13
<b>* PAINTER:</b>	<b>1/1/21</b>			<b>7/1/21</b>									
Painter; Spray Painter; Sandblaster or Waterblaster; Thermoplastic Stripper; Paper Hanger	\$68.99	\$38.90	\$30.09	\$68.99	\$38.90	\$30.09	-	-	-	-	-	-	12

WAGE RATE SCHEDULE BULLETIN NO. 499

Classification	Current			2021			2022			2023			Remarks See Pg 6-8
	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	
<b>PLASTERER:</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
	\$75.52	\$43.69	\$31.83	\$76.89	\$44.21	\$32.68	\$78.43	\$45.00	\$33.43	\$79.85	\$45.82	\$34.03	2,12,13
<b>* PLUMBER:</b>	<b>1/3/21</b>												
Plumber; Pipefitter; Refrigeration Fitter; Heating & Air Conditioning Fitter; Sprinkler Fitter; Steamfitter	\$73.60	\$45.35	\$28.25				-	-	-	-	-	-	9,13
<b>ROOFER:</b>	<b>9/21/20</b>			<b>9/5/21</b>									
Shingle, Tile, Built-up Roofing	\$61.65	\$41.80	\$19.85	\$62.50	\$42.55	\$19.95	-	-	-	-	-	-	12
Coal Tar Pitch	\$103.45	\$83.60	\$19.85	\$105.05	\$85.10	\$19.95	-	-	-	-	-	-	
<b>SANDBLASTER OR WATERBLASTER:</b>													
Use wages of craft to which sand or water blasting is incidental.													
<b>SHEETMETAL WORKER:</b>	<b>9/21/20</b>			<b>2/28/21</b>			<b>2/27/22</b>			<b>3/5/23</b>			
(Note: 2 increases for 2021, 2022, & 2023)	\$73.89	\$44.39	\$29.50	\$74.85	\$44.93	\$29.92	\$76.86	\$46.22	\$30.64	\$78.73	\$47.37	\$31.36	13
				<b>8/29/21</b>			<b>9/4/22</b>			<b>9/23/23</b>			
				\$75.95	\$45.63	\$30.32	\$77.76	\$46.78	\$30.98	\$79.78	\$47.95	\$31.83	13
<b>TERMITE TREATER</b>	<b>9/16/19</b>												
	\$20.53	\$18.60	\$1.93	-	-	-	-	-	-	-	-	-	
<b>TERRAZZO:</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
Terrazzo Setter	\$74.77	\$43.50	\$31.27	\$76.52	\$44.40	\$32.12	\$78.10	\$45.30	\$32.80	\$79.60	\$46.20	\$33.40	2,12,13
Terrazzo Base Grinder	\$72.96	\$41.69	\$31.27	\$74.71	\$42.59	\$32.12	\$76.29	\$43.49	\$32.80	\$77.79	\$44.39	\$33.40	2,12,13
Certified Terrazzo Floor Grinder and Tender	\$71.41	\$40.14	\$31.27	\$73.16	\$41.04	\$32.12	\$74.74	\$41.94	\$32.80	\$76.24	\$42.84	\$33.40	2,12,13
Terrazzo Floor Grinder	\$68.41	\$37.14	\$31.27	\$70.16	\$38.04	\$32.12	\$71.74	\$38.94	\$32.80	\$73.24	\$39.84	\$33.40	2,12,13
<b>TILE SETTER:</b>	<b>9/21/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
Ceramic Hard Tile; Marble Setter	\$74.77	\$43.50	\$31.27	\$76.52	\$44.40	\$32.12	\$78.10	\$45.30	\$32.80	\$79.60	\$46.20	\$33.40	2,12,13
Certified Ceramic Tile & Marble Helper	\$71.41	\$40.14	\$31.27	\$73.16	\$41.04	\$32.12	\$74.74	\$41.94	\$32.80	\$76.24	\$42.84	\$33.40	2,12,13
<b>TRUCK DRIVER:</b>	<b>9/16/19</b>												
Concrete Mixer	\$36.37	\$30.95	\$5.42	-	-	-	-	-	-	-	-	-	
Concrete Mixer/Booster	\$48.63	\$34.53	\$14.10	-	-	-	-	-	-	-	-	-	
Dump Truck, 8 cu. yds. & under (water level); Water Truck (up to & including 2,000 gallons)	<b>9/21/20</b>												
Flatbed, Utility, etc.	\$79.38	\$46.07	\$33.31	-	-	-	-	-	-	-	-	-	13
End Dump, Unlicensed (Euclid, Mack, Caterpillar, or similar); Tractor Trailer (hauling equipment)	\$79.11	\$45.80	\$33.31	-	-	-	-	-	-	-	-	-	13
Semi-Trailer, Rock Cans, or Semi-Dump	\$80.77	\$47.46	\$33.31	-	-	-	-	-	-	-	-	-	13
Slip-in or Pup	\$80.34	\$47.03	\$33.31	-	-	-	-	-	-	-	-	-	13
Tandem Dump Truck, over 8 cu. yds. (water level); Water Truck (over 2,000 gallons)	\$80.66	\$47.35	\$33.31	-	-	-	-	-	-	-	-	-	13
	\$79.69	\$46.38	\$33.31	-	-	-	-	-	-	-	-	-	13



WAGE RATE SCHEDULE BULLETIN NO. 499

Classification	Current			2021			2022			2023			Remarks See Pg 6-8
	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	Prevailing Wage Total	Basic Hourly Rate	Fringe Hourly Rate	
<b>UNDERGROUND LABORER:</b>	<b>8/31/20</b>			<b>8/30/21</b>			<b>9/5/22</b>			<b>9/4/23</b>			
Worker in a raise, shaft, or tunnel.													
Group 1	\$61.98	\$39.30	\$22.68	\$63.44	\$39.95	\$23.49	\$64.85	\$40.60	\$24.25	\$66.26	\$41.25	\$25.01	13
Group 2	\$63.48	\$40.80	\$22.68	\$64.94	\$41.45	\$23.49	\$67.00	\$42.75	\$24.25	\$67.76	\$42.75	\$25.01	13
Group 3	\$63.98	\$41.30	\$22.68	\$65.44	\$41.95	\$23.49	\$66.85	\$42.60	\$24.25	\$68.26	\$43.25	\$25.01	13
Group 4	\$64.98	\$42.30	\$22.68	\$66.44	\$42.95	\$23.49	\$67.85	\$43.60	\$24.25	\$69.26	\$44.25	\$25.01	13
Group 5	\$65.23	\$42.55	\$22.68	\$66.69	\$43.20	\$23.49	\$68.10	\$43.85	\$24.25	\$69.51	\$44.50	\$25.01	13
Group 6	\$65.33	\$42.65	\$22.68	\$66.79	\$43.30	\$23.49	\$68.20	\$43.95	\$24.25	\$69.61	\$44.60	\$25.01	13
Group 7	\$65.58	\$42.90	\$22.68	\$67.04	\$43.55	\$23.49	\$68.45	\$44.20	\$24.25	\$69.86	\$44.85	\$25.01	13
Group 8	\$66.03	\$43.35	\$22.68	\$67.49	\$44.00	\$23.49	\$68.90	\$44.65	\$24.25	\$70.31	\$45.30	\$25.01	13
<b>WATER FRONT CONSTRUCTION (DREDGING):</b>	<b>9/21/20</b>												
CLAMSHELL OR DIPPER DREDGES:													
Clamshell or Dipper Operator	\$81.83	\$48.52	\$33.31	-	-	-	-	-	-	-	-	-	11,13
Mechanic; Welder; Watch Engineer	\$81.17	\$47.86	\$33.31	-	-	-	-	-	-	-	-	-	13
Deckmate; Bargemate	\$80.77	\$47.46	\$33.31	-	-	-	-	-	-	-	-	-	13
Fire Person; Oiler; Deckhand; Barge Worker	\$79.11	\$45.80	\$33.31	-	-	-	-	-	-	-	-	-	13
HYDRAULIC SUCTION DREDGES:													
Lever Operator	\$81.47	\$48.16	\$33.31	-	-	-	-	-	-	-	-	-	13
Mechanic; Welder	\$81.17	\$47.86	\$33.31	-	-	-	-	-	-	-	-	-	13
Watch Engineer (steam or electric)	\$81.32	\$48.01	\$33.31	-	-	-	-	-	-	-	-	-	13
Dozer Operator	\$81.11	\$47.80	\$33.31	-	-	-	-	-	-	-	-	-	13
Deckmate	\$80.77	\$47.46	\$33.31	-	-	-	-	-	-	-	-	-	13
Winch Operator (stern winch on dredge)	\$80.66	\$47.35	\$33.31	-	-	-	-	-	-	-	-	-	13
Fire Person; Oiler; Deckhand (can operate anchor scow under direction of deckmate); Levee Operator	\$79.11	\$45.80	\$33.31	-	-	-	-	-	-	-	-	-	13
DERRICKS:													
Operator: Derrick, Piledriver, Crane	\$81.83	\$48.52	\$33.31	-	-	-	-	-	-	-	-	-	13
Deckmate; Saurman Type Dragline (up to & including 5 yds.)	\$80.77	\$47.46	\$33.31	-	-	-	-	-	-	-	-	-	13
Saurman Type Dragline (over 5 cu. yds.)	\$81.17	\$47.86	\$33.31	-	-	-	-	-	-	-	-	-	13
Fire Person; Oiler; Deckhand	\$79.11	\$45.80	\$33.31	-	-	-	-	-	-	-	-	-	13
BOAT OPERATORS:													
Master Boat Operator	\$81.47	\$48.16	\$33.31	-	-	-	-	-	-	-	-	-	13
Boat Operator	\$81.32	\$48.01	\$33.31	-	-	-	-	-	-	-	-	-	13
Boat Deckhand	\$79.11	\$45.80	\$33.31	-	-	-	-	-	-	-	-	-	13
<b>WATER WELL DRILLER:</b>	<b>9/16/19</b>												
Water Well Driller	\$46.40	\$35.00	\$11.40	-	-	-	-	-	-	-	-	-	
Water Well Driller Helper	\$32.38	\$22.00	\$10.38	-	-	-	-	-	-	-	-	-	
<b>WELDER:</b>													
Use wages of craft to which welding is incidental, except for Chain-Link Fence Erector. See remark.													10
<b>WINDOW FILM INSTALLER</b>	<b>9/16/19</b>												
	\$23.38	\$22.62	\$0.76	-	-	-	-	-	-	-	-	-	

Comments: Overtime must be paid at one and one-half times the basic hourly rate plus the hourly cost of required fringe benefits.

\* Indicates a wage, fringe benefit, remark, or title change from the previous bulletin.

## REMARKS:

1. Carpenter, Laborer (excluding High Scaler, Window Washer): \$.50 per hour shall be added to the regular straight-time rate for height pay for each hour while working from a bosun's chair and/or from a cable-suspended scaffold or work platform which is free swinging (not attached to building) for each hour worked on said rig.
2. Cement Finisher, Mason, Plasterer, Terrazzo, Tile Setter: \$1.00 per hour shall be added to the regular straight-time rate for height pay for each hour while working from a bosun's chair and/or from a cable-suspended scaffold or work platform which is free swinging (not attached to building) for each hour worked on said rig.
3. Diver (Other than Aqua Lung), Stand-By Diver (Other than Aqua Lung):
  - A. On any dive exceeding 50 feet, the diver shall, in addition, be paid the following amount of "depth money":
 

50 feet to 100 feet	\$1.50 per foot in excess of 50 feet
100 feet to 150 feet	\$100.00 plus \$2.00 per foot in excess of 100 feet
150 feet to 200 feet	\$200.00 plus \$3.00 per foot in excess of 150 feet
  - B. When it is necessary for a Diver to enter any pipe, tunnel or other enclosure, the said Diver shall, in addition to the hourly rate, receive a premium in accordance with the following schedule for distance traveled from the entrance of the pipe, tunnel or other enclosure:
    - 1) When able to stand erect, but in which there is no vertical ascent:
 

5 feet to 50 feet	\$5.00 per day
50 feet to 100 feet	\$7.50 per day
100 feet to 150 feet	\$12.50 per day
Greater than 150 feet	The premium shall be increased an additional \$7.50 for each succeeding 50 feet.
    - 2) When unable to stand erect and in which there is no vertical ascent:
 

5 feet to 50 feet	\$5.00 per day
50 feet to 100 feet	\$7.50 per day
100 feet to 150 feet	\$12.50 per day
150 feet to 200 feet	\$36.75 per day
200 feet to 300 feet	\$1.00 per foot
300 feet to 450 feet	\$1.50 per foot
450 feet to 600 feet	\$2.50 per foot
4. Electrician:
  - A. One and one-half times the straight-time rate while working in a tunnel under construction; under water with aqualung equipment; in a completed tunnel which has only one entrance or exit providing access to safety and where no other personnel are working; or in an underground structure having no access to safety or where no other personnel are working.
  - B. Double the straight-time rate shall be paid for the following types of hazardous work regardless if fall prevention devices are used:
    - 1) While working from poles, trusses, stacks, towers, tanks, bosun's chairs, swinging or rolling scaffolds, supporting structures, and open platforms, over 70 feet from the ground where the employee is subject to a free fall; provided, however, that when work is performed on stacks, towers or permanent platforms where the employees are on a firm footing within an enclosure, a hazardous condition does not exist regardless of height;
    - 2) While working outside of a railing or enclosure, or temporary platforms extending outside of a building, or from scaffolding or ladder within an enclosure where an employee's footing is within one foot of the top of such railing, and the employee is subject to a free fall of over 70 feet;
    - 3) Working on buildings while leaning over the railing or edge of the building, and is subject to a free fall of 70 feet; or
    - 4) Two hours minimum hazardous pay per day shall be paid while climbing to a stack, tower or permanent platform which exceeds 70 feet from the ground but where the employee is on a firm footing within an enclosure.
  - C. Five percent per hour shall be added to the hourly wage for height pay while working above 9,000 feet elevation.

## REMARKS:

## 5. Equipment Operator:

- A. Operators and Assistants to Engineer (climbing a boom) of cranes (under 50 tons) with booms of eighty feet or more (including jib) or of cranes (under 50 tons) with leads of one hundred feet or more, shall receive additional premium according to the following schedule:

	Per Hour
Booms of 80 feet up to, or leads of 100 feet up to, but not including 130 feet	\$0.50
Booms and/or leads of 130 feet up to, but not including 180 feet	\$0.75
Booms and/or leads of 180 feet up to and including 250 feet	\$1.15
Booms and/or leads over 250 feet	\$1.50

Operators and Assistants to Engineer (climbing a boom) of cranes (50 tons and over) with booms of 180 feet or more (including jib) shall receive additional premium according to the following schedule:

	Per Hour
Booms of 180 feet up to and including 250 feet	\$1.25
Booms over 250 feet	\$1.75

Note: The boom shall be measured from the center of the heel pin to the center of the boom or jib point sheave.

- B. \$1.25 per hour shall be added to the hourly wage while operating a rig suspended by ropes or cables or to perform work on a Yo-Yo Cat.
- C. In a raise or shaft, a premium of \$.40 per hour will be paid in addition to the regular straight time wage.  
 A raise is defined to be an underground excavation (lined or unlined) whose length exceeds its width and the inclination of the grade from the excavation is greater than 20 degrees from the horizontal.  
 A shaft is defined to be an excavation (lined or unlined) made from the surface of the earth, generally vertical in nature, but may decline up to 75 degrees from the vertical, and whose depth is greater than 15 feet and its largest horizontal dimension. Includes an underground silo.
- D. In a tunnel, a premium of \$.30 per hour will be paid in addition to the regular straight time wages.  
 A tunnel is defined to be an underground excavation (lined or unlined) whose length exceeds its width and the inclination of the grade from the excavation is no greater than 20 degrees from the horizontal.
6. Glazier: \$1.00 per hour shall be added to the hourly wage for height pay for exterior glazing work performed in a walking/working surface with an unprotected side or edge 10 feet or more above a lower level which requires protection from fall hazards by guardrail systems, safety net systems, personal fall arrest systems, position devise systems, fall restraint systems, perimeter safety cables or controlled decking zones.
7. Insulator: Six percent per hour shall be added to the hourly wage for hazardous pay while working from a boatswain chair, staging or free standing scaffolding erected from the ground up or mezzanine floor subject to a free fall and skyclimber suspended from a permanent structure and when working above 40 feet.
8. Ironworker: \$.50 per hour shall be added to the hourly wage while working in tunnels or coffer dams. \$1.00 per hour shall be added to the hourly wage while working under or covered with water (submerged), or on the summits of Mauna Kea, Mauna Loa or Haleakala.
9. Plumber: One and one-half times the straight-time rate for height pay while working from OSHA approved trusses, stacks, towers, tanks, bosun's chair, swinging or rolling scaffolding, supporting structures or on open platforms where the employee is subject to a direct fall of 40 feet or more. Provided, however, that when said work is performed where the employee is on a firm footing within an enclosure, a hazardous condition does not exist regardless of height. \$1.00 per hour shall be added to the straight-time rate while working with flame cutting or any type of welding equipment on any galvanized material or product for at least an hour.
10. Chain-Link Fence Erector: \$1.00 per hour shall be added to the hourly wage while performing welding services.
11. Water Front Construction: Clamshell or Dipper Operator: \$.50 per hour shall be added to the straight-time rate while working with boom (including jib) over 130 feet.
12. Possible wage/fringe option increases:  
 Carpenter, Drywall Installer, Lather: Effective WRS #500 - \$0.25; 9/5/22 - \$0.50; 9/4/23 - \$0.50  
 Cement Finisher & Plasterer: Effective: WRS #500 - \$0.30; 9/5/22 - \$0.30; 9/4/23 - \$0.30  
 Floor Layer: Effective WRS: 3/5/23 - \$0.29  
 Ironworker: Effective WRS #500 - \$1.36  
 Mason; Bricklayer, Cement Blocklayer; Stone Mason; Precast Sill Setter Pointer-Caulker-Weatherproofer: Effective WRS #500 - \$0.30; 9/5/22 - \$0.30; 9/4/23 - \$0.30  
 Painter: Effective WRS #500 - \$0.48  
 Roofer: Effective WRS #500 - \$0.80  
 Terrazzo, Tile Setter: Effective WRS #500- \$0.30; 9/5/22 - \$0.30; 9/4/23 - \$0.10



## REMARKS:

13. Overtime/Holiday must be paid at one and one-half times the basic hourly rate, plus the hourly cost of required fringe, with the following exceptions:

A. Two times the basic hourly rate, plus the hourly cost of required fringe.

**Asphalt Paving:** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Boilermaker:** Sunday, New Year's Day, President's Day, Memorial Day, Kamehameha Day, July 4th, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

**Diver:** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Electrician:** Sunday, New Year's Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day.

**Elevator Constructor:** Saturday, Sunday, New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Equipment Operator:** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Floor Layer:** Labor Day.

**Glazier:** Sunday.

**Helicopter Worker:** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Ironworker:** Sunday, New Year's Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

**Plumber:** Sunday, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Kamehameha Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

**Sheetmetal Worker:** Sunday, New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Kamehameha Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

**Telecommunication:** Sunday, New Year's Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

**Truck Driver, except Concrete Mixer & Concrete Mixer/Booster:** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Water Front Construction (Dredging):** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

B. Three times the basic hourly wage, plus the hourly cost of required fringe on Labor Day.

Carpenter  
Cement Finisher  
Chain Link Fence Erector  
Drywall Installer  
Insulator  
Laborer  
Lather  
Mason  
Plasterer  
Terrazzo  
Tile Setter  
Underground Laborer

APPRENTICE SCHEDULE BULLETIN NO. 499 February 15, 2021  
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Apprentice Classifications	Interval Hrs	BASIC HOURLY RATE										FRINGE BENEFIT HOURLY RATE	Remarks See Pg 9-10
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
BOILERMAKER	1000	\$25.40	\$27.22	\$29.03	\$30.85	\$32.66	\$34.48					\$31.29	10
CARPENTER													
Indentured After 9/1/02	1000	\$20.20										\$8.67	1,10
"	1000		\$22.73									\$12.99	1,10
"	1000			\$25.25	\$30.30							\$17.09	1,10
"	1000					\$35.35	\$40.40					\$19.09	1,10
"	1000							\$45.45	\$47.98			\$21.09	1,10
<b>(Effective date 8/30/21)</b>													
* CARPENTER													
Indentured After 9/1/02	1000	\$20.50										\$8.67	1,10
"	1000		\$23.06									\$12.99	1,10
"	1000			\$25.63	\$30.75							\$17.09	1,10
"	1000					\$35.88	\$41.00					\$19.09	1,10
"	1000							\$46.13	\$48.69			\$21.09	1,10
CEMENT FINISHER													
Indentured Prior to 9/1/03	1000	\$21.05										\$10.87	2,10
"	1000		\$23.16	\$25.26	\$29.47	\$31.58	\$33.68	\$35.79	\$37.89			\$31.83	2,10
Indentured On or After 9/1/03	1000	\$21.05	\$23.16	\$25.26	\$29.47	\$31.58	\$33.68	\$35.79	\$37.89			\$19.63	2,10
<b>(Effective date 8/30/21)</b>													
* CEMENT FINISHER													
Indentured Prior to 9/1/03	1000	\$21.30										\$10.87	2,10
"	1000		\$23.43	\$25.56	\$29.82	\$31.95	\$34.08	\$36.21	\$38.34			\$31.83	2,10
Indentured On or After 9/1/03	1000	\$21.30	\$23.43	\$25.56	\$29.82	\$31.95	\$34.08	\$36.21	\$38.34			\$19.63	2,10

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		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
CONSTRUCTION EQUIPMENT OPERATOR													
Indentured On or After 9/1/02	1000	\$23.90										\$9.25	3,10
"	1000		\$26.29									\$20.34	3,10
"	1000			\$28.68								\$21.35	3,10
"	1000				\$33.46							\$23.37	3,10
"	1000					\$38.24						\$25.38	3,10
"	1000						\$43.02					\$27.40	3,10
DRYWALL INSTALLER													
Indentured After 9/1/02	1000	\$20.30										\$8.67	10
"	1000		\$22.84									\$12.99	10
"	1000			\$25.38	\$30.45							\$17.09	10
"	1000					\$35.53	\$40.60					\$19.09	10
"	1000							\$45.68	\$48.21			\$21.09	10
<b>(Effective date 8/30/21)</b>													
* DRYWALL INSTALLER													
Indentured After 9/1/02	1000	\$20.60										\$8.67	10
"	1000		\$23.18									\$12.99	10
"	1000			\$25.75	\$30.90							\$17.09	10
"	1000					\$36.05	\$41.20					\$19.09	10
"	1000							\$46.35	\$48.93			\$21.09	10
DRYWALL TAPERS/FINISHERS													
	1000	\$17.24	\$19.40	\$21.55	\$23.71							\$12.45	
	1000					\$25.86						\$14.45	
	1000						\$28.02					\$14.95	
	1000							\$32.33	\$36.64			\$17.45	
ELECTRICIAN (WIRE & LINE INSTALLER)													
"	1000	\$18.04										\$10.18	10
"	1000		\$20.62									\$10.56	10
"	1000			\$23.20								\$17.46	4,10
"	1000				\$25.78							\$18.56	4,10
"	1000					\$28.35						\$19.66	4,10
"	1000						\$30.93					\$20.77	4,10
"	1000							\$33.51				\$21.87	4,10
"	1000								\$36.09			\$22.97	4,10
"	1000									\$41.24		\$25.17	4,10
"	1000										\$46.40	\$27.38	4,10



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		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
* ELEVATOR CONSTRUCTOR													
"	850	\$31.59										-	10
"	850		\$34.75									\$34.765	10
"	1700			\$41.07	\$44.23	\$50.54						\$34.765	10
FLOOR LAYER													
Indentured after 2/27/94	1000	\$16.55	\$18.39									\$19.81	10
" "	1000			\$20.22	\$22.06							\$25.31	10
" "	1000					\$23.90	\$25.74	\$29.42	\$33.09			\$30.93	10
(Effective: 2/28/21)													
FLOOR LAYER													
Indentured after 2/27/94	1000	\$17.11	\$19.01									\$20.05	10
" "	1000			\$20.91	\$22.81							\$25.55	10
" "	1000					\$24.71	\$26.61	\$30.42	\$34.22			\$31.67	10
GLAZIER													
Indentured On or After 7/1/99	1000	\$17.78										\$32.21	5,10
"	1000		\$19.75									\$32.45	5,10
"	1000			\$21.73								\$32.69	5,10
"	1000				\$23.70							\$32.93	5,10
"	1000					\$27.65						\$33.41	5,10
"	1000						\$29.63					\$33.65	5,10
"	1000							\$31.60				\$33.89	5,10
"	1000								\$33.58			\$34.13	5,10
"	1000									\$35.55		\$34.37	5,10
"	1000										\$37.53	\$34.61	5,10
HEAVY DUTY REPAIRER & WELDER													
Indentured on or after 9/1/02	1000	\$23.90										\$9.25	3,10
"	1000		\$26.29									\$20.34	3,10
"	1000			\$28.68								\$21.35	3,10
"	1000				\$33.46							\$23.37	3,10
"	1000					\$38.24						\$25.38	3,10
"	1000						\$40.63					\$26.40	3,10
"	1000							\$43.02				\$27.40	3,10
"	1000								\$45.41			\$28.42	3,10

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		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
INSULATOR													
Indentured After 5/3/95	2000	\$20.95										\$8.15	6,10
"	2000		\$20.95									\$19.16	6,10
"	2000			\$25.14								\$19.50	6,10
"	2000				\$29.33							\$19.85	6,10
"	2000					\$33.52						\$20.19	6,10
IRONWORKER (REINFORCING & STRUCTURAL)													
Indentured After 10/31/93	1000	\$21.25										\$30.72	7,10
"	1000		\$23.38									\$31.33	7,10
"	1000			\$25.50								\$31.94	7,10
"	1000				\$29.75							\$33.16	7,10
"	1000					\$34.00						\$34.38	7,10
"	1000						\$38.25					\$34.70	7,10
<b>(Effective Date 9/1/21)</b>													
* IRONWORKER (REINFORCING & STRUCTURAL)													
Indentured After 10/31/93	1000	\$21.75										\$30.72	7,10
"	1000		\$23.93									\$31.33	7,10
"	1000			\$26.10								\$31.94	7,10
"	1000				\$30.45							\$33.16	7,10
"	1000					\$34.80						\$34.38	7,10
"	1000						\$39.15					\$34.70	7,10
LABORER I													
CONSTRUCTION CRAFT													
Indentured On or After 9/3/02	1000	\$19.35										\$9.10	1,10
"	1000		\$23.22	\$27.09	\$30.96							\$16.90	1,10
HAZARDOUS WASTE MATERIAL TECHNICIAN													
"	1000	\$19.35										\$7.80	1,10
"	1000		\$23.22	\$27.09	\$30.96							\$15.10	1,10

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APPRENTICE SCHEDULE BULLETIN NO. 499 February 15, 2021  
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Apprentice Classifications	Interval Hrs	BASIC HOURLY RATE										FRINGE BENEFIT HOURLY RATE	Remarks See Pg 9-10
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
<b>(Effective Date 8/30/21)</b>													
LABORER I													
CONSTRUCTION CRAFT													
Indentured On or After 9/3/02	1000	\$19.68										\$9.10	1,10
"	1000		\$23.61	\$27.55	\$31.48							\$16.90	1,10
HAZARDOUS WASTE MATERIAL TECHNICIAN													
"	1000	\$19.68										\$7.80	1,10
"	1000		\$23.61	\$27.55	\$31.48							\$15.10	1,10
* LANDSCAPER	1000	\$17.16										\$7.75	
"	1000		\$18.48	\$19.80	\$21.12							\$11.85	
MASON													
BRICKLAYER													
Indentured prior to 9/1/03	1000	\$22.98										\$10.62	2,10
Indentured On or After 9/1/03	1000	\$22.98	\$25.28	\$27.58	\$32.17	\$34.47	\$36.77	\$39.07	\$41.36			\$19.58	2,10
STONE MASON													
Indentured On or After 9/1/03	1000	\$25.28	\$27.58	\$29.87	\$32.17	\$34.47	\$36.77	\$39.07	\$41.36			\$19.58	2,10
POINTER-CAULKER-WEATHERPROOFER													
Indentured On or After 9/1/03	1000	\$23.11	\$25.42	\$27.73	\$32.35	\$36.97	\$41.59					\$19.58	2,10
<b>(Effective Date 8/30/21)</b>													
* MASON													
BRICKLAYER													
Indentured prior to 9/1/03	1000	\$23.23										\$10.92	2,10
Indentured On or After 9/1/03	1000	\$23.23	\$25.55	\$27.88	\$32.52	\$34.85	\$37.17	\$39.49	\$41.81			\$20.13	2,10
STONE MASON													
Indentured On or After 9/1/03	1000	\$25.55	\$27.88	\$30.20	\$32.52	\$34.85	\$37.17	\$39.49	\$41.81			\$20.13	2,10
POINTER-CAULKER-WEATHERPROOFER													
Indentured On or After 9/1/03	1000	\$23.36	\$25.69	\$28.03	\$32.70	\$37.37	\$42.04					\$20.13	2,10



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		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
MILLWRIGHT Indentured After 10/14/19	1000	\$20.30										\$8.67	10
	1000		\$22.84									\$12.99	10
	1000			\$25.38	\$30.45							\$17.09	10
	1000					\$35.53	\$40.60					\$19.09	10
	1000							\$45.68	\$48.21			\$21.09	10
<b>(Effective Date 8/30/21)</b>													
* MILLWRIGHT Indentured After 10/14/19	1000	\$20.60										\$8.67	10
	1000		\$23.18									\$12.99	10
	1000			\$25.75	\$30.90							\$17.09	10
	1000					\$36.05	\$41.20					\$19.09	10
	1000							\$46.35	\$48.93			\$21.09	10
<b>(Effective 1/1/21)</b>													
PAINTER	1000	\$17.51										\$9.50	
"	1000		\$19.45	\$21.40	\$23.34	\$25.29						\$13.00	
"	1000						\$27.23					\$14.00	
"	1000							\$29.18	\$33.07			\$14.75	
<b>* (Effective 7/1/21)</b>													
PAINTER	1000	\$17.51										\$9.50	
"	1000		\$19.45	\$21.40	\$23.34	\$25.29						\$13.00	
"	1000						\$27.23					\$14.00	
"	1000							\$29.18	\$33.07			\$14.75	
<b>(Effective 1/1/21)</b>													
PAVING EQUIPMENT OPERATOR	1000	\$25.55										\$9.25	10
"	1000		\$32.52									\$20.79	10
"	1000			\$37.16								\$23.94	10
"	1000				\$41.81							\$28.15	10

APPRENTICE SCHEDULE BULLETIN NO. 499 February 15, 2021  
Rates are applicable only to apprentices who are parties to agreements registered with the Department of Labor  
and where the journeyworker to apprentice ratio is met.

Apprentice Classifications	Interval Hrs	BASIC HOURLY RATE										FRINGE BENEFIT HOURLY RATE	Remarks See Pg 9-10
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
PLASTERER Indentured On or After 9/1/03	1000	\$17.48	\$19.66	\$21.85	\$24.03	\$26.21	\$30.58	\$34.95	\$39.32			\$19.63	2,10
<b>(Effective 8/30/21)</b>													
* PLASTERER Indentured On or After 9/1/03	1000	\$17.68	\$19.89	\$22.11	\$24.32	\$26.53	\$30.95	\$35.37	\$39.79			\$19.63	2,10
<b>(Effective 1/3/21)</b>													
PLUMBER: PLUMBER; FIRE SPRINKLER FITTER; REFRIGERATION AIR CONDITIONING; STEAMFITTER-WELDER Indentured On or After 9/2/85	1000	\$18.23										\$12.07	8,10
"	1000		\$18.23									\$12.12	8,10
"	1000			\$21.54								\$14.88	8,10
"	1000				\$21.54							\$14.88	8,10
"	1000					\$24.94						\$15.63	8,10
"	1000						\$24.94					\$15.63	8,10
"	1000							\$29.48				\$16.59	8,10
"	1000								\$29.48			\$16.59	8,10
"	1000									\$34.01		\$17.28	8,10
"	1000										\$34.01	\$17.28	8,10
ROOFER Indentured Prior to 11/1/98	1000	\$18.81	\$20.90	\$25.08								\$15.60	9
"	1000				\$29.26	\$33.44	\$37.62	\$39.71				\$19.85	
Indentured On or After 11/1/98 and Prior to 11/4/12	1000	\$18.81	\$20.90	\$25.08								\$15.60	9
"	1000				\$29.26	\$33.44	\$35.53	\$37.62	\$39.71			\$19.85	
Indentured On or After 11/4/12	2000	\$18.81	\$25.08									\$15.60	9
"	2000			\$33.44	\$37.62							\$19.85	9
<b>CONTINUED On the Next Page</b>													

APPRENTICE SCHEDULE BULLETIN NO. 499 February 15, 2021  
Rates are applicable only to apprentices who are parties to agreements registered with the Department of Labor  
and where the journeyworker to apprentice ratio is met.

Apprentice Classifications		BASIC HOURLY RATE										FRINGE BENEFIT HOURLY RATE	Remarks See Pg 9-10
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
(Effective 9/5/21)													
* ROOFER													
Indentured Prior to 11/1/98	1000	\$19.15	\$21.28	\$25.53								\$15.60	9
"	1000				\$29.79	\$34.04	\$38.30	\$40.42				\$19.85	
Indentured On or After 11/1/98 and Prior to 11/4/12	1000	\$19.15	\$21.28	\$25.53								\$15.60	9
"	1000				\$29.79	\$34.04	\$36.17	\$38.30	\$40.42			\$19.85	
Indentured On or After 11/4/12	2000	\$19.15	\$25.53									\$15.60	9
"	2000			\$34.04	\$38.30							\$19.85	9
SHEETMETAL WORKER													
"	1000	\$17.76										\$12.96	10
"	1000		\$19.98									\$13.21	10
"	1000			\$22.20								\$23.58	10
"	1000				\$24.41							\$24.18	10
"	1000					\$26.63						\$24.76	10
"	1000						\$28.85					\$25.37	10
"	1000							\$31.07				\$25.95	10
"	1000								\$33.29			\$26.55	10
"	1000									\$35.51		\$27.13	10
"	1000										\$37.73	\$27.73	10
(Effective: 2/28/21)													
SHEETMETAL WORKER													
"	1000	\$17.97										\$13.15	10
"	1000		\$20.22									\$13.40	10
"	1000			\$22.47								\$23.93	10
"	1000				\$24.71							\$24.51	10
"	1000					\$26.96						\$25.11	10
"	1000						\$29.20					\$25.72	10
"	1000							\$31.45				\$26.32	10
"	1000								\$33.70			\$26.91	10
"	1000									\$35.94		\$27.52	10
"	1000										\$38.19	\$28.12	10
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APPRENTICE SCHEDULE BULLETIN NO. 499 February 15, 2021  
Rates are applicable only to apprentices who are parties to agreements registered with the Department of Labor  
and where the journeyworker to apprentice ratio is met.

Apprentice Classifications		BASIC HOURLY RATE										FRINGE BENEFIT HOURLY RATE	Remarks See Pg 9-10
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
Interval Hrs													
(Effective: 8/29/21) * SHEETMETAL WORKER													
"	1000	\$18.25										\$13.15	10
"	1000		\$20.53									\$13.40	10
"	1000			\$22.06								\$23.93	10
"	1000				\$25.10							\$24.51	10
"	1000					\$27.38						\$25.11	10
"	1000						\$29.66					\$25.72	10
"	1000							\$31.94				\$26.32	10
"	1000								\$34.22			\$26.91	10
"	1000									\$36.50		\$27.52	10
"	1000										\$38.79	\$28.12	10
TELECOMMUNICATION WORKER (TECHNICIAN I / SPLICER)													
"	1000	\$18.64										\$10.58	10
"	1000		\$20.19									\$10.84	10
"	1000			\$21.74								\$11.10	10
(Effective: 8/22/21) TELECOMMUNICATION WORKER (TECHNICIAN I / SPLICER)													
"	1000				\$23.30							\$11.36	10
"	1000					\$24.85						\$11.62	10
"	1000						\$27.95					\$12.16	10
(Effective: 8/22/21) * TELECOMMUNICATION WORKER (TECHNICIAN I / SPLICER)													
"	1000	\$19.21										\$10.67	10
"	1000		\$20.81									\$10.93	10
"	1000			\$22.41								\$11.22	10
"	1000				\$24.01							\$11.48	10
"	1000					\$25.61						\$11.74	10
"	1000						\$28.81					\$12.29	10

APPRENTICE SCHEDULE BULLETIN NO. 499 February 15, 2021  
Rates are applicable only to apprentices who are parties to agreements registered with the Department of Labor  
and where the journeyworker to apprentice ratio is met.

Apprentice Classifications	Interval Hrs	BASIC HOURLY RATE										FRINGE BENEFIT HOURLY RATE	Remarks See Pg 9-10
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	Total	
TILE SETTER CERAMIC & HARD TILE Indentured Prior to 9/1/03	1000	\$21.75										\$10.62	2,10
"	1000		\$23.93	\$26.10	\$30.45	\$32.63	\$34.80	\$36.98	\$39.15			\$31.27	2,10
Indentured On or After 9/1/03	1000	\$21.75	\$23.93	\$26.10	\$30.45	\$32.63	\$34.80	\$36.98	\$39.15			\$19.92	2,10
<b>(Effective: 8/30/21)</b>													
* TILE SETTER CERAMIC & HARD TILE Indentured Prior to 9/1/03	1000	\$22.20										\$10.62	2,10
"	1000		\$24.42	\$26.64	\$31.08	\$33.30	\$35.52	\$37.74	\$39.96			\$31.27	2,10
Indentured On or After 9/1/03	1000	\$22.20	\$24.42	\$26.64	\$31.08	\$33.30	\$35.52	\$37.74	\$39.96			\$19.92	2,10

\* Indicates a wage, fringe benefit, remark, or title change from the previous bulletin.

REMARKS:

1. Carpenter, Construction Craft Laborer: \$.50 per hour shall be added to the regular straight-time rate for height pay for each hour while working from a bosun's chair and/or from a cable-suspended scaffold or work platform which is free swinging (not attached to building) for each hour worked on said rig.
2. Cement Finisher, Mason, Plasterer, Tile Setter: \$1.00 per hour shall be added to the regular straight-time rate for height pay for each hour while working from a bosun's chair and/or from a cable-suspended scaffold or work platform which is free swinging (not attached to building) for each hour worked on said rig.
3. Construction Equipment Operator, Heavy Duty Repairer & Welder: \$1.25 per hour shall be added to the hourly wage while operating a rig suspended by ropes or cables or to perform work on a Yo-Yo Cat.
4. Electrician:
  - A. One and one-half times the straight-time rate while working in a tunnel under construction; under water with aqualung equipment; in a completed tunnel which has only one entrance or exit providing access to safety and where no other personnel are working; or in an underground structure having no access to safety or where no other personnel are working.
  - B. Double the straight-time rate shall be paid for the following types of hazardous work regardless if fall prevention devices are used:
    - 1) While working from poles, trusses, stacks, towers, tanks, bosun's chairs, swinging or rolling scaffolds, supporting structures, and open platforms, over 70 feet from the ground where the employee is subject to a free fall; provided, however, that when work is performed on stacks, towers or permanent platforms where the employees are on a firm footing within an enclosure, a hazardous condition does not exist regardless of height;
    - 2) While working outside of a railing or enclosure, or temporary platforms extending outside of a building, or from scaffolding or ladder within an enclosure where an employee's footing is within one foot of the top of such railing, and the employee is subject to a free fall of over 70 feet;
    - 3) Working on buildings while leaning over the railing or edge of the building, and is subject to a free fall of 70 feet; or
    - 4) Two hours minimum hazardous pay per day shall be paid while climbing to a stack, tower or permanent platform which exceeds 70 feet from the ground but where the employee is on a firm footing within an enclosure.
  - C. Five percent per hour shall be added to the hourly wage for height pay while working above 9,000 feet elevation.
5. Glazier: \$1.00 per hour shall be added to the hourly wage for height pay for exterior glazing work performed in a walking/working surface with an unprotected side or edge 10 feet or more above a lower level which requires protection from fall hazards by guardrail systems, safety net systems, personal fall arrest systems, position devise systems, fall restraint systems, perimeter safety cables or controlled decking zones.
6. Insulator: Six percent per hour shall be added to the hourly wage for hazardous pay while working from a boatswain chair, staging or free standing scaffolding erected from ground up or mezzanine floor subject to a free fall and skyclimber suspended from a permanent structure and when working above 40 feet.
7. Ironworker: \$.50 per hour shall be added to the hourly wage while working in tunnels or coffer dams. \$1.00 per hour shall be added to the hourly wage while working under or covered with water (submerged), or on the summits of Mauna Kea, Mauna Loa or Haleakala.
8. Plumber: One and one-half times the straight-time rate for height pay while working from OSHA approved trusses, stacks, towers, tanks, bosun's chair, swinging or rolling scaffolding, supporting structures or on open platforms where the employee is subject to a direct fall of 40 feet or more. Provided, however, that when said work is performed where the employee is on a firm footing within an enclosure, a hazardous condition does not exist regardless of height. \$1.00 per hour shall be added to the straight-time rate while working with flame cutting or any type of welding equipment on any galvanized material or product for at least an hour.
9. Roofer: When an apprentice has accumulated 2500 hours, \$4.25 will be added to his/her pension/annuity plan.  
The apprenticeship program for apprentices indentured on or after November 4, 2012, consists of four steps with 2,000 hours for each step.

REMARKS:

10. Overtime/Holiday must be paid at one and one-half times the basic hourly rate, plus the hourly cost of required fringe, with the following exceptions:

A. Two times the basic hourly rate, plus the hourly cost of required fringe.

**Boilermaker:** Sunday, New Year's Day, Presidents' Day, Memorial Day, Kamehameha Day, July 4th, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

**Construction Equipment Operator:** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Electrician:** Sunday, New Year's Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day.

**Elevator Constructor:** Saturday, Sunday, New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Floor Layer:** Labor Day.

**Glazier:** Sunday.

**Heavy Duty Repairer & Welder:** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Ironworker:** Sunday, New Year's Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

**Paving Equipment Operator:** Sunday, New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Kamehameha Day, Fourth of July, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day.

**Plumber:** Sunday, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Kamehameha Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

**Sheetmetal Worker:** Sunday, New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Kamehameha Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

**Telecommunication Worker:** Sunday, New Year's Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

B. Three times the basic hourly wage, plus the hourly cost of required fringe on Labor Day.

Carpenter

Cement Finisher

Drywall Installer

Insulator

Construction Craft Laborer

Mason

Plasterer

Tile Setter

## Years 2021 and 2022

# Holidays to be observed by the HAWAII STATE GOVERNMENT

[www.dhrd.hawaii.gov](http://www.dhrd.hawaii.gov)

Website where State Holiday Schedule posted

## Year 2021 HAWAII STATE HOLIDAYS

(Hawaii Rev. Statutes, Sec. 8-1)      Day Observed in 2021      Official Date Designated in Statute/Constitution

New Year's Day.....	Jan. 1, Friday .....	The first day in January
Dr. Martin Luther King, Jr. Day.....	Jan. 18 Monday .....	The third Monday in January
Presidents' Day.....	Feb. 15 Monday .....	The third Monday in February
Prince Jonah Kuhio Kalaniana'ole Day.....	Mar. 26 Friday .....	The twenty-sixth day in March
Good Friday.....	April 2 Friday.....	The Friday preceding Easter Sunday
Memorial Day.....	May 31 Monday .....	The last Monday in May
King Kamehameha I Day.....	June 11 Friday.....	The eleventh day in June
Independence Day.....	July 5 Monday .....	The fourth day in July
Statehood Day.....	Aug. 20 Friday.....	The third Friday in August
Labor Day.....	Sept. 6 Monday .....	The first Monday in September
Veterans' Day.....	Nov 11 Thursday .....	The eleventh day in November
Thanksgiving.....	Nov. 25 Thursday .....	The fourth Thursday in November
Christmas.....	Dec. 24 Friday .....	The twenty-fifth day in December

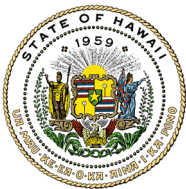
## Year 2022 HAWAII STATE HOLIDAYS

(Hawaii Rev. Statutes, Sec. 8-1)      Day Observed in 2022      Official Date Designated in Statute/Constitution

New Year's Day.....	Dec. 31, Friday.....	The first day in January
Dr. Martin Luther King, Jr. Day.....	Jan. 17 Monday .....	The third Monday in January
Presidents' Day.....	Feb. 21 Monday .....	The third Monday in February
Prince Jonah Kuhio Kalaniana'ole Day.....	Mar. 25 Friday .....	The twenty-sixth day in March
Good Friday.....	April 15 Friday .....	The Friday preceding Easter Sunday
Memorial Day.....	May 30 Monday .....	The last Monday in May
King Kamehameha I Day.....	June 10 Friday.....	The eleventh day in June
Independence Day.....	July 4 Monday .....	The fourth day in July
Statehood Day.....	Aug. 19 Friday.....	The third Friday in August
Labor Day.....	Sept. 5 Monday .....	The first Monday in September
Election Day.....	Nov. 8 Tuesday.....	The first Tuesday in November following the first Monday of even numbered years ( <i>Hawaii State Constitution, Article 2-Section 8</i> )
Veterans' Day.....	Nov 11 Friday.....	The eleventh day in November
Thanksgiving.....	Nov. 24 Thursday .....	The fourth Thursday in November
Christmas.....	Dec. 26 Monday .....	The twenty-fifth day in December

**FOOTNOTES:** For use solely by State government agencies. Federal government and local banking holidays may differ. For State agencies that operate on other than Monday-Friday 7:45 AM to 4:30 PM schedules, also refer to appropriate collective bargaining agreements. Created by the Department of Human Resources Development 5/20/2020 subject to change.





**STATE OF HAWAII**  
**CONTRACT FOR GOODS OR SERVICES**  
**BASED UPON**  
**COMPETITIVE SEALED BIDS**

This Contract, executed on the respective dates indicated below, is effective as of \_\_\_\_\_, \_\_\_\_\_, between \_\_\_\_\_ Department of Hawaiian Home Lands \_\_\_\_\_,  
(Insert name of state department, agency, board or commission)  
State of Hawaii ("STATE"), by its \_\_\_\_\_ Chairman, Hawaiian Homes Commission \_\_\_\_\_,  
(Insert title of person signing for State)  
(hereafter also referred to as the HEAD OF THE PURCHASING AGENCY or designee ("HOPA")),  
whose address is 91-5420 Kapolei Parkway, Kapolei, Hawaii 96707 \_\_\_\_\_  
\_\_\_\_\_ and \_\_\_\_\_  
("CONTRACTOR"), a \_\_\_\_\_  
(Insert corporation, partnership, joint venture, sole proprietorship, or other legal form of the Contractor)  
under the laws of the State of \_\_\_\_\_, whose business address and federal  
and state taxpayer identification numbers are as follows: \_\_\_\_\_  
\_\_\_\_\_

**RECITALS**

A. The STATE desires to retain and engage the CONTRACTOR to provide the goods or services, or both, described in this Contract and its attachments, and the CONTRACTOR is agreeable to providing said goods or services, or both.

B. The STATE has issued an invitation for competitive sealed bids, and has received and reviewed bids submitted in response to the invitation.

C. The solicitation for bids and the selection of the CONTRACTOR were made in accordance with section 103D-302, Hawaii Revised Statutes ("HRS"), Hawaii Administrative Rules, Title 3, Department of Accounting and General Services, Subtitle 11 ("HAR"), Chapter 122, Subchapter 5, and applicable procedures established by the appropriate Chief Procurement Officer ("CPO").

D. The CONTRACTOR has been identified as the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the invitation.

E. Pursuant to \_\_\_\_\_ HHCA of 1920, as amended \_\_\_\_\_, the STATE  
(Legal authority to enter into this Contract)  
is authorized to enter into this Contract.

F. Money is available to fund this Contract pursuant to:

(1) Hawaiian Homes Trust Fund \_\_\_\_\_

(Identify state sources)

or (2) \_\_\_\_\_

(Identify federal sources)

or both, in the following amounts: State \$ \_\_\_\_\_

Federal \$ \_\_\_\_\_

NOW, THEREFORE, in consideration of the promises contained in this Contract, the STATE and the CONTRACTOR agree as follows:

1. Scope of Services. The CONTRACTOR shall, in a proper and satisfactory manner as determined by the STATE, provide all the goods or services, or both, set forth in the Invitation for Bids number RFQ-22-LDD-003 ("IFB") \* and the CONTRACTOR'S accepted bid ("Bid"), both of which, even if not physically attached to this Contract, are made a part of this Contract.

2. Compensation. The CONTRACTOR shall be compensated for goods supplied or services performed, or both, under this Contract in a total amount not to exceed

\* and summarized in Attachment S-1

TBD \_\_\_\_\_ DOLLARS

( \$ TBD ), including approved costs incurred and taxes, at the time and in the manner set forth in the IFB and CONTRACTOR'S Bid. And generally described in Attachment S-2.

3. Time of Performance. The services or goods required of the CONTRACTOR under this Contract shall be performed and completed in accordance with the Time of Performance set forth in Attachment-S3, which is made a part of this Contract.

4. Bonds. The CONTRACTOR ☒ is required to provide or ☐ is not required to provide: ☒ a performance bond, ☒ a payment bond, ☐ a performance and payment bond each in the amount of \_\_\_\_\_ DOLLARS ( \$ \_\_\_\_\_ ).

5. Standards of Conduct Declaration. The Standards of Conduct Declaration of the CONTRACTOR is attached to and made a part of this Contract.

6. Other Terms and Conditions. The General Conditions, Construction General Conditions, and any Special Conditions are attached to and made a part of this Contract. In the event of a conflict between the General Conditions, Construction General Conditions, and the Special Conditions, the Special Conditions shall control. In the event of a conflict among the documents, the order of precedence shall be as follows: (1) this Contract, including all attachments and addenda; (2) the IFB, including all attachments and addenda; and (3) the CONTRACTOR'S Bid.

7. Liquidated Damages. Liquidated damages shall be assessed in the amount of ONE THOUSAND and 00/100 \_\_\_\_\_ DOLLARS ( \$ 150.00 ) per day, in accordance with the terms of paragraph 9 of the General Conditions.

8. Notices. Any written notice required to be given by a party to this Contract shall be (a) delivered personally, or (b) sent by United States first class mail, postage prepaid. Notice to the STATE shall be sent to the HOPA'S address indicated in the Contract. Notice to the CONTRACTOR shall be sent to the CONTRACTOR'S address indicated in the Contract. A notice shall be deemed to have been received three (3) days after mailing or at the time of actual receipt, whichever is earlier. The CONTRACTOR is responsible for notifying the STATE in writing of any change of address.

IN VIEW OF THE ABOVE, the parties execute this Contract by their signatures, on the dates below, to be effective as of the date first above written.

### STATE

\_\_\_\_\_  
(Signature)

William J. Aila, Jr.

\_\_\_\_\_  
(Print Name)

Chairman, Hawaiian Homes Commission

\_\_\_\_\_  
(Print Title)

\_\_\_\_\_  
(Date)

### CONTRACTOR

\_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Title)

\_\_\_\_\_  
(Date)

CORPORATE SEAL  
(If available)

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Deputy Attorney General

\* Evidence of authority of the CONTRACTOR'S representative to sign this Contract for the CONTRACTOR must be attached.

Department of Hawaiian Home Lands  
CONSTRUCTION GENERAL CONDITIONS  
Dated March 2014

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## ARTICLE 1: DEFINITIONS AND ABBREVIATIONS

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- 1.1 DEFINITIONS.** Whenever the following terms or pronouns are used in these Construction General Conditions, or in any contract documents or instruments where these Construction General Conditions govern, the intent and meaning shall be interpreted as follows:

**ADDENDUM** (*plural - Addenda*). A written or graphic document, including Drawings and Specifications, issued by the Chairman during the bidding period which modifies or interprets the bidding documents, by additions, deletions, clarifications or corrections, which shall be considered and made a part of the bid proposal and the contract.

**ADDITION** (*to the contract sum*). Amount added to the contract sum by Change Order.

**ADMINISTRATIVE RULES.** Hawaii Administrative Rules for Chapter 103-D of the Hawaii Revised Statutes.

**ADVERTISEMENT.** A public announcement inviting bids for work to be performed or materials to be furnished.

**BAD WEATHER DAY.** When weather or other conditions prevent a minimum of four hours of work with the Contractor's normal work force on controlling items of work at the site. (See excess bad weather day.)

**BENEFICIAL OCCUPANCY.** The point of project completion when the Department can use the constructed facility in whole or in part for its intended purpose even though substantial completion may not be achieved.

**BID.** See PROPOSAL.

**BID SECURITY.** The security furnished by the Bidder from which the Department may recover its damages in the event the Bidder breaches its promise to enter into a contract with the Department and fails to execute the required bonds covering the work contemplated, if its proposal is accepted.

**BIDDER.** Any individual, partnership, firm, corporation, joint venture, or other legal entity submitting, directly or through a duly authorized representative or agent, a proposal for the work contemplated.

**BIDDING DOCUMENTS.** The advertisement "Notice to Contractors", or invitation to bid, instructions to Bidders, proposal requirements, the bid form and the proposed Contract Documents including all addenda issued prior to receipt of Bids.

**BULLETIN.** A written notice to the Contractor requesting a price and / or time proposal for contemplated changes preparatory to the issuance of a field order or change order.

**BY OR TO THE PROJECT MANAGER.** To avoid cumbersome and confusing repetition of expressions in these General Conditions, it is provided that whenever the following words or words of like import are used, they shall be understood as if they were followed by the words "by the Project Manager" or "to the Project Manager", unless the context clearly indicates another meaning: contemplated, required, determined, directed, specified, authorized, ordered, given, designated, indicated, considered necessary, deemed necessary, permitted, reserved, suspended, established, approval, approved, disapproved, acceptable, unacceptable, suitable, accepted, satisfactory, unsatisfactory, sufficient, insufficient, rejected or condemned.

**CALENDAR DAY.** Any day shown on the calendar beginning at midnight and ending at midnight the following day. If no designation of calendar or working day is made, “day” shall mean calendar day.

**CHAIRMAN.** The Chairman of the Hawaiian Homes Commission, Department of Hawaiian Home Lands.

**CHANGE ORDER.** A written order signed by the Chairman that establishes the full payment and final settlement of all claims for direct, indirect and consequential costs, including costs of delays, and establishes any adjustments to contract time related to the work covered and affected by one or more field orders, or for change work done or agreed to be done without issuance of a separate field order. A change order signed by all the parties to the contract constitutes a supplemental agreement.

**COMPLETION.** See SUBSTANTIAL COMPLETION and FINAL COMPLETION.

**CONSULTANT.** A person, firm or corporation having a contract with the Department to furnish services with respect to the project.

**CONTRACT.** The written agreement between the Contractor and the Department by its Chairman, by which the Contractor is bound to furnish all labor, equipment, and materials and to perform the specified work within the contract time stipulated, and by which DHHL is obligated to compensate the Contractor therefor at the prices set forth therein. The contract shall include the Contract Documents, also any and all amendments, and change orders, which are required to complete the construction in an acceptable manner.

**CONTRACT COMPLETION DATE.** The calendar day on which all work on the project, required by the contract, must be completed. See CONTRACT TIME and FINAL COMPLETION.

**CONTRACT DOCUMENTS.** The Contract, Addenda (which pertain to the Contract Documents, Contractor’s Proposal (including Wage Schedule, List of Subcontractors and other documentation accompanying the Bid and any post bid documentation submitted prior to the Notice of Award) when attached as an exhibit to the contract, the Notice to Proceed, the Bonds, these General Conditions, the SPECIAL CONDITIONS, the Specifications and the Drawings as the same are more specifically identified in the contract together with all written Amendments, Change Orders, Field Orders, any written order for minor changes in the work and Project Manager’s written interpretations and clarifications issued on or after the effective date of the contract.

**CONTRACT PRICE.** The amount designated on the face of the contract for the performance of work including allowances, if any.

**CONTRACT TIME.** The number of working or calendar days provided in the contract for completion of the contract, exclusive of authorized time extensions. The number of days shall begin running on the effective date in the Notice to Proceed. If in lieu of providing a number of working or calendar days, the contract requires completion by a certain date, the work shall be completed by that date.

**CONTRACTOR.** Any individual, partnership, firm, corporation, joint venture, or other legal entity undertaking the execution of the work under the terms of the contract with the State of Hawaii, and acting directly or through its agents, or employees.

**DEPARTMENT.** The Department of Hawaiian Home Lands (abbreviated DHHL).

**DRAWINGS (or Plans).** The contract drawings in graphic or pictorial form, which show the design, location, character, dimensions and details of the work to be done and which shall be a part of the Contract Documents.

**EQUAL OR APPROVED EQUAL.** Whenever this term is used in the drawings or specifications, it shall be interpreted to mean a brand or article, prequalified in accordance with Section 6.3 SUBSTITUTION OF MATERIALS AND EQUIPMENT AFTER BID OPENING, that may be used in place of the one specified.

**EXCESS BAD WEATHER DAY.** A working day on which inclement weather prevents work on the contract and is beyond the average weather for the location of the project and the time of the year.

**FIELD ORDER.** A written order issued by the Project Manager to the Contractor requiring the contract work to be performed in accordance with a change or changes in the work. A field order may (1) establish a price adjustment and/or time adjustment in an amount the Project Manager believes is reasonable for the change; or (2) may declare that the Project Manager does not intend to adjust contract time or price for the work; or (3) may request the Contractor to submit a proposal for an adjustment to the contract time and/or price by a certain date.

**FINAL COMPLETION.** The date set by the Chairman that all work required by the contract and any amendments or changes thereto is in full compliance with the contract.

**FORCE ACCOUNT.** Term used when work is ordered to be done at the sole option of the Department and is to be billed for at cost of labor, materials and equipment, insurance(s), taxes, etc., plus a percentage for overhead and profit.

**GUARANTEE.** Legally enforceable assurance of the duration of satisfactory performance of quality of a product or work.

**HAZARDOUS MATERIALS.** Any and all radioactive materials, asbestos, polychlorinated biphenyls, petroleum, crude oil, chemicals known to cause cancer or reproductive toxicity, pollutants, contaminants, toxic substances or materials cited in Hazardous Material Laws. Abandoned motor vehicles or parts thereof are not hazardous material.

**HOLIDAYS.** The days of each year which are set apart and established as State holidays pursuant to Chapter 8, Hawaii Revised Statutes.

**INSPECTOR.** The person assigned by the Department to make detailed inspections of contract performance and materials supplied for the work.

**LAWS.** All Federal, State, City and County Laws, ordinances, rules and regulations, and standard specifications, including any amendments thereto effective as of the date of the call for sealed bids.

**LETTER OF AWARD.** A written notice from the Chairman to the successful Bidder(s) stating that the Department has accepted its proposal.

**LIQUIDATED DAMAGES.** The amount prescribed in the Special Conditions, LIQUIDATED DAMAGES to be paid to the Department or to be deducted from any payments due or to become due the Contractor for each working day or calendar day (as applicable) delay in completing the whole or any specified portion of the work beyond the Contract Time.

**MAJOR UNIT PRICE ITEM.** A unit price item which, when extended on its estimated quantities in the proposal form, exceeds five percent (5%) of the total base bid proposal less any allowance and contingent items included in the proposal.

**NON-CONFORMING WORK.** Work that does not meet the requirements of the Contract Documents.

**NOTICE TO PROCEED.** A written notice from the Project Manager to the Contractor advising it of the date on which it is to begin the prosecution of the work, which date shall also be the beginning of Contract Time.

**POST CONTRACT DRAWINGS.** Drawings issued after the award of the contract for the purpose of clarification and / or changes to the work indicated in the original drawings and which may be made a part of the contract.

**PROJECT ACCEPTANCE DATE.** The calendar day on which the Project Manager accepts the project as sufficiently completed in compliance with the contract so that the Department can occupy or utilize the work for its intended use. See SUBSTANTIAL COMPLETION.

**PROJECT CONTRACT LIMITS (or CONTRACT ZONE).** The portion of the site as delineated on the drawings which define the Contractor's primary area of operation for the prosecution of the work. It does not define the exact limits of all construction that may be required under the contract.

**PROJECT MANAGER.** The Department's Contract Administrator as described in ARTICLE 5, CONTROL OF WORK.

**PROJECT GUARANTEE.** A guarantee issued by the Contractor to the Department. See GUARANTEE.

**PROPOSAL (BID).** The executed document submitted by a Bidder in the prescribed manner, in response to a request for proposals or invitation to Bid, to perform at the prices quoted, for the work specified under the contract, within the time prescribed for performance.

**PROPOSAL FORM.** The form prepared by the Department on which the written offer or formal bid for the work to be done is submitted by the Bidder. By submitting a bid on the proposal form, a Bidder adopts the language therein as its own.

**PUNCHLIST.** A list compiled by the Project Manager (or Contractor) stating work yet to be completed or corrected by the Contractor in order to substantially complete or finally complete the contract requirements.

**SHOP DRAWINGS/SUBMITTALS.** All drawings, diagrams illustrations, schedules and other data or information which are prepared or assembled by the Contractor and submitted by Contractor to illustrate some portion of the work.

**SPECIAL CONDITIONS.** The specific clauses that supplements or modify the standard clauses of the GENERAL CONDITIONS setting forth conditions or requirements peculiar to the individual project under consideration, which are not thoroughly or satisfactorily covered, described or explained in these GENERAL CONDITIONS.

**SPECIFICATIONS.** That portion of the Contract Documents consisting of written descriptions for materials, equipment, construction systems, standards, workmanship, directions, provisions and

requirements that pertain to the method and manner of performing the work and certain administrative requirements applicable thereto.

**STATE.** The State of Hawaii acting through its authorized representative.

**SUBCONTRACT.** Any written agreement between the Contractor and its subcontractors which contains the conditions under which the subcontractor is to perform a portion of the work for the Contractor.

**SUBCONTRACTOR.** An individual, partnership, firm, corporation, joint venture or other legal entity, as covered in Chapter 444, Hawaii Revised Statutes, which enters into an agreement with the Contractor to perform a portion of the work for the Contractor.

**SUBSTANTIAL COMPLETION.** The status of the project when the Contractor has completed all the work and (1) all utilities and services are connected and working; (2) all equipment is in acceptable working condition; (3) additional activity by the Contractor to correct punchlist items as described herein will not prevent or disrupt use of the work or the facility in which the work is located; and 4) the building, structure, improvement or facility can be used for its intended purpose.

**SUPERINTENDENT.** The employee of the Contractor, authorized to receive and fulfill instructions from the Project Manager, who is charged with the responsibility of all the work.

**SURETY.** The qualified individual, firm or corporation other than the Contractor, which executes a bond with and for the Contractor to ensure its acceptable performance of the contract.

**UNUSUALLY SEVERE WEATHER.** Uncommonly harsh weather including but not limited to hurricanes, tornadoes, tropical storms and tropical depressions.

**WORK.** The furnishing of all labor, materials, equipment, and other incidentals necessary or convenient for the successful completion of the project and the execution of all the duties and obligations imposed by the contract.

**WORKING DAY.** A calendar day, exclusive of Saturdays, Sundays and State-recognized legal holidays for the month in question.

## 1.2 ABBREVIATIONS

<b>DHHL</b>	Department of Hawaiian Home Lands.
<b>HAR</b>	Hawaii Administrative Rules
<b>HRS</b>	Hawaii Revised Statutes
<b>VECP</b>	Value Engineering Cost Proposal

~ END OF ARTICLE 1~



ARTICLE 2: [reserved]

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ARTICLE 3: CONTRACT

3.1 NOTICE TO PROCEED

3.1.1 After the contract is fully executed and signed by the Chairman, the Contractor will be sent a formal Notice to Proceed letter advising the Contractor of the date on which it may proceed with the work. The Contractor shall be allowed ten (10) consecutive working days from said date to begin its work. In the event that the Contractor refuses or neglects to start the work, the Chairman may terminate the contract in accordance with Section 7.27, TERMINATION OF CONTRACT FOR CAUSE.

3.1.2 The Contractor may commence its operations strictly at its own risk prior to receipt of the formal notice to proceed, provided it makes a written request and has received approval from the Chairman in writing. All work performed shall be conducted in accordance with Section 7.1, PROSECUTION OF THE WORK.

3.1.3 In certain cases, the Department, with agreement of the Contractor, may issue a Notice to Proceed before full execution of the contract by the Chairman and it may further issue a Notice to Proceed concurrently with the Notice of Award.

3.1.4 In the event the Notice to Proceed is not issued within one hundred eighty (180) days after (1) the date the contract is executed by all parties; or (2) for projects funded with State Capital Improvement Project (CIP) funds, the date that the written certificate that funds are available is issued, whichever is later, the Contractor may submit a claim for increased labor and material costs (but not overhead costs) which are directly attributable to the delay beyond the first one hundred eighty (180) days. Such claims shall be accompanied with the necessary documentation to justify the claim. No payment will be made for assumed escalation costs.

3.2 RELATIONSHIP OF PARTIES. Independent Contractor Status and Responsibilities, including Tax Responsibilities.

3.2.1 In the performance of services required under this Contract, the CONTRACTOR is an “independent contractor,” with the authority and responsibility to control and direct the performance and details of the work and services required under this Contract; however, the STATE shall have a general right to inspect work in progress to determine whether, in the STATE’s opinion, the services are being performed by the CONTRACTOR in compliance with this Contract. Unless otherwise provided by special condition, it is understood that the STATE does not agree to use the CONTRACTOR exclusively, and that the CONTRACTOR is free to contract to provide services to other individuals or entities while under contract with the STATE.

3.2.2 The CONTRACTOR and the CONTRACTOR’s employees and agents are not by reason of this Contract, agents or employees of the State for any purpose, and the CONTRACTOR and the CONTRACTOR’s employees and agents shall not be entitled to claim or receive from the STATE any vacation, sick leave, retirement, workers’ compensation, unemployment insurance, or other benefits provided to state employees.

3.2.3 The CONTRACTOR shall be responsible for the accuracy, completeness, and adequacy of the CONTRACTOR’s performance under this Contract. Furthermore, the CONTRACTOR intentionally, voluntarily, and knowingly assumes the sole and entire liability to the CONTRACTOR’s employees

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and agents, and to any individual not a party to this Contract, for all loss, damage, or injury caused by the CONTRACTOR, or the CONTRACTOR's employees or agents in the course of their employment.

- 3.2.4 The CONTRACTOR shall be responsible for payment of all applicable federal, state, and county taxes and fees which may become due and owing by the CONTRACTOR by reason of this Contract, including but not limited to (i) income taxes, (ii) employment related fees, assessments, and taxes, and (iii) general excise taxes. The CONTRACTOR also is responsible for obtaining all licenses, permits, and certificates that may be required in order to perform this Contract.
- 3.2.5 The CONTRACTOR shall obtain a general excise tax license from the Department of Taxation, State of Hawaii, in accordance with Section 237-9, HRS, and shall comply with all requirements thereof.
- 3.2.6 The CONTRACTOR is responsible for securing all employee-related insurance coverage for the CONTRACTOR and the CONTRACTOR's employees and agents that is or may be required by law, and for payment of all premiums, costs, and other liabilities associated with securing the insurance coverage.
- 3.3 PERSONNEL REQUIREMENTS:
- 3.3.1 The CONTRACTOR shall secure, at the CONTRACTOR's own expense, all personnel required to perform this Contract.
- 3.3.2 The CONTRACTOR shall ensure that the CONTRACTOR's employees or agents are experienced and fully qualified to engage in the activities and perform the services required under this Contract, and that all applicable licensing and operating requirements imposed or required under federal, state, or county law, and all applicable accreditation and other standards of quality generally accepted in the field of the activities of such employees and agents are complied with and satisfied.
- 3.4 NONDISCRIMINATION. No person performing work under this Contract, including any subcontractor, employee, or agent of the Contractor, shall engage in any discrimination that is prohibited by any applicable federal, state, or county law.
- 3.5 CONFLICTS OF INTEREST. The CONTRACTOR represents that neither the CONTRACTOR, nor any employee or agent of the CONTRACTOR, presently has any interest, and promises that no such interest, direct or indirect, shall be acquired, that would or might conflict in any manner or degree with the CONTRACTOR's performance under this Contract.
- 3.6 EMPLOYMENT OF STATE RESIDENTS (§103B-3 HRS). The Contractor shall ensure that Hawaii residents comprise not less than eighty per cent of the workforce employed to perform the contract work on the project. The 80% requirement shall be determined by dividing the total number of hours worked on the contract by Hawaii residents, by the total number of hours worked on the contract by all employees of the Contractor in the performance of the contract. The hours worked by any Subcontractor of the Contractor shall count towards the calculation for this section. The hours worked by employees within shortage trades, as determined by the Department of Labor and Industrial Relations (DLIR), shall not be included in the calculation for this section.

*~END OF ARTICLE 3~*

## **ARTICLE 4: SCOPE OF WORK**

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- 4.1 INTENT OF CONTRACT, DUTY OF CONTRACTOR. The intent of the Contract is to provide for the construction, complete in every detail, of the work described at the accepted bid price and within the time established by the contract. The Contractor has the duty to furnish all labor, materials, equipment, tools, transportation, incidentals and supplies and to determine the means, methods and schedules required to complete the work in accordance with the drawings, specifications and terms of the contract.
- 4.1.1 ENTIRE CONTRACT. This Contract sets forth all of the Contract, conditions, understandings, promises, warranties, and representations between the STATE and the CONTRACTOR relative to this Contract. This Contract supersedes all prior Contracts, conditions, understandings, promises, warranties and representations, which shall have no further force or effect. There are no Contracts, conditions, understandings, promises, warranties, or representations, oral or written, express or implied, between the STATE and the CONTRACTOR other than as set forth or as referred to herein.
- 4.2 CHANGES. The Project Manager may at any time, during the progress of the work, by written order, and without notice to the sureties, make changes in the work as may be found to be necessary or desirable. Such changes shall not invalidate the Contract nor release the Surety, and the Contractor will perform the work as changed, as though it had been a part of the original Contract.
- 4.2.1 MINOR CHANGES. Minor changes in the work may be directed by the Project Manager with no change in contract price or time of performance. Minor changes are consistent with the intent of the Contract Documents and do not substantially alter the type of work to be performed or involve any adjustment to the contract sum or extension of the contract time.
- 4.2.2 ORAL ORDERS
- 4.2.2.1 Any oral order, direction, instruction, interpretation or determination from the Chairman or any other person which in the opinion of the Contractor causes any change, shall be considered as a change only if the Contractor gives the Chairman written notice of its intent to treat such oral order, direction, instruction, interpretation or determination as a change directive. Such written notice must be delivered to both the Chairman and the Project Manager before the Contractor acts in conformity with the oral order, direction, instruction, interpretation or determination, but not more than five (5) days after delivery of the oral order to the Contractor. The written notice shall state the date, circumstances, whether a time extension will be requested, and source of the order that the Contractor regards as a change. Such written notice may not be waived and shall be a condition precedent to the filing of any claim by the Contractor. Unless the Contractor acts in accordance with this procedure, any such oral order shall not be treated as a change for which the Contractor may make a claim for an increase in the contract time or contract price related to such work.
- 4.2.2.2 No more than five (5) days after receipt of the written notice from the Contractor, a Field Order shall be issued for the subject work if the Department agrees that it constitutes a change. If no Field Order is issued in the time established, it shall be deemed a rejection of Contractor's claim for a change. If the Contractor objects to the failure to issue a Field Order, it shall file a written protest with the Chairman within thirty (30) days after delivery to the Chairman of the Contractor's written notice of its intention to treat the oral order as a change. In all cases, the Contractor shall proceed with the work. The protest shall be determined as provided in Section 7.25, DISPUTES AND CLAIMS.
- 4.2.3 FIELD ORDERS. All changes will be set forth in a field order or change order. Upon receipt of a field order, the Contractor shall proceed with the changes as ordered. If the Contractor does not agree

with any of the terms or conditions or in the adjustment or non-adjustment to the contract time and/or contract price set forth therein, it shall file with the Chairman a written protest setting forth its reasons in detail within thirty (30) days after receipt of the field order. In all cases, the Contractor shall proceed with the work as changed. The protest shall be determined as provided in Section 7.25, DISPUTES AND CLAIMS. Failure to file such a protest within the time specified shall constitute agreement on the part of the Contractor with the terms, conditions, amounts and adjustments or non-adjustment to the contract price and/or contract time set forth in the field order.

#### 4.2.4 CHANGE ORDERS

4.2.4.1 The Department will issue sequentially numbered change orders at times it deems appropriate during the contract period. A change order may contain the adjustment in contract price and / or time for a number of Field Orders. No payment for any change will be made until the change order is issued.

4.2.4.2 The penal sum of the Surety Performance and Payment Bonds will be adjusted by the amount of each and every change order.

#### 4.3 DUTY OF CONTRACTOR TO PROVIDE PROPOSAL FOR CHANGES

4.3.1 A Field Order may request the Contractor to supply the Department with a proposal for an adjustment to the contract time or contract price for the work described therein. Any such request for a proposal shall not affect the duty of the Contractor to proceed as ordered with the work described in the Field Order.

4.3.2 The Project Manager from time to time may issue a Bulletin to the Contractor requesting price and / or time adjustment proposals for contemplated changes in the work. A Bulletin is not a directive for the Contractor to perform the work described therein.

4.3.3 Within seven (7) days after receipt of a Bulletin or Field Order containing a request for proposal, the Contractor shall submit to the Project Manager a detailed written statement setting forth all charges the Contractor proposes for the change and the proposed adjustment of the contract time, all properly itemized and supported by sufficient substantiating data to permit evaluation. No time extension will be granted for delays caused by late Contractor pricing of changes or proposed changes. If the project is delayed because Contractor failed to submit the cost proposal within the seven (7) days, or longer as allowed by the Project Manager, liquidated damages will be assessed in accordance with Section 7.26, FAILURE TO COMPLETE THE WORK ON TIME.

4.3.4 No payment shall be allowed to the Contractor for pricing or negotiating proposed or actual changes. No time extension will be granted for delay caused by late Contractor pricing of changes or proposed changes.

4.3.5 The Chairman may accept the entire proposal, or any discreet cost item contained within the proposal or the proposed adjustment to contract time by a notice in writing to the Contractor delivered to the Contractor within thirty (30) days after receipt of the proposal. The written acceptance by the Chairman of all or part of the Contractor's proposal shall create a binding agreement between the parties for that aspect of the change.

4.3.6 If the Department refuses to accept the Contractor's entire proposal, the Chairman may issue a Field Order for the work; or if a Field Order has already been issued, the Department may issue a supplemental Field Order establishing the remaining adjustments to contract price and/or contract time for the ordered changes. If the Contractor disagrees with any term, condition or adjustment

contained in such Field Order or supplemental Field Order, it shall follow the protest procedures set forth in and be subject to the other terms of Subsection 4.2.3, FIELD ORDERS.

4.4 PRICE ADJUSTMENT (§3-125-13 HAR)

4.4.1 Any adjustment in the contract price pursuant to a change or claim in this contract shall be made in one or more of the following ways:

4.4.1.1 By agreement on a fixed price adjustment before commencement of the pertinent performance or as soon thereafter as practicable;

4.4.1.2 By unit prices specified in the contract or subsequently agreed upon;

4.4.1.3 Whenever there is a variation in quantity for any work covered by any line item in the schedule of costs submitted as required by Section 7.2, COMMENCEMENT REQUIREMENTS, by the Department at its discretion, adjusting the lump sum price proportionately;

4.4.1.4 In such other manner as the parties may mutually agree;

4.4.1.5 At the sole option of the Project Manager, by the costs attributable to the event or situation covered by the change, plus appropriate profit or fee, all as specified in Section 4.5, ALLOWANCES FOR OVERHEAD AND PROFIT and the force account provision of Section 8.3, PAYMENT FOR ADDITIONAL WORK; or

4.4.1.6 In the absence of an agreement between the two parties, by a unilateral determination by the Department of the reasonable and necessary costs attributable to the event or situation covered by the change, plus appropriate profit or fee, all as computed in accordance with applicable Sections of Chapters 3-123 and 3-126 of the Hawaii Administrative Rules and Regulations, and Section 4.5, ALLOWANCES FOR OVERHEAD AND PROFIT.

4.5 ALLOWANCES FOR OVERHEAD AND PROFIT (§3-125-13 HAR)

4.5.1 In determining the cost or credit to the Department resulting from a change, the allowances for all overhead, including, extended overhead resulting from adjustments to contract time (including home office, branch office and field overhead, and related delay impact costs) and profit combined, shall not exceed the percentages set forth below:

4.5.1.1 For the Contractor, for any work performed by its own labor forces, twenty percent (20%) of the direct cost;

4.5.1.2 For each subcontractor involved, for any work performed by its own forces, twenty percent (20%) of the direct cost;

4.5.1.3 For the Contractor or any subcontractor, for work performed by their subcontractors, ten percent (10%) of the amount due the performing subcontractor.

4.5.1.4 Field overhead includes, but is not limited to all costs of supervision, engineering, clerical, layout, temporary facilities, improvements and structures, all general condition expenditures, storage, transport and travel, housing, small tools (as defined in 8.3.4.5(h)), pickup trucks and automobiles.



- 4.5.2 Not more than three markup allowance line item additions not exceeding the maximum percentage shown above will be allowed for profit and overhead, regardless of the number of tier subcontractors.
- 4.5.3 The allowance percentages will be applied to all credits and to the net increase of direct costs where work is added and deleted by the changes.
- 4.6 PAYMENT FOR DELETED MATERIAL
- 4.6.1 CANCELED ORDERS. If acceptable material was ordered by the Contractor for any item deleted by an ordered change in the work prior to the date of notification of such deletion by the Project Manager, the Contractor shall use its best efforts to cancel the order. The Department shall pay reasonable cancellation charges required by the supplier excluding any markup for overhead and profit to the Contractor.
- 4.6.2 RETURNED MATERIALS - If acceptable deleted material is in the possession of the Contractor or is ultimately received by the Contractor, if such material is returnable to the supplier and the Project Manager so directs, the material shall be returned and the Contractor will be paid for the reasonable charges made by the supplier for the return of the material, excluding any markup for overhead and profit to the Contractor. The cost to the Contractor for handling the returned material will be paid for as provided in Section 4.4, PRICE ADJUSTMENT.
- 4.6.3 UNCANCELLED MATERIALS. If orders for acceptable deleted material cannot be canceled at a reasonable cost, it will be paid for at the actual cost to the Contractor including an appropriate markup for overhead and profit as set forth in Section 4.5, ALLOWANCES FOR OVERHEAD AND PROFIT. In such case, the material paid for shall become the property of the Department and the cost of further storage and handling shall be paid for as provided in Section 4.4, PRICE ADJUSTMENT.
- 4.7 VARIATIONS IN ESTIMATED QUANTITIES (§3-125-10 HAR)
- 4.7.1 Where the quantity of a major unit price item in this contract is estimated on the proposal form and where the actual quantity of such pay item varies more than fifteen percent (15%) above or below the estimated quantity stated in this contract, an adjustment in the contract price shall be made upon demand of either party. The adjustment shall be based upon any increase or decrease in costs due solely to the variation above one hundred fifteen percent (115%) or below eighty-five percent (85%) of the estimated quantity. The adjustment shall be subject to Section 4.4 PRICE ADJUSTMENT and Section 4.5, ALLOWANCES FOR OVERHEAD AND PROFIT. If the quantity variation is such as to cause an increase in the time necessary for completion, the Chairman shall, upon receipt of a written request for an extension of time within thirty (30) days of the item's completion, ascertain the facts and make such adjustment to the completion date as the Chairman finds justified.
- 4.8 VARIATIONS IN BOTTOM ELEVATIONS. The Contractor shall plan and construct to the bottom elevations of footings, piles, drilled shafts, or cofferdams as shown on the drawings. When the bottom of a footing, pile, drilled shaft, or cofferdam is shown as an estimated or approximate elevation, the Contractor shall plan and construct to that elevation or to any deeper elevation required by the drawings or direction of the Project Manager. In the event the bottom elevation is lowered, the Contractor shall be entitled to additional payment in accordance with Sections 4.4 PRICE ADJUSTMENT and 4.5 ALLOWANCES FOR OVERHEAD AND PROFIT. In the event the bottom elevation is raised, the Department shall be entitled to a credit in accordance with Sections 4.2 CHANGES, 4.4, PRICE ADJUSTMENT and 4.5, ALLOWANCES FOR OVERHEAD AND PROFIT.

- 4.9 DIFFERING SITE CONDITIONS (§3-125-11 HAR)
- 4.9.1 During the progress of the work, if the Contractor encounters conditions at the site differing materially from those shown in the drawings and specifications, Contractor shall promptly, and before any such conditions are disturbed or damaged (except in an emergency as required by Subsection 7.17.8. EMERGENCIES), notify the Project Manager in writing of:
- 4.9.1.1 Subsurface or latent physical conditions at the site differing materially from those indicated in the contract; or
- 4.9.1.2 Unknown physical conditions at the site, of an unusual nature differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this contract. Unclaimed motor vehicles or parts thereof and discarded materials or unclaimed items are not unknown or unforeseen physical conditions. (See also Section 5.8, EXAMINATION OF DRAWINGS, SPECIFICATIONS, PROJECT SITE).
- 4.9.2 After receipt of written notice, the Chairman shall promptly investigate the site, and if it is found that such conditions do materially differ and cause an increase in the Contractor's cost of, or the time required to, perform any part of the work, whether or not changed as a result of such conditions, an adjustment shall be made and the contract modified accordingly. Any adjustment in contract price made pursuant to this Section 4.9. DIFFERING SITE CONDITIONS (§3-125-11 HAR) shall be determined in accordance with Sections 4.4, PRICE ADJUSTMENT and 7.25, DISPUTES AND CLAIMS.
- 4.9.3 Nothing contained in this Section 4.9, DIFFERING SITE CONDITONS shall be grounds for an adjustment in compensation if the Contractor had actual knowledge or should have known of the existence of such conditions prior to the submission of bids.
- 4.10 COSTS AND EXPENSES. Any reimbursement due the CONTRACTOR for per diem and transportation expenses under this Contract shall be subject to Chapter 3-123 (Cost Principles) of the Procurement Rules and the following guidelines:
- 4.10.1 Reimbursement for air transportation shall be actual cost or coach class air fare, whichever is less.
- 4.10.2 Reimbursement for ground transportation costs shall not exceed the actual cost of renting an intermediate-sized vehicle.
- 4.10.3 Unless prior written approval of the CHAIRMAN is obtained, reimbursement for subsistence allowance (i.e., hotel and meals, etc.) shall not exceed the applicable daily authorized rates for interisland or out-of-state travel that are set forth in the current Governor's Executive Order authorizing adjustments in salaries and benefits for state officers and employees in the Chairman branch who are excluded from collective bargaining coverage.

~END OF ARTICLE 4~

## ARTICLE 5: CONTROL OF WORK

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- 5.1        **AUTHORITY OF THE CHAIRMAN** - The Chairman shall make final and conclusive decisions on all questions which may arise relating to the quality and acceptability of the materials furnished and work performed, the manner of performance and the rate of progress of the work, the interpretation of the plans and specifications, the acceptable fulfillment of the contract on the part of the Contractor, the compensation under the contract and the mutual rights of the parties to the contract. The Chairman shall have the authority to enforce and make effective such decisions and orders at the Contractor's expense when the Contractor fails to carry such decisions and orders out promptly and diligently. The Chairman shall have the authority to suspend the work wholly or in part as provided in Section 7.24, SUSPENSION OF WORK.
- 5.2        **AUTHORITY OF THE PROJECT MANAGER.** The Project Manager has the authority to act on behalf of the Department on all matters regarding the contract and the work that are not reserved for the Chairman. The Project Manager's authority is vested exclusively in the Project Manager except when specific authority to act for the Project Manager has been delegated to a specific person or persons. Such delegation of authority may be established by the Contract Documents; otherwise, it is not effective or binding upon the Department until such written notification of the delegation is received by the Contractor. The Administrator of the Land Development Division of the Department, or his designee, shall also have authority to act on behalf of the Department on all matters regarding the contract that are not reserved for the Chairman.
- 5.3        **AUTHORITY OF THE INSPECTOR**
- 5.3.1      The Inspector shall observe and inspect the contract performance and materials. The Inspector does not have any authority vested in the Project Manager unless specifically delegated in writing.
- 5.3.2      The Inspector may offer advice and recommendations to the Contractor, but any such advice or recommendations are not directives from the Project Manager.
- 5.3.3      The Inspector has no authority to allow deviations from the Contract Documents and may reject any and all work that the Inspector deems is not in conformity with the contract requirements. Failure of an Inspector at any time to reject non-conforming work shall not be considered a waiver of the Department's right to require work in strict conformity with the Contract Documents as a condition of final acceptance.
- 5.4        **AUTHORITY OF CONSULTANT(S).** The Department may engage Consultant(s) for limited or full observation to supplement the inspections performed by the Department and respective Counties. Unless otherwise specified in writing to the Contractor, such retained Consultant(s) will have the authority of an Inspector.
- 5.5        **SHOP DRAWINGS AND OTHER SUBMITTALS.** The following documents shall be submitted where required by the Contract Documents:
- 5.5.1      **SHOP DRAWING**
- (a)        The Contractor shall prepare, thoroughly check, and approve all shop drawings, including those prepared by subcontractors or any other persons. The Contractor shall indicate its approval by stamping and signing each drawing. Any shop drawing submitted without being reviewed, stamped and signed will be considered as not having been submitted, and any delay caused thereby shall be the Contractor's responsibility.

- (b) Shop drawings shall indicate in detail all parts of an item of work, including erection and setting instructions and engagements with work of other trades or other separate contractors. Shop drawings for structural steel, millwork and pre-cast concrete shall consist of calculations, fabrication details, erection drawings and other working drawings to show the details, dimensions, sizes of members, anchor bolt plans, insert locations and other information for the complete fabrication and erection of the structure to be constructed.
- (c) The Contractor shall be responsible for the design of all structural curtain walls, all connections and fasteners for structural steel and architectural and structural precast concrete. Curtain walls, connections and fasteners shall be designed by a licensed professional engineer to carry the indicated or necessary loads. The precast concrete pieces shall be designed to withstand erection, transportation and final loading stresses. All calculations shall be performed by a licensed professional engineer and submitted to the Project Manager for review.
- (d) The cost of shop drawings or any other submittal shall not be a separate or individual pay item. All costs of furnishing shop drawings required by the contract shall be included in the price agreed to be paid for the various contract items of work, and no additional allowances will be made therefor.
- (e) All shop drawings as required by the contract, or as determined by the Project Manager to be necessary to illustrate details of the work shall be submitted to the Project Manager with such promptness as to cause no delay in the work or in that of any other Contractor. Delay caused by the failure of the Contractor to submit shop drawings on a timely basis to allow for review, possible resubmittal and acceptance will not be considered as a justifiable reason for a contract time extension. Contractor, at its own risk, may proceed with the work affected by the shop drawings before receiving acceptance; however the Department shall not be liable for any costs or time required for the correction of work done without the benefit of accepted shop drawings.
- (f) It is the Contractor's obligation and responsibility to check all of its and its subcontractor's shop drawings and be fully responsible for them and for coordination with connecting and other related work. The Contractor shall prepare, and submit to the Project Manager coordination drawings showing the installation locations of all plumbing, piping, duct and electrical work including equipment throughout the project. By approving and submitting shop drawings, the Contractor thereby represents that it has determined and verified all field measurements and field construction criteria, or will do so, and that it has checked and coordinated each shop drawing with the requirements of the work and the contract documents. When shop drawings are prepared and processed before field measurements and field construction criteria can be or have been determined or verified, the Contractor shall make all necessary adjustments in the work or resubmit further shop drawings, all at no change in contract price or time.

5.5.1.1 **SHOP DRAWING FORM.** Each drawing and/or series of drawings submitted must be accompanied by a letter of transmittal giving a list of the titles and number of the drawings. Each series shall be numbered consecutively for ready reference and each drawing shall be marked with the following information:

- (a) Date of Submission
- (b) Name of Project
- (c) Project Number
- (d) Location of Project
- (e) Name of submitting Contractor and Subcontractor
- (f) Revision Number
- (g) Specification and/or any drawing reference by article or sheet number.

- 5.5.1.2 No shop drawing shall be smaller than 24" x 36" nor larger than 28" x 42". At the determination of the Project Manager, each sheet of drawings for the submittal shall consist of either (1) reproducible transparency and three ozalid prints; or (2) six ozalid prints.
- 5.5.1.3 The Department will not be responsible for any cost of modifying/adjusting precast structures to fit the final as-built design, actual field conditions and finished work. To this end, the Contractor shall follow the following procedures:
- (a) Submit shop drawings for general design conformity for approval. Delay precasting operations.
  - (b) Start infrastructure work. Expose, check grade and install improvements requiring precast structures. Resubmit shop drawings with schedule for all structures indicating required deviations, correct and final inverts, depths, openings, special reinforcing and details, alignments, correct configurations, tops, grating, etc. The Contractor shall submit a schedule for the precasting work. Precast operations may commence based on approved shop drawings. During precast operations, the Project Manager may inspect the operations at least once per differing group of structures. The Contractor shall assume all risks and costs associated with modifying/adjusting the precast structures due to incomplete field verification, premature analysis and shop drawings.
- 5.5.2 **DESCRIPTIVE SHEETS AND OTHER SUBMITTALS.** When a submittal is required by the contract, the Contractor shall submit to the Project Manager eight (8) complete sets of descriptive sheets such as brochures, catalogs, illustrations, etc., which will completely describe the material, product, equipment, furniture or appliances to be used in the project as shown in the drawings and specifications. Prior to the submittal, the Contractor will review and check all descriptive sheets for conformity to the contract requirements and indicate such conformity by marking or stamping and signing each sheet. It is the responsibility of the Contractor to submit descriptive sheets for review and acceptance by the Project Manager as required at the earliest possible date after the date of award in order to meet the construction schedule. Delays caused by the failure of the Contractor to submit descriptive sheets as required will not be considered as justifiable reasons for contract time extension. The submittal shall list the seven (7) items of information as listed in Subsection 5.5.1, Shop Drawing.
- 5.5.3 **MATERIAL SAMPLES AND COLOR SAMPLES.** Prior to their submittal, all color samples and material shall be assembled and presented as required by the Department. When sample submittals are required by the contract, the Contractor shall review, approve, indicate its approval and submit to the Project Manager samples of the materials to be used in the project and color selection samples. It is the responsibility of the Contractor to submit material and color samples for review as required at the earliest possible date after the date of award in order to meet the construction schedule. Delays caused by the failure of the Contractor to submit material and color samples will not be considered as justifiable reasons for contract time extension. The submittal shall list the seven (7) items of information as listed in Subsection 5.5.1, Shop Drawing.
- 5.5.4 **SUBMITTAL VARIANCES.** The Contractor shall include with the submittal, written notification clearly identifying all deviations or variances from the contract drawings, specifications and other Contract Documents. The notice shall be in a written form separate from the submittal. The variances shall also be clearly indicated on the shop drawing, descriptive sheet, material sample or color sample. Failure to so notify of and identify such variances shall be grounds for the subsequent rejection of the related work or materials, notwithstanding that the submittal was accepted by the Project Manager. If the variances are not acceptable to the Project Manager, the Contractor will be

required to furnish the item as specified or indicated on the Contract Documents at no additional cost or time.

- 5.5.5 **REVIEW AND ACCEPTANCE PROCESS.** The Project Manager shall check shop drawings and within forty-five (45) days of receipt return them to the Contractor unless otherwise agreed between the Contractor and the Department. Submittals required for work to be installed within the first sixty days after the notice to proceed shall be returned by the Project Manager within twenty (20) days. If the volume of shop drawings submitted at any time for review is unusually large, the Contractor may inform the Project Manager of its preferred order for review and the Project Manager shall use reasonable efforts to accommodate the Contractor's priorities.
- 5.5.5.1 The acceptance by the Project Manager of the Contractor's submittal relates only to their sufficiency and compliance with the intention of the contract. Acceptance by the Project Manager of the Contractor's submittal does not relieve the Contractor of any responsibility for accuracy of dimensions, details, and proper fit, and for agreement and conformity of submittal with the Contract Drawings and Specifications. Nor will the Project Manager's acceptance relieve the Contractor of responsibility for variance from the Contract Documents unless the Contractor, at the time of submittal, has provided notice and identification of such variances required by this section. Acceptance of a variance shall not justify a contract price or time adjustment unless the Contractor requests such an adjustment at the time of submittal and the adjustment are explicitly agreed to in writing by the Department. Any such request shall include price details and proposed scheduling modifications. Acceptance of a variance is subject to all contract terms, stipulations and covenants, and is without prejudice to any and all rights under the surety bond.
- 5.5.5.2 If the Project Manager returns a submittal to the Contractor that has been rejected, the Contractor, so as not to delay the work, shall promptly make a resubmittal conforming to the requirements of the Contract Documents and indicating in writing on the transmittal and the subject submittal what portions of the resubmittal has been altered in order to meet the acceptance of the Project Manager. Any other differences between the resubmittal and the prior submittal shall also be specifically described in the transmittal.
- 5.5.5.3 No mark or notation made by the Project Manager or Consultant(s) on or accompanying the return of any submittal to the Contractor shall be considered a request or order for a change in work. If the Contractor believes any such mark or notation constitutes a request for a change in the work for which it is entitled to an adjustment in contract price and/or time, the Contractor must follow the same procedures established in Section 4.2, **CHANGES** for oral orders, directions, instructions, interpretations or determinations from the Project Manager or else lose its right to claim for an adjustment.
- 5.6 **COORDINATION OF CONTRACT DOCUMENTS.** It is the intent of the Contract Documents to describe a functionally complete Project (or part thereof) to be constructed in accordance with the Contract Documents. The Contract Documents are complementary: any requirement occurring in one document is as binding as though occurring in all. In the event of conflict or discrepancy the priorities stated in the following Subsections shall govern:
- 5.6.1 Addenda shall govern over all other Contract Documents. Subsequent addenda issued shall govern over prior addenda only to the extent specified.
- 5.6.2 Special Conditions and Proposal shall govern over the General Conditions and Specifications.
- 5.6.3 Specifications shall govern over drawings.

- 5.6.4 Specification Error - Should an error or conflict appear within the specification, the Contractor shall immediately notify the Project Manager. The Project Manager shall promptly issue instructions as to procedure. Any requirement occurring in one or more parts of the specification is as binding as though occurring in all applicable parts.
- 5.6.4.1 Should an error or conflict appear within a specification section, between a listed manufacturer / product and the performance requirements of the specification section, the performance requirements shall govern.
- 5.6.4.2: In the event of a conflict between AG-008 103D General Conditions (the “General Conditions”) and these DHHL Construction General Conditions, the requirements of these DHHL Construction General Conditions will apply to the extent provided by and as allowed under law.
- 5.6.5 DRAWINGS
- 5.6.5.1 Schedules shall govern over all other notes and drawings.
- 5.6.5.2 Bottom elevations of footings shown on drawings shall govern over a general note such as: “All footings shall rest on firm, undisturbed soil and extend a minimum of a certain number of feet into natural or finish grade, whichever is lower.” In the event the footing must be lowered below the bottom elevation shown, the Contractor shall be entitled to additional payment as provided in Section 4.2, CHANGES. In the event the footing is raised above the bottom elevation shown, the Department shall be entitled to a credit as provided in Section 4.2, CHANGES.
- 5.6.5.3 When a bottom of pile, drilled shaft, piling or cofferdam is shown as an estimated or approximate elevation, the Contractor shall plan and construct to that elevation or to any deeper elevation required by the plans or the direction by the Project Manager. The Project Manager, at the Project Manager’s sole discretion, may order in writing termination of all or part of the work above the estimated or approximate elevation.
- 5.6.5.4 Except for drawing schedules and bottom elevations as noted above, general notes shall govern over all other portions of the drawings:
- 5.6.5.5 Larger scale drawings shall govern over smaller scale drawings.
- 5.6.5.6 Figured or numerical dimensions shall govern over dimensions obtained by scaling. Measurements from the drawings when scaled shall be subject to the approval of the Project Manager.
- 5.6.5.7 In cases of discrepancies in the figures or drawings, the discrepancies shall be immediately referred to the Project Manager without whose decision said discrepancy shall not be corrected by the Contractor save at its own risk and in the settlement of any complications arising from such adjustment without the knowledge and consent of the Project Manager, the Contractor shall bear all extra expense involved.
- 5.6.5.8 Items shown on the drawings that are completely void in terms of description, details, quality and / or performance standards in both the Drawings and Specifications to make a price determination shall be considered an omission and the Contractor shall immediately refer same to the Project Manager for a decision.



- 5.6.5.9 Where there is a conflict between the architectural sheets and the civil or landscaping or electrical sheets, etc., the conflict shall be considered a discrepancy and the Contractor shall immediately refer same to the Project Manager for a decision.
- 5.6.5.10 Any requirement occurring in one or more of the sheets is as binding as though occurring in all applicable sheets.
- 5.7 INTERPRETATION OF DRAWINGS AND SPECIFICATIONS. The Contractor shall carefully study and compare the Contract Documents with each other, with field conditions and with the information furnished by the Department and shall at once report to the Project Manager errors, conflicts, ambiguities, inconsistencies or omissions discovered. Should an item not be sufficiently detailed or explained in the Contract Documents, Contractor shall report and request the Project Manager's clarification and interpretation. The Project Manager will issue a final clarification or final interpretation.
- 5.8 EXAMINATION OF DRAWINGS, SPECIFICATIONS, PROJECT SITE
- 5.8.1 The Contractor shall examine carefully the Project Site to become familiar with the conditions to be encountered in performing the work and the requirements of the Contract Documents.
- 5.8.1.1 No extra compensation will be given by reason of the Contractor's misunderstanding or lack of knowledge of the requirements of the work to be accomplished or the conditions to be encountered in performing the project.
- 5.8.1.2 No extra compensation will be given by reason of the Contractor's misunderstanding or lack of knowledge when the existence of differing site, subsurface or physical conditions could have been reasonably discovered or revealed as a result of any examination, investigation, exploration, test or study of the site and contiguous areas required by the bidding requirements or contract documents to be conducted by or for the Contractor.
- 5.8.2 When the contract drawings include a log of test borings showing a record of the data obtained by the Department's investigation of subsurface conditions, said log represents only the opinion of the Department as to the character of material encountered in its test borings and at only the location of each boring. The Contractor acknowledges that underground site conditions in Hawaii vary widely. There is no warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the work or any part of it, or that other conditions may not occur.
- 5.8.3 Reference is made to the Special Conditions for identification of subsurface investigations, reports, explorations and tests utilized by the Department in preparation the Contract Documents. Such reports, drawings, boring logs etc., if any, are not part of the Contract Documents.
- 5.9 COOPERATION BETWEEN THE CONTRACTOR AND THE DEPARTMENT
- 5.9.1 FURNISHING DRAWINGS AND SPECIFICATIONS. Contractor will be supplied copies of the Contract Drawings and Specifications as specified in the Special Conditions. Contractor shall have and maintain at least one unmarked copy of the Contract Drawings and Specifications on the work site, at all times. Contractor shall cooperate with the Project Manager, the Inspector(s), and other contractors in every possible way.
- 5.9.2 SUPERINTENDENT. The Contractor shall have a competent superintendent on the work site as its designated agent. The superintendent shall be able to read and understand the project plans and

specifications and shall be experienced in the type of project being undertaken and the work being performed. The superintendent shall receive instructions from the Project Manager or its authorized representative. The Contractor shall authorize the superintendent to (a) execute the orders and directions of the Project Manager or its authorized representative without delay and (b) promptly supply such materials, equipment, tools, labor and incidentals as may be required to complete the project within the prescribed contract time. The Contractor shall furnish a superintendent regardless of the amount of project work sublet.

- 5.9.2.1 If the superintendent or agent is not present at the work site, the Project Manager shall have the right to suspend the work as described under Section 7.24, SUSPENSION OF WORK.
- 5.9.2.2 The Contractor shall file with the Project Manager a written statement giving the name of the superintendent or agent assigned to the project. The Contractor shall be responsible for notifying the Project Manager in writing of any change in the superintendent or agent.
- 5.9.2.3 The requirements of this Subsection 5.9.2, SUPERINTENDENT may be waived by the Project Manager.
- 5.9.3 **ENGINEERING WORK.** The Contractor shall properly and accurately lay out the work, perform all engineering work, and furnish all engineering materials and equipment required to establish and maintain all lines, grades, dimensions and elevations called for in the drawings or required in the progress of construction, unless otherwise noted in the contract documents. The Contractor will be held definitely and absolutely responsible for any errors in lines, grades, dimensions and elevations and shall at once, on instruction from the Project Manager, correct and make good such errors or any errors, or faults in the work resulting from errors in engineering performed under the requirements of its contract to the entire satisfaction of the Project Manager. Full compensation for the work shall be included in the prices paid for contract items of work. No additional allowance will be made for the correction of incorrect engineering work.
  - 5.9.3.1 The Project Manager shall furnish the requisite bench elevations.
  - 5.9.3.2 The Contractor shall locate and verify all lines, grades, dimensions and elevations indicated on the drawings before any excavation, or construction begins. Any discrepancy shall be immediately brought to the attention of the Project Manager; any change shall be made in accordance with the Project Manager's instruction.
  - 5.9.3.3 The Contractor shall verify all street survey monuments (horizontal and vertical alignment) prior to final acceptance by the Project Manager in accordance with any governmental requirements.
  - 5.9.3.4 The Contractor shall provide a surveyor or Civil Engineer licensed in the State of Hawaii to verify and establish all lines, grades, dimensions and elevations.
- 5.9.4 **USE OF STRUCTURE OR IMPROVEMENT.** The Department shall have the right, at any time during construction of the structure or improvements, to enter same for the purpose of installing by government labor or by any other Contractor or utility any necessary work in connection with the installation of facilities, it being mutually understood and agreed, however, that the Contractors, utilities and the Department will, so far as possible work to the mutual advantage of all, where their several works in the above mentioned or in unforeseen instances touch upon or interfere with each other. As a convenience to those involved, the Project Manager shall allocate the work and designate the sequence of construction in case of controversy between Contractors on separate projects under Department jurisdiction.

- 5.9.4.1 The Department shall also have the right to use the structure, equipment, improvement or any part thereof, at any time after it is considered by the Project Manager as available. In the event that the structure, equipment or any part thereof is so used, the Department shall be responsible for all expenses incidental to such use and any damages resulting from the Department's use.
- 5.9.4.2 Equipment warranty will commence to run before the work is complete when and if the Department begins actual use of the equipment for the purpose for which the equipment was designed and installed.
- 5.9.4.3 If the Department enters the structure for construction and/or occupancy and the Contractor is delayed because of interference by the Department or by extra work resulting from damage which the Contractor is not responsible for, or by extraordinary measures the Contractor must take to accommodate the Department, the Contractor shall be granted an extension of time in accordance with Section 7.21, CONTRACT TIME. However, if such use increases the cost or delays the completion of the remaining portions of work, the Contractor shall be entitled to such extra compensation or extension of time or both, as the Department may determine to be proper. Any additional work necessary will be paid in accordance with Section 8.3, PAYMENT FOR ADDITIONAL WORK.
- 5.10 INSPECTION. The Project Manager, the Department's consultants, inspectors employed by the Department and other representatives duly authorized by the Department shall at all times have access to the work during its construction and shall be furnished with every reasonable facility for ascertaining at any time that the materials and the workmanship are in accordance with the requirements and intentions of the contract. All work done and all materials furnished shall be subject to inspection and acceptance.
- 5.10.1 Such inspection and approval may extend to all or part of the work, and to the preparation, fabrication or manufacture of the materials to be used. By entering into a contract for the supply of materials, equipment or performance of labor in connection with the work, such material and equipment supplier or labor contractor consents to and is subject to the terms of Section 5.9, COOPERATION BETWEEN THE CONTRACTOR AND THE DEPARTMENT to the same extent as the Contractor.
- 5.10.2 AUTHORITY TO SUSPEND OPERATIONS. The Project Manager shall have the authority to suspend operations of any work being improperly performed by issuing a written order giving the reason for shutting down the work. Should the Contractor disregard such written order, the work done thereafter will not be accepted nor paid for.
- 5.10.3 The inspection of the work shall not relieve the Contractor of any of its obligations to fulfill the contract as prescribed. Notwithstanding prior payment and acceptance by the Project Manager, any defective and nonconforming work shall be corrected to comply with the contract requirements. Unsuitable, unspecified or unapproved materials may be rejected.
- 5.10.4 FEDERAL AGENCY INSPECTION. Projects financed in whole or in part with Federal funds shall be subject to inspection and corrective requirements at all times by the Federal Agency involved at no cost to the Department.
- 5.11 REMOVAL OF DEFECTIVE, NON-CONFORMING AND UNAUTHORIZED WORK
- 5.11.1 All work which has been rejected as not conforming to the requirements of the Contract shall be remedied or removed and replaced by the Contractor in an acceptable manner and no compensation

will be allowed for such removal or replacement. Any work done beyond the work limits shown on the drawings and specifications or established by the Project Manager or any additional work done without written authority will be considered as unauthorized and will not be paid for. work so done may be ordered removed at the Contractor's expense.

- 5.11.2 SCHEDULING CORRECTIVE WORK. The Contractor shall perform its corrective or remedial work at the convenience of the Department and shall obtain the Project Manager's approval of its schedule.
- 5.11.3 FAILURE TO CORRECT WORK. Upon failure on the part of the Contractor to comply promptly with any order of the Project Manager made under the provisions of Section 5.10, the Project Manager shall have authority to cause defective work to be remedied or removed and replaced, and unauthorized work to be removed, at the Contractor's expense, and to deduct the costs from any monies due or to become due the Contractor.
- 5.12 VALUE ENGINEERING INCENTIVE (§3-132 HAR amended by Act 149 SLH 1999). On projects with contract amounts in excess of \$250,000 (two hundred fifty thousand dollars), the following Value Engineering Incentive Clause shall apply to allow the Contractor to share in cost savings that ensue from cost reduction proposals it submits.
  - 5.12.1 The Value Engineering Incentive Clause applies to all Value Engineering Change Proposals (cost reduction proposals, hereinafter referred to as (VECP) initiated and developed by the Contractor for changing the drawings, designs, specifications or other requirements of this contract. This clause does not however, apply to any VECP unless it is identified as such by the Contractor at the time of its submission to the Project Manager.
  - 5.12.2 VALUE ENGINEERING CHANGE PROPOSAL (VECP). All VECP must:
    - 5.12.2.1 Result in a savings to the Department of at least \$4000 (four thousand dollars) by providing less costly items and without impairing any essential functions and characteristics such as service life, reliability, economy of operation, ease of maintenance and all necessary features of the completed work;
    - 5.12.2.2 Require, in order to be applied to this Contract, a change order to this Contract; and
    - 5.12.2.3 Not adversely impact on the schedule of performance or the Contract completion date.
  - 5.12.3 VECP REQUIRED INFORMATION. The VECP will be processed expeditiously and in the same manner as prescribed for any other change order proposal. As a minimum, the following information will be submitted by the Contractor with each proposal:
    - 5.12.3.1 A description of the difference between the existing contract requirements and the VECP, and the comparative advantages and disadvantages of each including durability, service life, reliability, economy of operation, ease of maintenance, design safety standards, desired appearance, impacts due to construction and other essential or desirable functions and characteristics as appropriate;
    - 5.12.3.2 An itemization of the requirements of the contract which must be changed if the VECP is adopted and a recommendation as to how to make each such change;

- 5.12.3.3 An estimate of the reduction in performance costs that will result from adoption of the VECP taking into account the costs of implementation by the Contractor, including any amounts attributable to subcontracts, and the basis for the estimate;
- 5.12.3.4 A prediction of any effects the VECP would have on other costs to the Department, such as Department furnished property costs, costs of related items, and costs of maintenance and operation over the anticipated life of the material, equipment, or facilities as appropriate; the construction schedule, sequence and time; and bid item totals used for evaluation and payment purposes;
- 5.12.3.5 A statement of the time by which a change order adopting the VECP must be issued so as to obtain the maximum cost reduction during the remainder of this contract noting any effect on the contract time; and 5.12.3.6 The dates of any previous submissions of the VECP, the numbers of any Government contracts under which submitted and the previous actions by the Government, if known.
- 5.12.4 **REQUIRED USE OF LICENSED ARCHITECT OR ENGINEER.** When, in the judgment of the Project Manager, a VECP alters the design prepared by a registered professional architect or engineer, the Contractor shall ensure the changes to be prepared are by or under the supervision of a licensed professional architect or engineer, and stamped and so certified.
- 5.12.5 Unless and until a change order applies a VECP to a contract, the Contractor shall remain obligated to perform in accordance with the terms of the contract and the Department shall not be liable for delays incurred by the Contractor resulting from the time required for the Department's determination of the acceptability of the VECP.
- 5.12.5.1 The determination of the Project Manager as to the acceptance of any VECP under a contract shall be final.
- 5.12.6 **ACCEPTANCE OF VECP.** The Project Manager may accept in whole or in part any VECP submitted pursuant to this section by issuing a change order to the Contract. Prior to issuance of the change order, the Contractor shall submit complete final contract documents similar to those of the original Contract showing the accepted changes and the new design and features as well as the following:
- 5.12.6.1 Design calculations;
- 5.12.6.2 The design criteria used; and
- 5.12.6.3 A detailed breakdown of costs and expenses to construct or implement such revisions.
- 5.12.6.4 The change order will identify the final VECP on which it is based.
- 5.12.7 **VECP PRICE ADJUSTMENTS.** When a VECP is accepted under a contract, an adjustment in the contract price shall be made in accordance with Section 4.4, PRICE ADJUSTMENT. The adjustment shall first be established by determining the effect on the Contractor's cost of implementing the change, including any amount attributable to subcontractors and to the Department's charges to the Contractor for architectural, engineering, or other consultant services, and the staff time required to examine and review the proposal. The contract price shall then be reduced by fifty percent (50%) of the net estimated decrease in the cost of performance.

- 5.12.8 The Contractor may restrict the Department's right to use the data or information or both, on any sheet of a VECP or of the supporting data, submitted pursuant to this Subsection, if it is stated on that sheet as follows:
- 5.12.8.1 "This data or information or both shall not be disclosed outside the Department or be duplicated, used, or disclosed, in whole or in part, for any purpose other than to evaluate this VECP. This restriction shall not limit the Department's right to use this data or information or both if obtained from another source, or is otherwise available, without limitations. If this VECP is accepted by the Department by issuance of a change order after the use of this data or information or both in such an evaluation, the Department shall have the right to duplicate, use and disclose any data or information or both pertinent to the proposal as accepted in any manner and for any purpose whatsoever and have others so do."
- 5.12.9 In the event of acceptance of a VECP, the Department shall have all rights to use, duplicate or disclose in whole or in part in any manner and for any purpose whatsoever, and to have or permit others to do so, any data or information or both reasonably necessary to fully utilize such proposal.
- 5.12.10 The Contractor shall submit with each VECP all required information and provide all additional information as may be required by the Project Manager to evaluate and implement the VECP. The cost for preparing the VECP shall be the Contractor's responsibility, and any part of the Contractor's cost for implementing the change shall be due only when the proposal is accepted and a change order is issued.
- 5.12.11 If the service of the Department's architect, Project Manager or consultant is necessary to review and evaluate a VECP, the cost therefor shall be paid for by the Contractor.
- 5.12.12 Each VECP shall be evaluated as applicable to this contract, and past acceptance on another Department project for a similar item shall not be automatic grounds for approval.
- 5.12.13 The method by which the Contractor will share a portion of the cost savings from an accepted VECP shall be for this contract only, and no consideration shall be made for future acquisition, royalty type payment or collateral savings.
- 5.12.13.1 The Department may accept the proposed VECP in whole or in part. The Chairman shall issue a contract change order to identify and describe the accepted VECP.
- 5.13 SUBCONTRACTS. Nothing contained in the contract documents shall create a contractual relationship between the Department and any subcontractor.
- 5.13.1 SUBSTITUTING SUBCONTRACTORS. Contractors may enter into subcontracts only with subcontractors listed in the proposal. No subcontractor may be added or deleted and substitutions will be allowed only if the subcontractor:
- 5.13.1.1 Fails, refuses or is unable to enter into a subcontract; or
- 5.13.1.2 Becomes insolvent; or
- 5.13.1.3 Has its subcontractor's license suspended or revoked; or
- 5.13.1.4 Has defaulted or has otherwise breached the subcontract in connection with the subcontracted work; or

- 5.13.1.5 Is unable to comply with other requirements of law applicable to contractors, subcontractors and public works projects.
- 5.13.2 Requesting Approval to Substitute a Subcontractor. Requests to substitute a subcontractor shall be submitted to the Project Manager for approval. Contractor agrees to hold the Department harmless and indemnify the Department for all claims, liabilities, or damages whatsoever, including attorney's fees arising out of or related to the approval or disapproval of the substitution.
- 5.13.3 The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the Contractor by the terms of the General Conditions and the other contract documents insofar as applicable to the work of the subcontractor and to give the Contractor the same rights regarding the termination of a subcontractor as the Department may exercise over the Contractor.
- 5.13.4 The Contractor shall not sponsor any unliquidated subcontractor's claim against the Department and shall defend, indemnify and hold the Department harmless against any direct claims by its subcontractors. Any claim for additional compensation by a subcontractor in connection with the work shall be made only against the Contractor. The Contractor may not assert any such claim against the Department until the liability of the Contractor has been unconditionally established by negotiation, arbitration or litigation, and the amount due the subcontractor has been determined, save for interest due.
- 5.13.5 Once a subcontractor's claim is established, should the Contractor intend to make the claim against the Department, it shall follow the procedure set forth under Section 7.25, DISPUTES AND CLAIMS.
- 5.13.6 SUBCONTRACTING. Contractor shall perform with its own organization, work amounting to not less than twenty percent (20%) of the total contract cost, exclusive of costs for materials and equipment the Contractor purchases for installation by its subcontractors, except that any items designated by the Department in the contract as "specialty items" may be performed by a subcontractor and the cost of any such specialty items so performed by the subcontractor may be deducted from the total contract cost before computing the amount of work required to be performed by the Contractor with its own organization. For the purposes of this section, the Contractor's work is defined as: direct cost labor for contractor's forces; direct cost materials installed by the contractor's direct cost labor force; direct cost equipment, either owned or leased, used by the contractor's direct cost labor force; and field overhead cost to include: field supervision, field office trailer (if any), field office equipment and supplies, etc.

*~END OF ARTICLE 5~*

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## **ARTICLE 6: CONTROL OF MATERIALS AND EQUIPMENT**

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- 6.1 MATERIALS AND EQUIPMENT. Contractor shall furnish, pay for and install all material and equipment as called for in the drawings and specifications. Materials and equipment shall be new and the most suitable for the purpose intended unless otherwise specified. The Department does not guarantee that the specified or pre-qualified product listed in the drawings and specifications are available at the time of bid or during the contract period.
- 6.2 SOURCE OF SUPPLY AND QUALITY OF MATERIALS
- 6.2.1 Only materials conforming to the drawings and specifications and, when required by the contract have been accepted by the Project Manager, shall be used. In order to expedite the inspection and testing of materials, at the request of the Project Manager, the Contractor shall identify its proposed sources of materials within ten (10) days after notification by the Project Manager.
- 6.2.2 At the option of the Project Manager, the materials may be accepted by the Project Manager at the source of supply before delivery is started. Representative preliminary samples of the character and quantity prescribed shall be submitted by the Contractor or producer for examination and tested in accordance with the methods referred to under samples and tests.
- 6.2.3 PROJECT MANAGER'S AUTHORIZATION TO TEST MATERIALS. Materials proposed to be used may be inspected and tested whenever the Project Manager deems necessary to determine conformance to the specified requirements. The cost of testing shall be borne by the Contractor. However, should test results show that the material(s) is in compliance with the specified requirements; the cost of the testing will be borne by the Department.
- 6.2.4 UNACCEPTABLE MATERIALS. In the event material(s) are found to be unacceptable, the Contractor shall cease their use, remove the unacceptable material(s) that have already been installed or applied, and furnish acceptable materials all at no additional cost to the Department. No material which is in any way unfit for use shall be used.
- 6.3 SUBSTITUTION OF MATERIALS AND EQUIPMENT
- 6.3.1 SUBSTITUTION OF MATERIALS AND EQUIPMENT BEFORE BID OPENING For materials and equipment submitted in compliance with Instructions to Bidders, if after installing the substituted product, an unlisted variance is discovered the Contractor shall immediately replace the product with a specified product at no cost to the Department.
- 6.3.2 SUBSTITUTION AFTER CONTRACT AWARD. Subject to the Project Manager's determination if the material or equipment is equal to the one specified or prequalified, substitution of material or equipment may be allowed after the Letter of Award is issued only:
- 6.3.2.1 If the specified or prequalified item is delayed by unforeseeable contingencies beyond the control of the Contractor which would cause a delay in the project completion; or
- 6.3.2.2 If any specified or prequalified item is found to be unusable or unavailable due to a change by the manufacturer or other circumstances; or
- 6.3.2.3 If the Contractor desires to provide a more recently developed material, equipment, or manufactured model from the same named manufacturer than the one specified or prequalified; or
- 6.3.2.4 If the specified material and / or equipment inadvertently lists only a single manufacturer.

- 6.3.3 A substitution request after the Contract is awarded shall be fully explained in writing. Contractor shall provide brochures showing that the substitute material and / or equipment is equal or better in essential features and also provide a matrix showing comparison of the essential features. Contractor shall justify its request and include quantities and unit prices involved, respective supplier's price quotations and such other documents necessary to fully support the request. Any savings in cost will be credited to the Department. Contractor shall absorb any additional cost for the substitute item(s) or for its installation. Submitting a substitution request, does not imply that substitutions, for brand name specified materials and equipment will be allowed. The Project Manager may reject and deny any request deemed irregular or not in the best interest of the Department. A request for substitution shall not in any way be grounds for an extension of contract time. At the discretion of the Project Manager, a time extension may be granted for an approved substitution.
- 6.4 ASBESTOS CONTAINING MATERIALS. The use of materials or equipment containing asbestos is prohibited under this contract. Contractor warrants that all materials and equipment incorporated in the project are asbestos-free.
- 6.5 TEST SAMPLES
- 6.5.1 The Project Manager may require any or all materials to be tested by means of samples or otherwise. Contractor shall collect and forward samples requested by the Project Manager. Contractor shall not use or incorporate any material represented by the samples until all required tests have been made and the material has been accepted. In all cases, the Contractor shall furnish the required samples without charge. Where samples are required from the completed work, the Contractor shall cut and furnish samples from the completed work. Samples so removed shall be replaced with identical material and refinished. No additional compensation will be allowed for furnishing test samples and their replacement with new materials.
- 6.5.2 Tests of the material samples will be made in accordance with the latest standards of the American Society for Testing and Materials (ASTM), as amended prior to the contract date unless otherwise provided. In cases where a particular test method is necessary or specifications and serial numbers are stipulated, the test shall be made by the method stated in the above-mentioned publication. Where the test reference is the American Association of State Highway and Transportation Officials (AASHTO), it means the specifications and serial numbers of the latest edition and amendments prior to the bid date.
- 6.5.3 The Project Manager may, at no extra cost to the Department retest any materials which have been tested and accepted at the source of supply after the same has been delivered to the work site. The Project Manager shall reject all materials which, when retested, do not meet the requirements of the Contract.
- 6.6 MATERIAL SAMPLES
- 6.6.1 The Contractor shall furnish all samples required by the drawings and specifications or that may be requested by the Project Manager of any and all materials or equipment it proposes to use. Unless specifically required, samples are not to be submitted with the bid.
- 6.6.2 No materials or equipment of which samples are required shall be used on the work until the Project Manager has received and accepted the samples. If the Contractor proceeds to use such materials before the Project Manager accepts the samples, the Contractor shall bear the risk.

- 6.6.3 Contractor shall furnish two (2) copies of a transmittal letter with each shipment of samples. The letter shall provide a list of the samples, the name of the building or work for which the materials are intended and the brands of the materials and names of the manufacturers. Also, each sample submitted shall have a label indicating the material represented, its place of origin, the names of the producer, the Contractor and the building or work for which the material is intended. Samples of finished materials shall be marked to indicate where the materials represented are required by the drawings or specifications.
- 6.6.4 Acceptance of any sample(s) shall be only for the characteristics or for the uses named in such acceptance and for no other purpose. Acceptance of samples shall not change or modify any contract requirement. All samples will be provided by the Contractor at no extra cost to the Department. See also Section 5.5, SHOP DRAWINGS AND OTHER SUBMITTALS.
- 6.7 NON-CONFORMING MATERIALS. All materials not conforming to the requirements of this contract documents, whether in place or not, shall be rejected and removed immediately from the site of work unless otherwise permitted by the Project Manager in writing. No rejected material which has subsequently been made to conform shall be used unless and until written acceptance has been given by the Project Manager. If the Contractor fails to comply forthwith with any order of the Project Manager made under the provisions of this Section 6.7, NON-CONFORMING MATERIALS the Project Manager shall have the authority to remove and replace non-conforming materials and charge the cost of removal and replacement to the Contractor.
- 6.8 HANDLING MATERIALS. Contractor shall handle all materials to preserve their quality and fitness for work. Transport aggregates from the source or storage site to the work in tight vehicles to prevent loss or segregation of materials after loading and measuring.
- 6.9 STORAGE OF MATERIALS. Contractor shall store all materials to preserve their quality and fitness for the work. Unless otherwise provided, any portion of the project site within the Project Contract Limit not required for public travel may be used for storage purposes and for the Contractor's plant and equipment. Any additional space required shall be provided by the Contractor at its expense subject to the Project Manager's acceptance. Contractor shall store materials on wooden platforms or other hard, clean surfaces and covered to protect it from the weather and damage. Stored materials shall be located to allow prompt inspection.
- 6.10 PROPERTY RIGHTS IN MATERIALS. Nothing in the contract shall be construed to vest in the Contractor any right to any materials and equipment after such materials and equipment have been attached, affixed to, or placed in the work.
- 6.11 ANTITRUST CLAIMS. The STATE and the CONTRACTOR recognized that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the purchaser. Therefore, the CONTRACTOR hereby assigns to STATE any and all claims for overcharges as to goods and material purchased in connection with this Contract, except as to overcharges which result from violations commencing after the price is established under this Contract and which are not passed on to the STATE under an escalation clause.

*~END OF SECTION 6~*

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## **ARTICLE 7: PROSECUTION AND PROGRESS (Including Legal Relations and Responsibility)**

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### **7.1 PROSECUTION OF THE WORK**

- 7.1.1 After approval of the Contract by the Chairman, a Notice to Proceed will be given to the Contractor as described in Section 3.10, NOTICE TO PROCEED. The Notice to Proceed will indicate the date the Contractor is expected to begin the construction and from which date contract time will be charged.
- 7.1.2 The Contractor shall begin work no later than ten (10) working days from the date in the Notice to Proceed and shall diligently prosecute the same to completion within the contract time allowed. The Contractor shall notify the Project Manager at least three (3) working days before beginning work.
- 7.1.3 If any subsequent suspension and resumption of work occurs, the Contractor shall notify the Project Manager at least twenty-four (24) hours before stopping or restarting actual field operations.
- 7.1.4 **WORKING PRIOR TO NOTICE TO PROCEED.** The Contractor shall not begin work before the date in the Notice to Proceed. Should the Contractor begin work before receiving the Notice to Proceed, any work performed in advance of the specified date will be considered as having been done at the Contractor's risk and as a volunteer and subject to the following conditions:
  - 7.1.4.1 Under no circumstances shall the Contractor commence work on site until it has notified the Project Manager of its intentions and has been advised by the Project Manager in writing that the project site is available to the Contractor. The project site will not be made available until the Contractor has complied with commencement requirements under Section 7.2, COMMENCEMENT REQUIREMENTS.
  - 7.1.4.2 In the event the contract is not executed, the Contractor shall, at its own expense, do such work as is necessary to leave the site in a neat condition to the satisfaction of the Project Manager. The Contractor shall not be reimbursed for any work performed.
  - 7.1.4.3 All work done prior to the Notice to Proceed shall be performed in accordance with the Contract Documents, but will only be considered authorized work and be paid for as provided in the Contract after the Notice to Proceed is issued.
- 7.1.5 For repairs and/or renovations of existing buildings, unless otherwise permitted by the Project Manager, the Contractor shall not commence with the physical construction unless all or sufficient amount of materials are available for either continuous construction or completion of a specified portion of the work. When construction is started, the Contractor shall work expeditiously and pursue the work diligently until it is complete. If only a portion of the work is to be done in stages, the Contractor shall leave the area safe and usable for the user agency at the end of each stage.
- 7.2 **COMMENCEMENT REQUIREMENTS.** Prior to beginning work on site, the Contractor shall submit the following to the Project Manager:
  - 7.2.1 Identification of the Superintendent or authorized representative on the job site. Refer to Section 5.9, COOPERATION BETWEEN THE CONTRACTOR AND THE DEPARTMENT;
    - 7.2.1.1 Identification of the surveyor who shall be licensed in the State of Hawaii and will work for it throughout the course of the project. Refer to Section 5.9.3.4.

- 7.2.2 Proposed Working Hours on the job. Refer to Section 7.5, NORMAL WORKING HOURS;
- 7.2.3 Permits and Licenses. Refer to Section 7.4, PERMITS AND LICENSES;
- 7.2.4 Schedule of Prices to be accepted for the agreed Monthly Payment Application. Unless the proposal provides unit price bids on all items in this project, the successful Bidder will be required, after the award of contract, to submit a schedule of prices for the various items of construction included in the contract. For projects involving more than a single building and / or facility, the breakdown cost shall reflect a separate schedule of prices for the various items of work for each building and/or facility. The sum of the prices submitted for the various items must equal the lump sum bid in the Bidder's proposal. This schedule will be subject to acceptance by the Project Manager who may reject same and require the Bidder to submit another or several other schedules if in the Project Manager's opinion the prices are unbalanced or not sufficiently detailed. This schedule of prices shall be used for the purpose of determining the value of monthly payments due the Contractor for work installed complete in place; and may be used as the basis for determining cost and credit of added or deleted items of work, respectively;
- 7.2.4.1 The Contractor shall estimate at the close of each month the percentage of work completed under each of the various construction items during such month and submit the Monthly Payment Application to the Project Manager for review and approval. The Contractor shall be paid the approved percentage of the price established for each item less the retention provided in Section 8.4, PROGRESS AND/OR PARTIAL PAYMENTS; and
- 7.2.5 PROOF OF INSURANCE COVERAGE. Certificate of Insurance or other documentary evidence satisfactory to the Project Manager that the Contractor has in place all insurance coverage required by the contract. Refer to Section 7.3, INSURANCE REQUIREMENTS.
- 7.2.6 Until such time as the above items are processed and approved, the Contractor shall not be allowed to commence on any operations unless authorized by the Project Manager.
- 7.3 INSURANCE REQUIREMENTS
- 7.3.1 OBLIGATION OF CONTRACTOR. Contractor shall not commence any work until it obtains, at its own expense, all required herein insurance. Such insurance shall be provided by an insurance company authorized by the laws of the State to issue such insurance in the State of Hawaii. Coverage by a "Non-Admitted" carrier is permissible provided the carrier has a Best's Rating of "A-VII" or better.
- 7.3.2 All insurance described herein will be maintained by the Contractor for the full period of the contract and in no event will be terminated or otherwise allowed to lapse prior to written certification of final acceptance of the work by the Department.
- 7.3.3 Certificate(s) of Insurance acceptable to the Department shall be filed with the Project Manager prior to commencement of the work. Certificates shall identify if the insurance company is a "captive" insurance company or a "Non-Admitted" carrier to the State of Hawaii. The Best's rating must be stated for the "Non-Admitted" carrier. Certificates shall contain a provision that coverage(s) being certified will not be cancelled or materially changed without giving the Project Manager at least thirty (30) days prior written notice. The Department is to be named as Additional Insured on any of the required insurance and it shall be so noted on the certificate. Should any policy be cancelled before final acceptance of the work by the Department, and the Contractor fails to immediately procure replacement insurance as specified, the Department, in addition to all other remedies it may have for

such breach, reserves the right to procure such insurance and deduct the cost thereof from any money due to the Contractor.

- 7.3.4 Nothing contained in these insurance requirements is to be construed as limiting the extent of Contractor's responsibility for payment of damages resulting from its operations under this Contract, including the Contractor's obligation to pay liquidated damages, nor shall it affect the Contractor's separate and independent duty to defend, indemnify and hold the Department harmless pursuant to other provisions of this Contract. In no instance will the Department's exercise of an option to occupy and use completed portions of the work relieve the Contractor of its obligation to maintain the required insurance until the date of final acceptance of the work.
- 7.3.5 All insurance described herein shall be primary and cover the insured for all work to be performed under the Contract, all work performed incidental thereto or directly or indirectly connected therewith, including traffic detour work or other work performed outside the work area and all change order work.
- 7.3.6 The Contractor shall, from time to time, furnish the Project Manager, when requested, satisfactory proof of coverage of each type of insurance required covering the work. Failure to comply with the Project Manager's request may result in suspension of the work, and shall be sufficient grounds to withhold future payments due the Contractor and to terminate the contract for Contractor's default.
- 7.3.7 TYPES OF INSURANCE. Contractor shall purchase and maintain insurance described below which shall provide coverage against claims arising out of the Contractor's operations under the Contract, whether such operations be by the Contractor itself or by any subcontractor or by anyone directly or indirectly employed by any of them or by anyone for whose acts any of them may be liable.
- 7.3.7.1 WORKER'S COMPENSATION. The Contractor shall obtain worker's compensation insurance for all persons whom they employ in carrying out the work under this contract. This insurance shall be in strict conformity with the requirements of the most current and applicable State of Hawaii Worker's Compensation Insurance laws in effect on the date of the execution of this contract and as modified during the duration of the contract.
- 7.3.7.2 COMMERCIAL GENERAL LIABILITY INSURANCE AND AUTOMOBILE INSURANCE. Contractor's commercial general liability insurance and automobile liability insurance shall both be obtained in a combined, single limit of not less than \$1,000,000 (one million dollars) unless otherwise indicated in the Special Conditions per occurrence that shall include coverage for bodily injury, sickness, disease or death of any person, arising directly or indirectly out of, in connection with, the performance of work under this contract.
- 7.3.7.3 "General Liability and Automobile Insurance. CONTRACTOR shall maintain, at its own expense, the minimum insurance coverage specified below, or as amended in the Special Conditions, throughout the term of this Contract.
- a. General Liability insurance providing coverage of no less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence and TWO MILLION DOLLARS (\$2,000,000.00) in the aggregate.
  - b. Automobile insurance providing coverage of no less than ONE MILLION DOLLARS (\$1,000,000.00) per accident."
- 7.3.7.4 The Contractor shall either (a) Require each of its subcontractors to procure and to maintain during the life of its subcontract, subcontractor's comprehensive general liability, automobile liability and

property damage liability insurance of the type and in the same amounts specified herein; or (b) Insure the activities of its subcontractors in its own policy.

- 7.3.7.5 **BUILDERS RISK INSURANCE.** Unless excluded by the Special Conditions of this contract, the Contractor shall provide builder's risk insurance during the progress of the work and until final acceptance by the Department upon completion of the contract. It shall be "All Risk" (including but not limited to earthquake, windstorm and flood damage) completed value insurance coverage on all completed work and work in progress to the full replacement value thereof. Such insurance shall include the Department as an additional named insured. The Contractor shall submit to the Project Manager for its approval all items deemed to be uninsurable. The policy may provide for a deductible in an amount of up to twenty five percent (25%) of the amount insured by the policy. With respect to all losses up to any deductible amount, the relationship between the Contractor and the Department shall be that of insurer and the additional insured respectively as if no deductible existed. The Contractor is responsible for theft, if any item of the contract is stolen prior to, or after installation, until the work is accepted by the Department. Progress payment does not constitute acceptance.

#### 7.4 PERMITS AND LICENSES

- 7.4.1 The Department or its representative may process Federal (e.g. Army Corps of Engineers), State and county permit applications. The Contractor shall pick up the preprocessed Permits at the appropriate governmental agency and pay the required fees. Other permits necessary for the proper execution of the work such as utility connection permits, elevator installation permits etc., unless processed by the Department and paid for by the Contractor, shall be obtained and paid for by the Contractor.

- 7.4.2 Until such time as the above permits are approved, the Contractor shall not be allowed to commence any operations without written approval of the Project Manager.

- 7.4.3 The Project Manager reserves the right to waive application and processing of the building permit.

- 7.5 **NORMAL WORKING HOURS.** Prior to beginning operations, unless otherwise established by the Department, the Contractor shall notify the Project Manager in writing of the time in hours and minutes, A.M. and P.M. respectively, at which it desires to begin and end the day's work. If the Contractor desires to change the working hours, it shall request the Project Manager's approval three (3) consecutive working days prior to the date of the change.

#### 7.6 HOURS OF LABOR (§104-2 HRS)

- 7.6.1 No laborer or mechanic employed on the job site of any public work of the Department or any political sub-division thereof shall be permitted or required to work on Saturday, Sunday or a legal holiday of the State or in excess of eight (8) hours on any other day unless the laborer or mechanic receives overtime compensation for all hours worked on Saturday, Sunday and a legal holiday of the State or in excess of eight (8) hours on any other day. For the purposes of determining overtime compensation under this Section 7.6, HOURS OF LABOR (§104-2 HRS) the basic hourly rate of any laborer or mechanic shall not be less than the basic hourly rate determined by the Department of Labor and Industrial Relations to be the prevailing basic hourly rate for corresponding classes of laborers and mechanics on projects of similar character in the Department.

- 7.6.2 Overtime compensation means compensation based on one and one-half times the laborers or mechanics basic hourly rate of pay plus the cost to an employer of furnishing a laborer or mechanic with fringe benefits.



7.7 PREVAILING WAGES (State §104-2 HRS & Federal Davis-Bacon)

7.7.1 The Contractor shall at all time observe and comply with all provisions of Chapter 104, HRS, the significant requirements of which are emphasized in the Department of Labor and Industrial Relations Publication No. H104-3 entitled "Requirements of Chapter 104, Hawaii Revised Statutes, Wages and Hours of Employees on Public Works Law". The Contractor must also comply with all provisions of Federal Davis-Bacon Act (40 U.S.C. 276-276a-5 and Code of Federal Regulation (CFR) Title 29 and related Acts.

7.7.2 WAGE RATE SCHEDULE. The wage rate schedule may not be physically enclosed in the bid documents. However, the wage rate schedule is incorporated herein by reference and made a part of the Bid and Contract Documents. The bidder must obtain and use the latest minimum rates ten (10) days prior to the date set for the bid opening of bids. The wage rate schedule may be obtained from the DHHL, Labor Compliance Specialist, Hale Kalanianaʻole, 91-5420 Kapolei Parkway, Kapolei, Hawaii, 96707 or, State Department of Labor and Industrial Relations web site:

<http://labor.hawaii.gov/rs/home/wages/72-2/>

or the Federal Department of Labor (Davis- Bacon) wage rate schedule web site:

<http://www.wdol.gov>.

7.7.3 The Contractor or its subcontractor(s) shall pay all laborers and mechanics employed on the job site, unconditionally and not less often than once a week, and without deduction or rebate on any account except as allowed by law, the full amounts of their wages including overtime, accrued to not more than five (5) working days prior to the time of payment, at wage rates not less than those stated in the contract, regardless of any contractual relationship which may be alleged to exist between the Contractor and subcontractor and such laborers and mechanics. The wages stated in the contract shall not be less than the minimum prevailing wages (basic hourly rate plus fringe benefits), as determined by the of Labor and Industrial Relations and published in wage rate schedules. Any increase in wage rates, as determined by the of Labor and Industrial Relations and issued in the wage rate schedule, shall be applicable during the performance of the contract, in accordance with Section 104-2(a) and (b), Hawaii Revised Statutes. Notwithstanding the provisions of the original contract, if the of Labor and Industrial Relations determines that prevailing wages have increased during the performance of the contract, the rate of pay of laborers and mechanics shall be raised accordingly.

7.7.4 The applicable wage rate schedule shall be physically included in the Contract Documents executed by the successful Bidder.

7.7.5 POSTING WAGE RATE SCHEDULE. The rates of wages to be paid shall be posted by the Contractor in a prominent and easily accessible place at the job site and a copy of such wages required to be posted shall be given to each laborer and mechanic employed under the contract by the Contractor at the time the person is employed thereunder, provided that where there is a collective bargaining agreement, the Contractor does not have to provide its employees the wage rate schedules. Any revisions to the schedule of wages issued by the Department of Labor and Industrial Relations during the course of the Contract shall also be posted by the Contractor and a copy provided to each laborer and mechanic employed under the Contract as required above.

7.7.6 The Chairman may withhold from the Contractor so much of the accrued payments as the Chairman may consider necessary to pay to laborers and mechanics employed by the Contractor or any

subcontractor on the job site. The accrued payments withheld shall be the difference between the wages required by this Contract and the wages actually received by such laborers or mechanics.

7.8 FAILURE TO PAY REQUIRED WAGES (§104-4, HRS or Federal Davis-Bacon). If the Department finds that any laborer or mechanic employed on the job site by the Contractor or any subcontractor has been or is being paid wages at a rate less than the required rate by the Contract, or has not received their full overtime compensation, the Department may, by written notice to the Contractor, terminate its right, or the right of any subcontractor, to proceed with the work or with the part of the work on which the required wages or overtime compensation have not been paid and may complete such work or part by contract or otherwise, and the Contractor and its sureties shall be liable to the Department for any excess costs occasioned thereby.

7.9 PAYROLLS AND PAYROLL RECORDS (§104-3 HRS)

7.9.1 A certified copy of each weekly payroll shall be submitted to the Chairman within seven (7) calendar days after the end of each weekly payroll period. Failure to do so on a timely basis shall be cause for withholding of payments, termination of the contract, and/or debarment. The Contractor shall be responsible for the timely submission of certified copies of payrolls of all subcontractors. The certification shall affirm that payrolls are correct and complete, that the wage rates contained therein are not less than the applicable rates contained in the wage determination decision, any amendments thereto during the period of the contract, and that the classifications set forth for each laborer and mechanic conform with the work they performed.

7.9.2 Payroll records for all laborers and mechanics working at the site of the work shall be maintained by the General Contractor and its subcontractors, if any, during the course of the work and preserved for a period of four (4) years thereafter. Such records shall contain the name of each employee, their address, their correct classification, rate of pay, daily and weekly number of hours worked, itemized deductions made and actual wages paid. Such records shall be made available for inspection at a place designated by the Chairman, the U.S. Department of Labor and any authorized persons who may also interview employees during working hours on the job site.

7.9.3 Note that the falsification of certifications noted in this Section 7.9, PAYROLLS AND PAYROLL RECORDS (§104-3 HRS) may subject the Contractor or subcontractor to penalties and debarment under the laws referenced in Section 7.14, LAWS TO BE OBSERVED and / or criminal prosecution.

7.10 OVERTIME AND NIGHT WORK

7.10.1 Overtime work shall be considered as work performed in excess of eight (8) hours in any one (1) day or work performed on Saturday, Sunday or legal holiday of the State. Overtime and night work are permissible when approved by the Project Manager in writing, or as called for elsewhere within these Contract Documents.

7.10.2 OVERTIME NOTIFICATION. Contractor shall inform the Project Manager in writing at least two (2) working days in advance as to exactly what specific work is to be done during any overtime and night period to ensure that proper inspection will be available.

7.10.3 In the event that work other than that contained in the above notification is performed and for which the Project Manager determines Department inspection services were necessary but not available because of the lack of notification, the Contractor may be required to remove all such work and perform the work over again in the presence of Department inspection personnel.

- 7.10.4 Any hours worked in excess of the normal eight (8) working hours per day or on Saturdays, Sundays or legal State holidays will not be considered a working day.
- 7.10.5 The Department hereby reserves the right to cancel the overtime, night, Saturday, Sunday or legal State holiday work when it is found that work during these periods is detrimental to the public welfare or the user agency.
- 7.11 OVERTIME AND NIGHT PAYMENT FOR DEPARTMENT INSPECTION SERVICE
- 7.11.1 Whenever the Contractor's operations require the Department's inspection and staff personnel to work overtime or at night, the Contractor shall reimburse the Department for the cost of such services unless otherwise instructed in the Contract. The Project Manager will notify the Contractor of the minimum number of required Department employees and other personnel engaged by the Department prior to the start of any such work. The costs chargeable to the Contractor shall include but not be limited to the following:
- 7.11.1.1 The cost of salaries which are determined by the Department and includes overtime and night time differential for the Department's staff and inspection personnel. In addition to the cost of the salaries, the Contractor shall reimburse the Department's share of contributions to the employee's retirement, medical plan, social security, vacation, sick leave, worker's compensation funds, per diem, and other applicable fringe benefits and overhead expenses;
- 7.11.1.2 The transportation cost incurred by the Department's staff and inspection personnel which are based on established rental rates or mileage allowance in use by the Department for the particular equipment or vehicle; and/or
- 7.11.1.3 Fees and other costs billed the Department by Consultants engaged on the project for overtime and/or night time work.
- 7.11.2 PAYMENT FOR INSPECTION SERVICES. The monies due the Department for staff and inspection work and use of vehicles and equipment as determined in Subsection 7.11.1, OVERTIME AND NIGHT PAYMENT FOR DEPARTMENT INSPECTION SERVICE shall be deducted from the monies due or to become due the Contractor. In any and all events, the Contractor shall not pay the Department's employees directly.
- 7.12 LIMITATIONS OF OPERATIONS
- 7.12.1 Contractor shall at all times conduct the work in such manner and in such sequence as will ensure the least practicable interference with pedestrian and motor traffic passageways. The Contractor shall furnish convenient detours and provide and plan other appropriate signs, flashers, personnel, warnings, barricades and other devices for handling pedestrian and motor traffic.
- 7.12.2 In the event that other contractors are also employed on the job site, the Contractor shall arrange its work and dispose of materials so as not to interfere with the operations of the other contractors engaged upon adjacent work. The Contractor shall join its work to that of others and existing buildings in a proper manner, and in accordance with the drawings and specifications, and perform its work in the proper sequence in relation to that of others, all as may be directed by the Project Manager.

- 7.12.3 Each Contractor shall be responsible for any damage done by it to work performed by another contractor. Each Contractor shall conduct its operations and maintain the work in such condition that no fugitive dust shall be created and adequate drainage shall be in effect at all times.
- 7.12.4 In the event that the Contractor fails to prosecute its work as provided in this Section 7.12, LIMITATIONS OF OPERATIONS or disregards the directions of the Project Manager, the Project Manager may suspend the work until such time as the Contractor provides for the prosecution of the work with minimum interference to traffic and passageways or other contractors, dust control, adequate drainage, the repair of damage and complies with the direction of the Project Manager. No payment will be made to the Contractor for the costs of such suspension.
- 7.13 ASSIGNMENT OR CHANGE OF NAME (§3-125-14 HAR)
- 7.13.1 SUBCONTRACTS AND ASSIGNMENT. The CONTRACTOR shall not assign or subcontract any of the CONTRACTOR's duties, obligations, or interests under this Contract and no such assignment or subcontract shall be effective unless (i) the CONTRACTOR obtains the prior written consent of the STATE and (ii) the CONTRACTOR's assignee or subcontractor submits to the STATE a tax clearance certificate from the Department of Taxation, State of Hawaii, showing that all delinquent taxes, if any, levied or accrued under state law against the CONTRACTOR's assignee or subcontractor have been paid. Additionally, no assignment by the CONTRACTOR of the CONTRACTOR's right to compensation under this Contract shall be effective unless and until the assignment is approved by the Comptroller of the State of Hawaii, as provided in Section 40-58, HRS.
- 7.13.2 RECOGNITION OF A SUCCESSOR IN INTEREST. When in the best interest of the State, a successor in interest may be recognized in an assignment Contract in which the STATE, the CONTRACTOR and the assignee or transferee (hereinafter referred to as the "Assignee") agree that:
- 7.13.2.1 The Assignee assumes all of the CONTRACTOR's obligations;
- 7.13.2.2 The CONTRACTOR remains liable for all obligations under this Contract but waives all rights under this Contract as against the STATE; and
- 7.13.2.3 The CONTRACTOR shall continue to furnish, and the Assignee shall also furnish, all required bonds.
- 7.13.3 CHANGE OF NAME. When the CONTRACTOR asks to change the name in which it holds this Contract with the STATE, the procurement officer of the purchasing agency (hereinafter referred to as the "Agency procurement officer") shall, upon receipt of a document acceptable or satisfactory to the Agency procurement officer indicating change of name (for example, an amendment to the CONTRACTOR's articles of incorporation), enter into an amendment to this Contract with the CONTRACTOR to effect such a change of name. The amendment to this Contract changing the CONTRACTOR's name shall specifically indicate that no other terms and conditions of this Contract are thereby changed.
- 7.13.4 REPORTS. All assignment Contracts and amendments to this Contract effecting changes of the CONTRACTOR's name or novations hereunder shall be reported to the CPO within thirty days of the date that the assignment Contract or amendment becomes effective.
- 7.13.5 ACTIONS AFFECTING MORE THAN ONE PURCHASING AGENCY. Notwithstanding the provisions of Subsections 7.13.2 through 7.13.4 herein, when the CONTRACTOR holds Contracts

with more than one purchasing agency of the State, the assignment Contracts and the novation and change of name amendments herein authorized shall be processed only through the CPO's office.

- 7.14 LAWS TO BE OBSERVED. The CONTRACTOR shall comply with all federal, state, and county laws, ordinances, codes, rules, and regulations, as the same may be amended from time to time, that in any way affect the CONTRACTOR's performance of this Contract.
- 7.14.1 The Contractor at all times shall observe and comply with all Federal, State and local laws or ordinances, rules and regulations which in any manner affect those engaged or employed in the work, the materials used in the work, and the conduct of the work. The Contractor shall also comply with all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the work. Any reference to such laws, ordinances, rules and regulations shall include any amendments thereto before and after the date of this Contract.
- 7.14.2 The Contractor shall defend, protect, hold harmless and indemnify the State and its departments and agencies and all their officers, representatives, employees or agents against any claim or liability arising from or based on the violation of any such laws, ordinances, rules and regulations, orders or decrees, whether such violation is committed by the Contractor or its Subcontractor(s) or any employee of either or both. If any discrepancy or inconsistency is discovered in the contract for the work in relation to any such laws, ordinances, rules and regulations, orders or decrees, the Contractor shall forthwith report the same to the Project Manager in writing.
- 7.14.3 While the Contractor must comply with all applicable laws, attention is directed to: Wage and Hours of Employees on Public Works, Chapter 104, Hawaii Revised Statutes (HRS); Hawaii Public Procurement Code, Authority to debar or suspend, Section 103D-702, HRS; Hawaii Employment Relations Act, Chapter 377, HRS; Hawaii Employment Security Law, Chapter 383, HRS; Worker's Compensation Law, Chapter 386, HRS; Wage and Hour Law, Chapter 387, HRS; Occupational Safety and Health, Chapter 396, HRS; and Authority to Debar or Suspend, Chapter 126, subchapter 2, Hawaii Administrative Rules (HAR).
- 7.14.4 CONFLICT BETWEEN GENERAL CONDITIONS AND PROCUREMENT RULES. In the event of a conflict between the General Conditions and the Procurement Rules, the Procurement Rules in effect on the date this Contract became effective shall control and are hereby incorporated by reference.
- 7.15 PATENTED DEVICES, MATERIALS AND PROCESSES. If the Contractor desires to use any design, device, material, or process covered by letters of patent or copyright, the right for such use shall be procured by the Contractor from the patentee or owner. The Contractor shall defend, protect, indemnify and hold harmless the State of Hawaii, the contracting agency, and their officers, employees, and agents from and against all liability, loss, damage, cost, and expense, including attorney's fees, and all claims, suits, and demands arising out of or resulting from any claims, demands, or actions by the patent holder for infringement or other improper or unauthorized use of any patented article, patented design, patented device, patented process, patented appliance or patented material in connection with this Contract. The Contractor shall be solely responsible for correcting or curing to the satisfaction of the DHHL any such infringement or improper or unauthorized use, including, without limitation: (a) furnishing at no cost to the DHHL a substitute article, design, device, process, appliance or material acceptable to the DHHL; (b) paying royalties or other required payments to the patent holder; (c) obtaining proper authorizations or releases from the patent holder; and (d) furnishing such security to or making such arrangement with the patent holder as may be necessary to correct or cure any such infringement or improper or unauthorized use. This

section shall not apply to any article, design, device, material, appliance or process covered by letters of patent or copyright, which the Contractor is required to use by the Drawings or Specifications.

7.16 SANITARY, HEALTH AND SAFETY PROVISIONS

7.16.1 The Contractor shall provide and maintain in a neat, sanitary condition such accommodations for the use of its employees as may be necessary to comply with the requirements of the State and local boards of health, or other bodies or tribunals having jurisdiction. Unless otherwise stated in the drawings or specifications, the Contractor shall install toilet facilities conveniently located at the job site and maintain same in a neat and sanitary condition for the use of the employees on the job site for the duration of the Contract. The toilet facilities shall conform to the requirements of the State Department of Health. The cost of installing, maintaining and removing the toilet facilities shall be considered incidental to and paid for under various contract pay items for work or under the lump sum bids as the case may be, and no additional compensation will be made therefor. These requirements shall not modify or abrogate in any way the requirements or regulations of the State Department of Health.

7.16.2 Attention is directed to Federal, State and local laws, rules and regulations concerning construction safety and health standards. The Contractor shall not require any worker to work in surroundings or under conditions which are unsanitary, hazardous or dangerous to their health or safety.

7.17 PROTECTION OF PERSONS AND PROPERTY

7.17.1 SAFETY PRECAUTIONS AND PROGRAMS. The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor shall take reasonable precautions for the safety of, and shall provide reasonable protection to prevent damage, injury or loss to:

7.17.1.1 All persons on the work site or who may be affected by the work;

7.17.1.2 All the work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody or control of the Contractor and its subcontractors; and

7.17.1.3 Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavement, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.

7.17.2 Contractor shall give notices and comply with applicable laws, ordinances, regulations, rules, and lawful orders of any public body having jurisdiction for the safety of persons or property or their protection from damage, injury or loss; and the Contractor shall erect and maintain reasonable safeguards for safety and protection, including posting danger signs, or other warnings against hazards.

7.17.3 The Contractor shall notify owners of adjacent properties and of underground (or overhead) utilities when performing work which may affect the owners; and shall cooperate with the owners in the protection, removal and replacement of their property.

7.17.4 All damage, injury or loss to any property referred to in Subsections 7.17.1.2 and 7.17.1.3 caused by the fault or negligence or damage or loss attributable to acts or omissions directly or indirectly in whole or part by the Contractor a subcontractor or any one directly or indirectly employed by them, or by anyone for whose acts they might be liable, shall be remedied promptly by the Contractor.

- 7.17.5 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the protection of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor.
- 7.17.6 The Contractor shall not load or permit any part of the construction to be loaded so as to endanger its safety. The Contractor shall not injure or destroy trees or shrubs nor remove or cut them without permission of the Project Manager. Contractor shall protect all land monuments and property marks until an authorized agent has witnessed or otherwise referenced their location and shall not remove them until directed.
- 7.17.7 In the event the Contractor encounters on the site, material reasonably believed to be asbestos or other hazard material that has not been rendered harmless, the Contractor shall stop work in the area and notify the Project Manager promptly. The work in the affected area shall be resumed in the absence of hazard materials or when the hazard has been rendered harmless.
- 7.17.8 EMERGENCIES. In an emergency affecting the safety and protection of persons or the work or property at the site or adjacent thereto, Contractor without special instructions or authorization from the Project Manager, shall act, at the Contractor's discretion, to prevent threatened damage, injury or loss. Contractor shall give the Project Manager prompt written notice of the emergency and actions taken. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined under the provisions of Section 7.25, DISPUTES AND CLAIMS.
- 7.18 ARCHAEOLOGICAL SITES
- 7.18.1 Should historic sites such as walls, platforms, pavements and mounds, or remains such as artifacts, burials, concentration of charcoal or shells be encountered during construction, work shall cease in the immediate vicinity of the find and the find shall be protected from further damage. The Contractor shall immediately notify the Project Manager and contact the State Historic Preservation Division which will assess the significance of the find and recommend the appropriate mitigation measures, if necessary.
- 7.18.2 When required, the Contractor shall provide and install any temporary fencing to protect archaeological sites within the project. The fencing shall be installed prior to any construction activity and shall be maintained by the Contractor for the duration of the project. Fence installation and maintenance shall be to the satisfaction of the Project Manager. The Contractor shall remove the fencing upon completion of construction, or as directed by the Project Manager.
- 7.18.3 No work shall be done within the temporary fencing area. If any construction work is done within the temporary fencing, the Contractor shall notify the Project Manager immediately; and if the Contractor entered the archaeological site area without permission, it shall stop work in this area immediately. The Project Manager shall notify the archaeologist to assess any damage to the area. The Contractor shall allow the archaeologist sufficient time to perform the field investigation.
- 7.18.4 Any site requiring data recovery within the project shall not be disturbed until data recovery is completed.
- 7.19 RESPONSIBILITY FOR DAMAGE CLAIMS; INDEMNITY
- 7.19.1 The CONTRACTOR shall defend, indemnify, and hold harmless the State of Hawaii, the contracting agency, and their officers, employees, and agents from and against all liability, loss, damage, cost,



and expense, including all attorneys' fees, and all claims, suits, and demands therefor, arising out of or resulting from the acts or omissions of the CONTRACTOR or the CONTRACTOR's employees, officers, agents, or subcontractors under this Contract. The provisions of this Subsection shall remain in full force and effect notwithstanding the expiration or early termination of this Contract.

- 7.19.2 The Contractor agrees that it will not attempt to hold the State and the Department, their officers, representatives, employees or agents, liable or responsible for any losses or damages to third parties from the action of the elements, the nature of the work to be done under these Contract Documents or from any unforeseen obstructions, acts of God, vandalism, fires or encumbrances which may be encountered in the prosecution of the work.
- 7.19.3 The Contractor shall pay all just claims for materials, supplies, tools, labor and other just claims against the Contractor or any subcontractor in connection with this contract and the surety bond will not be released by final acceptance and payment by the Department unless all such claims are paid or released. The Department may, but is not obligated to, withhold or retain as much of the monies due or to become due the Contractor under this contract considered necessary by the Project Manager to cover such just claims until satisfactory proof of payment or the establishment of a payment plan is presented.
- 7.19.4 The Contractor shall defend, indemnify and hold harmless the State and the Department, their officers, representatives, employees or agents from all suits, actions or claims of any character brought on account of any claims or amounts arising out of or recovered under the Workers' Compensation Laws or violation of any other law, by-law, ordinance, order or decree.
- 7.19.5 COST OF LITIGATION. In case the STATE shall, without any fault on its part, be made a party to any litigation commenced by or against the CONTRACTOR in connection with this Contract, the CONTRACTOR shall pay all costs and expenses incurred by or imposed on the STATE, including attorneys' fees.
- 7.20 CHARACTER OF WORKERS OR EQUIPMENT
  - 7.20.1 The Contractor shall at all times provide adequate supervision and sufficient labor and equipment for prosecuting the work to full completion in the manner and within the time required by the contract.
  - 7.20.2 Character and Proficiency of Workers - All workers shall possess the proper license and/or certification, job classification, skill and experience necessary to properly perform the work assigned to them. All workmen engaged in special work or skilled work, such as bituminous courses or mixtures, concrete pavement or structures, electrical installation, plumbing installation, or in any trade shall have sufficient experience in such work and in the operation of the equipment required to properly and satisfactorily perform all work. All workers shall make due and proper effort to execute the work in the manner prescribed in these Contract Documents, otherwise, the Project Manager may take action as prescribed herein.
    - 7.20.2.1 Any worker employed on the project by the Contractor or by any subcontractor who, in the opinion of the Project Manager, is not careful and competent, does not perform its work in a proper and skillful manner or is disrespectful, intemperate, disorderly or neglects or refuses to comply with directions given, or is otherwise objectionable shall at the written request of the Project Manager, be removed forthwith by the Contractor or subcontractor employing such worker and shall not be employed again in any portion of the work without the written consent of the Project Manager. Should the Contractor or subcontractor continue to employ, or again employ such person or persons on the project, the

Project Manager may withhold all payments which are or may become due, or the Project Manager may suspend the work until the Project Manager's orders are followed, or both.

- 7.20.3 INSUFFICIENT WORKERS. A sufficient number of workers shall be present to ensure the work is accomplished at an acceptable rate. In addition, the proper ratio of apprentice to journey worker shall be maintained to ensure the work is properly supervised and performed. In the event that the Project Manager finds insufficient workers are present to accomplish the work at an acceptable rate of progress or if a adequate number of journey workers are not present and no corrective action is taken by the Contractor after being informed in writing, the Chairman may terminate the Contract as provided for under Section 7.27, TERMINATION OF CONTRACT FOR CAUSE.
- 7.20.4 EQUIPMENT REQUIREMENTS. All equipment furnished by the Contractor and used on the work shall be of such size and of such mechanical condition that the work can be performed in an acceptable manner at a satisfactory rate of progress and the quality of work produced will be satisfactory.
  - 7.20.4.1 Equipment used on any portion of the project shall be such that no injury to the work, persons at or near the site, adjacent property or other objects will result from its use.
  - 7.20.4.2 If the Contractor fails to provide adequate equipment for the work, the contract may be terminated as provided under Section 7.27, TERMINATION OF CONTRACT FOR CAUSE.
  - 7.20.4.3 In the event that the Contractor furnishes and operates equipment on a force account basis, it shall be operated to obtain maximum production under the prevailing conditions.
- 7.21 CONTRACT TIME
  - 7.21.1 Time is of the essence for this Contract.
  - 7.21.2 CALCULATION OF CONTRACT TIME. When the contract time is on a working day basis, the total contract time allowed for the performance of the work shall be the number of working days shown in the contract plus any additional working days authorized in writing as provided hereinafter. Refer to ARTICLE 1, DEFINITIONS for the definition of Working Day. The count of elapsed working days to be charged against contract time shall begin from the date of the Notice to Proceed and shall continue consecutively to the date of Project Acceptance determined by the Project Manager. When the contract completion time is a fixed calendar date, it shall be the date on which all work on the project shall be completed. Maintenance periods are not included within the contract time unless specifically noted in the Contract Documents. Failure to complete the work by contract completion date shall not terminate the Contract.
  - 7.21.3 MODIFICATIONS OF CONTRACT TIME (§3-125-4 HAR)
    - 7.21.3.1 EXTENSIONS. For increases in the scope for work caused by alterations and additional work made under Section 4.2, CHANGES, the Contractor will be granted a time extension only if the changes increase the time of performance for the Contract. If the Contractor believes an extension of time is justified and is not adequately provided for in a Field Order, it must request the additional time sought in writing when the detailed cost breakdown required by Section 4.2, CHANGES, is submitted. The Contractor must show how the time of performance for the critical path will be affected and must also support the time extension request with schedules and statements from its subcontractors, suppliers, and/or manufacturers. Compensation for any altered or additional work will be paid as provided in Section 4.2, CHANGES.

- 7.21.3.2 The Department may direct changes to the work at any time until the work is finally accepted. The issuance of a Field Order at any time may alter or modify the contract duration only by the days specified therein; or if not specified therein, for the days the critical path must be extended for the change. Additional time to perform the extra work will be added to the time allowed in the contract without regard to the date the change directive was issued, even if the contract completion date has passed. A change requiring time will not constitute a waiver of pre-existing Contractor delay.
- 7.21.4 DELAY FOR PERMITS. For delays beyond the control of the Contractor in obtaining necessary permits, one day extension for each day delay may be granted by the Project Manager, provided the Contractor notifies the Project Manager that the permits are not available, as soon as the delay occurs. Time extensions shall be the exclusive relief granted on account of such delays. No additional compensation will be paid for these time extensions.
- 7.21.5 DELAYS BEYOND CONTRACTOR'S CONTROL. For delays affecting the critical path caused by acts of God, or the public enemy, fire, unusually severe weather, earthquakes, floods, epidemics, quarantine restrictions, labor disputes, freight embargoes and other reasons beyond the Contractor's control, the Contractor may be granted an extension of time provided that:
- 7.21.5.1 The Contractor notifies the Project Manager in writing within five (5) work days after the occurrence of the circumstances described above and states the possible effects on the completion date of the contract.
- 7.21.5.2 No time extension will be granted for weather conditions other than unusually severe weather occurrences, and floods.
- 7.21.5.3 The Contractor, if requested, submits to the Project Manager within ten (10) work days after the request, a written statement describing the delay to the project. The extent of delay must be substantiated as follows:
- (a) State specifically the reason or reasons for the delay and fully explain in a detailed chronology the effect of this delay to the work and/or the completion date;
  - (b) Submit copies of purchase order, delivery tag, and any other pertinent documentation to support the time extension request;
  - (c) Cite the period of delay and the time extension requested; and
  - (d) A statement either that the above circumstances have been cleared and normal working conditions restored as of a certain day or that the above circumstances will continue to prevent completion of the project.
- 7.21.5.4 Time extensions shall be the exclusive relief granted and no additional compensation will be paid the Contractor for such delays.
- 7.21.6 DELAYS IN DELIVERY OF MATERIALS. For delays in delivery of materials and/or equipment which occur as a result of unforeseeable causes beyond the control and without fault or negligence of the Contractor, its subcontractor(s) or supplier(s), the Contractor may be granted an extension of time provided it complies with the following procedures:
- 7.21.6.1 The Contractor must notify the Project Manager in writing within five (5) consecutive working days after it first has any knowledge of delays or anticipated delays and state the effects such delays may have on the completion date of the Contract.

- 7.21.6.2 The Contractor, if requested, must submit to the Project Manager within ten (10) working days after a firm delivery date for the material and equipment is established, a written statement as to the delay to the progress of the project. The delay must be substantiated as follows:
- (a) State specifically the reason or reasons for the delay. Explain in a detailed chronology the effect of this delay to the other work and / or the completion date;
  - (b) Submit copies of purchase order(s), factory invoice(s), bill(s) of lading, shipping manifest(s), delivery tag(s) and any other pertinent correspondence to support the time extension request; and
  - (c) Cite the start and end date of the delay and the days requested therefore. The delay shall not exceed the difference between the originally scheduled delivery date versus the actual delivery date.
- 7.21.6.3 Time extensions shall be the exclusive relief granted and no additional compensation will be paid the Contractor on account of such delay.
- 7.21.7 DELAYS FOR SUSPENSION OF WORK. Delay during periods of suspension of the work by the Project Manager shall be computed as follows:
- 7.21.7.1 When the performance of the work is totally suspended for one (1) or more days (calendar or working days, as appropriate) by order of the Project Manager in accordance with Subsections 7.24.1.1, 7.24.1.2, 7.24.1.4 or 7.24.1.6 the number of days from the effective date of the Project Manager's order to suspend operations to the effective date of the Project Manager's order to resume operations shall not be counted as contract time and the contract completion date will be adjusted. Should the Contractor claim for additional days in excess of the suspension period, Contractor shall provide evidence justifying the additional time. During periods of partial suspensions of the work, the Contractor will be granted a time extension only if the partial suspension affects the critical path. If the Contractor believes that an extension of time is justified for a partial suspension of work, it must request the extension in writing at least five (5) working days before the partial suspension will affect the critical operation(s) in progress. The Contractor must show how the critical path was increased based on the status of the work and must also support its claim, if requested, with statements from its subcontractors. A suspension of work will not constitute a waiver of pre-existing Contractor delay.
- 7.21.8 CONTRACTOR CAUSED DELAYS - No time extension will be considered for the following:
- 7.21.8.1 Delays in performing the work caused by the Contractor, subcontractor and/or supplier;
  - 7.21.8.2 Delays in arrival of materials and equipment caused by the Contractor, subcontractor and / or supplier in ordering, fabricating, delivery, etc.;
  - 7.21.8.3 Delays requested for changes which the Project Manager determines unjustifiable due to the lack of supporting evidence or because the change is not on the critical path;
  - 7.21.8.4 Delays caused by the failure of the Contractor to submit for review and acceptance by the Project Manager, on a timely basis, pricing proposals, shop drawings, descriptive sheets, material samples, color samples, etc. except as covered in Subsection 7.21.5 and 7.21.6;
  - 7.21.8.5 Failure to follow the procedure within the time allowed to qualify for a time extension; and
  - 7.21.8.6 Days the Contractor is unable to work due to normal rainfall or other normal bad weather day conditions.

- 7.21.9 REDUCTION IN TIME - If the Department deletes any portion of the work, an appropriate reduction of contract time may be made in accordance with Section 4.2, CHANGES.
- 7.22 CONSTRUCTION SCHEDULE
- 7.22.1 The Contractor shall submit its detailed construction schedule to the Project Manager prior to the start of the work. The purpose of the schedule is to allow the Project Manager to monitor the Contractor's progress on the work. The schedule shall account for normal inclement weather, unusual soil or other conditions that may influence the progress of the work, schedules and coordination required by any utility, off or on site fabrications, and all other pertinent factors that relate to progress.
- 7.22.2 Submittal of and the Project Manager's receipt of the construction schedule shall not imply the Department's approval of the schedule's breakdown, its individual elements, and any critical path that may be shown. Any acceptance or approval of the schedule: (1) shall be for general format only and not for sequences or durations thereon; and (2) shall not be deemed an agreement by the Department that the construction means, methods and resources shown on the schedule will result in work that conforms to the contract requirements. The Contractor has the risk of all elements (whether or not shown) of the schedule and its execution.
- 7.22.3 In the event the Contractor submits and the Department receives an accelerated schedule (shorter than the contract time), such will not constitute an agreement to modify the contract time or completion date, nor will the receipt, acceptance or approval of such a schedule incur any obligation by the Department. The Contractor shall be solely responsible for and shall accept all risks and any delays that may materialize during the construction work until the contract completion date is reached. The contract time or completion date is established for the benefit of the Department and cannot be changed without an appropriate change order issued by the Department. All float on an accelerated schedule belongs exclusively to the Department. The Department will not be responsible for or obligated to accept the work before the completion date established by the Contract.
- 7.23 STATEMENT OF WORKING DAYS - For all contracts on a working day basis, the Contractor will submit a statement of the number of working days for each month together with the Monthly Payment Application. The Monthly Payment Application will not be processed without the statement of working days.
- 7.24 SUSPENSION OF WORK (§3-125-7 HAR)
- 7.24.1 PROCEDURE TO BE FOLLOWED. The Chairman may, by written order to the Contractor, at any time and without notice to any surety, suspend the performance of the work either in whole or in part for any cause, including but not limited to:
- 7.24.1.1 Weather or excess bad weather days, considered unsuitable by the Project Manager for prosecution of the work; or
- 7.24.1.2 Soil Conditions considered unsuitable by the Project Manager for prosecution of the work; or 7.24.1.3 Failure of the Contractor to:
- (a) Correct conditions unsafe for the general public or for the workers;
  - (b) Carry out orders given by the Project Manager;
  - (c) Perform the work in strict compliance with the provisions of the contract; or
  - (d) Provide a qualified Superintendent on the jobsite as described under Subsection 5.9.2, SUPERINTENDENT.

- 7.24.1.4 When any redesign is deemed necessary by the Project Manager; or
- 7.24.1.5 Disturbance due to noise, odors or dust arising from the construction even if such disturbance does not violate the section on Environmental Protection contained in the Contract Documents; or
- 7.24.1.6 The convenience of the Department.
- 7.24.2 PARTIAL OR TOTAL SUSPENSION OF WORK. Suspension of work on some but not all items of work shall be considered a partial suspension. Suspension of work on the entire work at the job site shall be considered total suspension. The period of suspension shall be computed as set forth in Subsection 7.21.7, Delays for Suspension of Work.
- 7.24.3 PAYMENT
- 7.24.3.1 In the event that the Contractor is ordered by the Chairman in writing as provided herein to suspend all work under the contract in accordance with Subsections 7.24.1.4 or 7.24.1.6, the Contractor may be reimbursed for actual direct costs incurred on work at the jobsite, as authorized in writing by the Chairman, including costs expended for the protection of the work. Payment for equipment which must standby during such suspension of work shall be made as described in clause 8.3.4.5.(e). No payment will be made for profit on any suspension costs. An allowance of five percent (5%) will be paid on any reimbursed actual costs for indirect categories of delay costs, including extended branch and home-office overhead and delay impact costs.
- 7.24.3.2 However, no adjustment to the contract amount or time shall be made under this Section 7.24, SUSPENSION OF WORK (§3-125-7 HAR) for any suspension, delay, or interruption:
- (a) To the extent that performance would have been so suspended, delayed, or interrupted by any other cause, including the fault or negligence of the Contractor; or
  - (b) For which an adjustment is provided for or excluded under any other provision of this Contract.
- 7.24.3.3 Any adjustment in contract price made pursuant to this subsection shall be determined in accordance with this Section 7.24, SUSPENSION OF WORK (§3-125-7 HAR) and Section 4.2, CHANGES.
- 7.24.3.4 Claims for such compensation shall be filed with the Project Manager within ten (10) calendar days after the date of the order to resume work or such claims will be waived by the Contractor. Together with the claim, the Contractor shall submit substantiating documents supporting the entire amount shown on the claim. The Chairman may make such investigations as are deemed necessary and shall be the sole judge of the claim and the Chairman's decision shall be final.
- 7.24.4 CLAIMS NOT ALLOWED. No claim under this Section 7.24, SUSPENSION OF WORK (§3-125-7 HAR) shall be allowed:
- 7.24.4.1 For any direct costs incurred more than twenty (20) days before the Contractor shall have notified the Project Manager in writing of any suspension that the Contractor considers compensable. This requirement shall not apply as to a claim resulting from a suspension order under Subsections 7.24.1.4 or 7.24.1.6; and 7.24.4.2 Unless the claim is asserted in writing within ten (10) calendar days after the termination of such suspension, delay, or interruption, but in no case not later than the date of final payment under the contract.
- 7.24.4.2 No provision of this Section 7.24, SUSPENSION OF WORK (§3-125-7 HAR) shall be construed as entitling the Contractor to compensation for delays due to failure of surety, for suspensions made at

the request of the Contractor, for any delay required under the Contract, for partial suspension of work or for suspensions made by the Project Manager under the provisions of Subsections 7.24.1.1, 7.24.1.2, 7.24.1.3 and 7.24.1.5.

- 7.25 DISPUTES AND CLAIMS (§3-126-31 HAR). Disputes shall be resolved in accordance with Section 103D-703, HRS, and chapter 126, Procurement Rules, as the same may be amended from time to time.
- 7.25.1 REQUIRED NOTIFICATION. As a condition precedent for any claim, the Contractor must give notice in writing to the Project Manager in the manner and within the time periods stated in Section 4.2, CHANGES for claims for extra compensation, damages, or an extension of time due for one or more of the following reasons:
  - 7.25.1.1 Requirements not clearly covered in the Contract, or not ordered by the Project Manager as an extra;
  - 7.25.1.2 Failure by the Department and Contractor to agree to an Oral Order or an adjustment in price or contract time for a Field Order or a Change Order (which was not previously agreed on by a Field Order), issued by the Department;
  - 7.25.1.3 An action or omission by the Project Manager requiring performance changes beyond the scope of the Contract; and/or
  - 7.25.1.4 Failure of the Department to issue a Field Order for controversies within the scope of Section 4.2, CHANGES.
  - 7.25.1.5 For any other type of claim, the Contractor shall give notice within the time periods set forth in contract provisions pertaining to that event. If no specific contract provisions pertain to the claim, then the written notice of claim must be submitted within fifteen (15) days of the event giving rise to the claim.
- 7.25.2 CONTINUED PERFORMANCE OF WORK. The Contractor shall at all times continue with performance of the contract in full compliance with the directions of the Project Manager. Continued performance by the Contractor shall not be deemed a waiver of any claim for additional compensation, damages, or an extension of time for completion, provided that the written notice of claim is submitted in accordance with Subsection 7.25.1, REQUIRED NOTIFICATION.
- 7.25.3 The requirement for timely written notice shall be a condition precedent to the assertion of a claim.
- 7.25.4 REQUIREMENTS FOR NOTICE OF CLAIM. The notice of claim shall clearly state the Contractor's intention to make claim and the reasons why the Contractor believes that additional compensation, changes or an extension of time may be remedies to which it is entitled. At a minimum, it shall provide the following:
  - 7.25.4.1 Date of the protested order, decision or action;
  - 7.25.4.2 The nature and circumstances which caused the claim;
  - 7.25.4.3 The contract provision(s) that support the claim;
  - 7.25.4.4 The estimated dollar cost, if any, of the protested work and how that estimate was determined; and

- 7.25.4.5 An analysis of the progress schedule showing the schedule change or disruption if the Contractor is asserting a schedule change or disruption.
- 7.25.5 If the protest or claim is continuing, the information required in Subsection 7.25.4 REQUIREMENTS FOR NOTICE OF CLAIMS above shall be supplemented as requested by the Project Manager.
- 7.25.6 FINAL STATEMENT FOR CLAIM. The Contractor shall provide a final written statement of the actual adjustment in contract price and/or contract time requested for each notice of claim. Such statement shall clearly set forth that it is the final statement for that notice of claim. All such final statements shall be submitted within thirty (30) days after completion of the work that is the subject of the claim, but in no event no later than thirty (30) days after the Project Acceptance Date or the date of termination of the Contractor, whichever comes first.
- 7.25.7 All claims of any nature are barred if asserted after final payment under this Contract has been made.
- 7.25.8 Contractor may protest the assessment or determination by the Project Manager of amounts due the Department from the Contractor by providing a written notice to the Chairman within thirty (30) days of the date of the written assessment or determination. Said notice shall comply with all requirements of Subsections 7.25.4, REQUIREMENTS FOR NOTICE OF CLAIM and 7.25.6, FINAL STATEMENT FOR CLAIM above. The requirement of such notice cannot be waived and it is a condition precedent to any claim by the Contractor. Failure to comply with these notice provisions constitutes a waiver of any claim.
- 7.25.9 In addition to the requirements of Subsections 7.25.4, 7.25.6, and 7.25.8, all final written statements of claim shall be certified. This certification requirement applies to the Contractor without exception, including, but not limited to, situations involving claims of subcontractors or suppliers which meet the requirements of Subsection 5.13.4. The certification must be executed by a person duly authorized to bind the Contractor with respect to the claim. The certification shall state as follows:
- “I certify that the claim is made in good faith; that the supporting data are accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects the contract adjustment for which the Contractor believes the Department is liable; and that I am duly authorized to certify the claim on behalf of the Contractor.”
- 7.25.10 DECISION ON CLAIM/APPEAL. The decision of the Chairman on the claim shall be final and conclusive, unless fraudulent, or unless the Contractor delivers to the Chairman a written appeal of the Chairman’s decision. Said appeal shall be delivered to the Chairman no later than thirty (30) days after the date of the Chairman’s decision.
- 7.25.10.1 In that event, the decision of the Chairman shall be final and conclusive, unless fraudulent or unless the Contractor brings an action seeking judicial review of the Chairman’s decision in an appropriate circuit court of this State within six (6) months from the date of the Chairman’s decision.
- 7.25.11 PAYMENT AND INTEREST. The amount determined payable pursuant to the decision, less any portion already paid, normally should be paid without awaiting Contractor action concerning appeal. Such payments shall be without prejudice to the rights of either party. Interest on amounts ultimately determined to be due to a Contractor shall be payable at the Statutory rate applicable to judgments against the State under Chapter 662, HRS from the date of receipt of a properly certified final written statement of actual adjustment required until the date of decision; except, however, that if an action is initiated in circuit court, interest under this Section 7.25, DISPUTES AND CLAIMS (§3-126-31 HAR) shall only be calculated until the time such action is initiated. Interest on amounts due the



Department from the Contractor shall be payable at the same rate from the date of issuance of the Project Manager's notice to the Contractor. Where such payments are required to be returned by a subsequent decision, interest on such payments shall be paid at the statutory rate from the date of payment.

7.25.12 Contractor shall comply with any decision of the Chairman and proceed diligently with performance of this contract pending final resolution by a circuit court of this State of any controversy arising under, or by virtue of, this Contract, except where there has been a material breach of contract by the Department; provided that in any event the Contractor shall proceed diligently with the performance of the Contract where the Project Manager has made a written determination that continuation of work under the Contract is essential to the public health and safety.

7.25.13 **WAIVER OF ATTORNEY'S FEES.** In the event of any litigation arising under, or by virtue of, this Contract, the Contractor and the Department agree to waive all claims against each other for attorney's fees and agree to refrain from seeking attorney's fees as part of any award or relief from any court.

#### 7.26 **FAILURE TO COMPLETE THE WORK ON TIME**

7.26.1 Completion of the work within the required time is important because delay in the prosecution of the work will inconvenience the public and interfere with the Department's business. In addition, the Department will be damaged by the inability to obtain full use of the completed work and by increased engineering, inspection, superintendence, and administrative services in connection with the work. Furthermore, delay may detrimentally impact the financing, planning, or completion of other Department projects because of the need to devote Department resources to the project after the required completion date. The monetary amount of such public inconvenience, interference with Department business, and damages, is difficult, if not impossible, to accurately determine and precisely prove. Therefore, it is hereby agreed that the amount of such damages shall be the appropriate sum of liquidated damages.

7.26.1.1 When the Contractor fails to complete the work or any portion of the work within the time or times fixed in the contract or any extension thereof, it is agreed the Contractor shall pay liquidated damages to the Department in the amount of \$1,000 (one thousand dollars) per calendar day, unless otherwise indicated in the Special Conditions.

7.26.1.2 If the Contractor fails to correct Punchlist deficiencies as required by Section 7.32, **PROJECT ACCEPTANCE DATE**, the Department will be inconvenienced and damaged, therefore, it is agreed that the Contractor shall pay liquidated damages to the Department based upon the amount stated in Section 7.26.1.1. Liquidated damages shall accrue for all days after the Contract Completion Date or any extension thereof, until the date the Punchlist items are corrected and accepted by the Project Manager.

7.26.1.3 If the Contractor fails to submit final documents as required by Section 7.33, **FINAL SETTLEMENT OF CONTRACT**, the Department will be inconvenienced and damaged, therefore, it is agreed that the Contractor shall pay liquidated damages to the Department in the amount stated in the Section 7.26.1.1. Liquidated damages shall accrue for all days after the Contract Completion Date or any extension thereof, until the date the final documents are received by the Project Manager.

7.26.1.4 The Project Manager shall assess the total amount of liquidated damages in accordance with the amount of \$1,000 (one thousand dollars) per day, unless otherwise indicated in the Special Conditions, and provide written notice of such assessment to the Contractor.

- 7.26.2 ACCEPTANCE OF LIQUIDATED DAMAGES. The assessment of liquidated damages by the Project Manager shall be accepted by the parties hereto as final, unless the Contractor delivers a written appeal of the Project Manager's decision in accordance with Subsection 7.25.10, DECISION ON CLAIM/APPEAL REQUIREMENTS. Any allowance of time or remission of charges or liquidated damages shall in no other manner affect the rights or obligations of the parties under this contract nor be construed to prevent action under Section 7.27, TERMINATION OF CONTRACT FOR CAUSE. If the Department terminates the Contractor's right to proceed, the resulting damage will include such liquidated damages for such time as may be required for final completion of the work after the required contract completion date.
- 7.26.3 PAYMENTS FOR LIQUIDATED DAMAGES. Liquidated damages shall be deducted from monies due or that may become due to the Contractor under the contract or from other monies that may be due or become due to the Contractor from the Department.
- 7.26.4 If the Contractor contests the per diem liquidated charge, the Department may elect to recover the actual damages caused by the Contractor's delay. Should the Department claim liquidated damages for delay and if such liquidated damages are disallowed for any reason, the Department shall recover the actual damages to which it is legally entitled as a result of the Contractor's delay or other breach.
- 7.27 TERMINATION OF CONTRACT FOR CAUSE (§3-125-18 HAR)
- 7.27.1 DEFAULT. If the Contractor refuses or fails to perform the work, or any separable part thereof, with such diligence as will assure its completion within the time specified in this contract, or any extension thereof, fails to complete the work within such time, or commits any other material breach of this contract, and further fails within seven (7) days after receipt of written notice from the Project Manager to commence and continue correction of the refusal or failure with diligence and promptness, the Chairman may, by written notice to the Contractor, declare the Contractor in breach and terminate the Contractor's right to proceed with the work or the part of the work as to which there has been delay or other breach of contract. In such event, the Department may take over the work and perform the same to completion, by contract or otherwise, and may take possession of, and utilize in completing the work, the materials, appliances, and plant as may be on the site of the work and necessary therefor. Whether or not the Contractor's right to proceed with the work is terminated, the Contractor and the Contractor's sureties shall be liable for any damage to the Department resulting from the Contractor's refusal or failure to complete the work within the specified time.
- 7.27.2 ADDITIONAL RIGHTS AND REMEDIES. The rights and remedies of the Department provided in this contract are in addition to any other rights and remedies provided by law.
- 7.27.3 COSTS AND CHARGES
- 7.27.3.1 All costs and charges incurred by the Department, together with the cost of completing the work under contract, will be deducted from any monies due or which would or might have become due to the Contractor had it been allowed to complete the work under the contract. If such expense exceeds the sum which would have been payable under the contract, then the Contractor and the surety shall be liable and shall pay the Department the amount of the excess.
- 7.27.3.2 In case of termination, the Chairman shall limit any payment to the Contractor to the part of the contract satisfactorily completed at the time of termination. Payment will not be made until the work has satisfactorily been completed and the tax clearance required by Section 8.8, FINAL PAYMENT

is submitted by the Contractor. Termination shall not relieve the Contractor or Surety from liability for liquidated damages.

- 7.27.4 **ERRONEOUS TERMINATION FOR CAUSE.** If, after notice of termination of the Contractor's right to proceed under this Section 7.27, **TERMINATION OF CONTRACT FOR CAUSE** (§3-125-18 HAR) it is determined for any reason that good cause did not exist to allow the Department to terminate as provided herein, the rights and obligations of the parties shall be the same as, and the relief afforded the Contractor shall be limited to, the provisions contained in Section 7.28, **TERMINATION FOR CONVENIENCE**.
- 7.28 **TERMINATION FOR CONVENIENCE** (§3-125-22 HAR)
- 7.28.1 **TERMINATION.** The Chairman may, when the interests of the Department so require, terminate this contract in whole or in part, for the convenience of the Department. The Chairman shall give written notice of the termination to the Contractor specifying the part of the contract terminated and when termination becomes effective.
- 7.28.2 **CONTRACTOR'S OBLIGATIONS.** The Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination the Contractor will stop work to the extent specified. The Contractor shall also terminate outstanding orders and subcontracts as they relate to the terminated work. The Contractor shall settle the liabilities and claims arising out of the termination of subcontracts and orders connected with the terminated work subject to the Department's approval. The Chairman may direct the Contractor to assign the Contractor's right, title, and interest under terminated orders or subcontracts to the Department. The Contractor must still complete the work not terminated by the notice of termination and may incur obligations as necessary to do so.
- 7.28.3 **RIGHT TO CONSTRUCTION AND GOODS.** The Chairman may require the Contractor to transfer title and delivery to the Department in the manner and to the extent directed by the Chairman, the following:
- 7.28.3.1 Any completed work; and
- 7.28.3.2 Any partially completed construction, goods, materials, parts, tools, dies, jigs, fixtures, drawings, information, and contract rights (hereinafter called "construction material") that the Contractor has specifically produced or specially acquired for the performance of the terminated part of this contract.
- 7.28.3.3 The Contractor shall protect and preserve all property in the possession of the Contractor in which the Department has an interest. If the Chairman does not elect to retain any such property, the Contractor shall use its best efforts to sell such property and construction material for the Department's account in accordance with the standards of Section 490:2-706, HRS.
- 7.28.4 **COMPENSATION**
- 7.28.4.1 Contractor shall submit a termination claim specifying the amounts due because of the termination for convenience together with cost or pricing data, submitted to the extent required by subchapter 15, chapter 3-122, HAR. If the Contractor fails to file a termination claim within one (1) year from the effective date of termination, the Chairman may pay the Contractor, if at all, an amount set in accordance with Subsection 7.28.4.3.

- 7.28.4.2 The Chairman and the Contractor may agree to a settlement provided the Contractor has filed a termination claim supported by cost or pricing data submitted as required and that the settlement does not exceed the total contract price plus settlement costs reduced by payments previously made by the Department, the proceeds of any sales of construction, supplies, and construction materials under Subsection 7.28.3.3 of this Section, and the contract price of the work not terminated.
- 7.28.4.3 Absent complete agreement, the Chairman shall pay the Contractor the following amounts, less any payments previously made under the Contract.
- (a) The cost of all contract work performed prior to the effective date of the notice of termination work plus a five percent (5%) markup on the actual direct costs, including amounts paid to subcontractor(s), less amounts previously paid or to be paid for completed portions of such work; provided, however, that if it appears that the Contractor would have sustained a loss if the entire contract would have been completed, no markup shall be allowed or included and the amount of compensation shall be reduced to reflect the anticipated rate of loss. No anticipated profit or consequential damage will be due or paid.
  - (b) Subcontractors shall be paid a markup of ten percent (10%) on their direct job costs incurred to the date of termination. No anticipated profit or consequential damage will be due or paid to any subcontractor. These costs must not include payments made to the Contractor for subcontract work during the contract period.
  - (c) In any case, the total sum to be paid the Contractor shall not exceed the total contract price reduced by the amount of any sales of construction supplies, and construction materials.
- 7.28.4.4 Costs claimed, agreed to, or established by the Department shall be in accordance with chapter 3-123, HAR.
- 7.29 **CORRECTING DEFECTS.** If the Contractor fails to commence to correct any defects of any nature, within ten (10) working days after the correction thereof has been requested in writing by the Department, and thereafter to expeditiously complete the correction of said defects, the Project Manager may without further notice to the Contractor or surety and without termination of contract, correct the defects and deduct the cost thereof from the contract price.
- 7.30 **FINAL CLEANING.** Before final inspection of the work, the Contractor shall clean all ground occupied by the Contractor in connection with the work of all rubbish, excess materials, temporary structures and equipment, and all parts of the work must be left in a neat and presentable condition to the satisfaction of the Project Manager. However, the Contractor shall not remove any warning and directional signs prior to the formal acceptance by the Project Manager. Full compensation for final cleaning will be included in the prices paid for the various items of work or lump sum bid, as the case may be, and no separate payment will be made therefor.
- 7.31 **SUBSTANTIAL COMPLETION AND FINAL INSPECTION.** Before the Department accepts the project as being completed, unless otherwise stipulated by the Project Manager the following procedure shall be followed:
- 7.31.1 **SUBSTANTIAL COMPLETION**
- 7.31.1.1 The Contractor and its subcontractors shall inspect the project to confirm whether the Project is Substantially Complete. This inspection effort shall include the testing of all equipment and providing a Punchlist that identifies deficiencies which must be corrected. Contractor shall make the corrections and if required repeat the procedure. Also, the Contractor shall schedule final Building, Plumbing, Electrical, Elevator, Fire and other required inspections and obtain final approvals.

- (a) When in compliance with the above requirements, the Contractor shall notify the Project Manager in writing that project is Substantially Complete and ready for a Final Inspection. Along with the Substantial Completion notification, the Contractor shall provide its Punchlist(s) with the status of the deficiencies and dates when the deficiencies were corrected. The Project Inspector and / or the Project Manager shall make a preliminary determination whether project is Substantially Complete.
- (b) If the Project is not Substantially Complete, the Project Manager shall inform the Contractor. The Contractor shall identify deficiencies which must be corrected, update its Punchlist, make the necessary corrections and repeat the previous step. After completing the necessary work, the Contractor shall notify the Project Manager in writing that Punchlist deficiencies have been corrected and the project is ready for a Final Inspection.
- (c) If the Project is Substantially Complete, the Project Manager shall schedule a Final Inspection within fifteen (15) days of the Contractor's notification letter or as otherwise determined by the Project Manager.

7.31.1.2 In addition, and to facilitate closing of the project, the Contractor shall also proceed to obtain the following closing documents (where applicable) prior to the Final Inspection:

- (a) Field-Posted As-Built Drawings;
- (b) Maintenance Service Contract and two (2) copies of a list of all equipment;
- (c) Five (5) sets of operating and maintenance manuals;
- (d) Air conditioning test and balance reports; and
- (e) Any other final submittal required by the Contract.

7.31.2 **FINAL INSPECTION.** If at the Final Inspection the Project Manager determines that all work is completed, the Project Manager shall notify the Contractor in accordance with Section 7.32, **PROJECT ACCEPTANCE DATE.** Should there be remaining deficiencies which must be corrected the Contractor shall provide an updated Punchlist to the Project Manager, within five (5) days from the Final Inspection Date. The Contractor shall make the necessary corrections.

7.31.2.1 The Project Manager shall confirm the list of deficiencies noted by the Contractor's punchlist(s) and will notify the Contractor of any other deficiencies that must be corrected before final settlement.

7.31.3 The Project Manager may add to or otherwise modify the Punchlist from time to time. The Contractor shall take immediate action to correct the deficiencies.

7.31.4 **REVOKING SUBSTANTIAL COMPLETION.** At any time before final Project Acceptance is issued the Project Manager may revoke the determination of Substantial Completion if the Project Manager finds it was not warranted. The Project Manager shall notify the Contractor in writing with the reasons and outstanding deficiencies negating the declaration. Once notified, the Contractor shall make the necessary corrections and repeat the required steps noted in Subsections 7.31.1 and 7.31.2.

7.32 **PROJECT ACCEPTANCE DATE**

7.32.1 If upon Final Inspection, the Project Manager finds that the project has been satisfactorily completed in compliance with the contract, the Project Manager shall declare the project completed and accepted and will notify the Contractor in writing of the acceptance by way of the Project Acceptance Notice.

7.32.2 **PROTECTION AND MAINTENANCE.** After the Project Acceptance Date, the Contractor shall be relieved of maintaining and protecting the work except that this does not hold true for those portions of the work which have not been accepted, including Punchlist deficiencies. The Department shall be responsible for the protection and maintenance of the accepted facility.

- 7.32.3 The date of Project Acceptance shall determine:
- 7.32.3.1 End of Contract Time;
- 7.32.3.2 Commencement of all guaranty periods except as noted in Section 7.34, CONTRACTOR'S RESPONSIBILITY FOR WORK: RISK OF LOSS; and
- 7.32.3.3 Commencement of all maintenance services except as noted in Section 7.34, CONTRACTOR'S RESPONSIBILITY FOR WORK: RISK OF LOSS.
- 7.32.4 PUNCHLIST REQUIREMENTS. If a Punchlist is required under Section 7.31, SUBSTANTIAL COMPLETION AND FINAL INSPECTION, the Project Acceptance Notice will include the Project Manager's Punchlist and the date when correction of the deficiencies must be completed.
- 7.32.5 Upon receiving the Punchlist, the Contractor shall promptly devote the required time, labor, equipment, materials and incidentals necessary to correct the deficiencies expeditiously.
- 7.32.6 For those items of work that cannot be completed by the established date, the Contractor shall submit a schedule in writing to the Project Manager for approval along with documentation to justify the time required, no later than five (5) working days before the date stipulated for completion of the Punchlist work. A Proposed schedule submitted after the five (5) day period will not be considered.
- 7.32.7 FAILURE TO CORRECT DEFICIENCIES. After the Contract Completion Date, or any extension thereof, if the Contractor fails to correct the deficiencies within the established date or agreed to Punchlist completion date, the Project Manager shall assess liquidated damages as required by Section 7.26, FAILURE TO COMPLETE THE WORK ON TIME.
- 7.32.8 If the Contractor fails to correct the deficiencies and complete the work by the established or agreed to date, the Department also reserves the right to correct the deficiencies by whatever method it deems necessary and deduct the cost from the final payment due the Contractor.
- 7.32.9 The Contractor may further be prohibited from bidding in accordance with Section 2.12, DISQUALIFICATION OF BIDDERS. In addition, assessment of damages shall not prevent action under Section 7.27, TERMINATION OF CONTRACT FOR CAUSE.
- 7.33 FINAL SETTLEMENT OF CONTRACT
- 7.33.1 The contract will be considered settled after the project acceptance date and when the following items have been satisfactorily submitted, where applicable:
- 7.33.1.1 Necessary Submissions in addition to the items noted under Subsection 7.31.1.2.
- 7.33.1.2 All written guarantees required by the contract.
- 7.33.1.3 Complete and certified weekly payrolls for the Contractor and its Subcontractor(s).
- 7.33.1.4 Certificate of Plumbing and Electrical Inspection.
- 7.33.1.5 Certificate of Building Occupancy.

- 7.33.1.6 Certificate for Soil Treatment and Wood Treatment.
- 7.33.1.7 Certificate of Water System Chlorination.
- 7.33.1.8 Certificate of Elevator Inspection, Boiler and Pressure Pipe installation.
- 7.33.1.9 Certification of compliance with §103B-3 HRS, Employment of State Residents.
- 7.33.1.10 All other documents required by the Contract.
- 7.33.2 FAILURE TO SUBMIT CLOSING DOCUMENTS. The Contractor shall submit the final Payment Application and the above applicable closing documents within sixty (60) days from the date of Project Acceptance or the agreed to Punchlist completion date. Should the Contractor fail to comply with these requirements, the Chairman may terminate the Contract for cause. The pertinent provisions of Section 7.27, TERMINATION OF CONTRACT FOR CAUSE shall be applicable.
- 7.33.3 In addition, should the Contractor fail to furnish final closing documents within the required time period, the Project Manager shall assess liquidated damages as required by Section 7.26, FAILURE TO COMPLETE THE WORK ON TIME.
- 7.34 CONTRACTOR'S RESPONSIBILITY FOR WORK; RISK OF LOSS
  - 7.34.1 Until the establishment of the Project Acceptance Date or Beneficial Occupancy, whichever is sooner, the Contractor shall take every necessary precaution against injury or damage to any part of the work caused by the perils insured by an All Risk policy, whether arising from the execution or from the non-execution of the work. The Contractor shall rebuild, repair, restore and make good all injuries or damage to any portion of the work occasioned by the perils insured by an All Risk policy before the date of final acceptance and shall bear the risk and expense thereof.
  - 7.34.2 After the Project Acceptance Date or Beneficial Occupancy, whichever is sooner, the Contractor shall be relieved of maintaining and protecting the work except for those portions of the work which have not been accepted including Punchlist deficiencies.
  - 7.34.3 The risk of damage to the work from any hazard or occurrence that may be covered by a required Property Insurance policy is that of the Contractor, unless such risk of loss is placed elsewhere by express language in the Contract Documents. No claims for any loss or damage shall be recognized by the Department, nor will any such loss or damage excuse the complete and satisfactory performance of the Contract by the Contractor.
- 7.35 GUARANTEE OF WORK
  - 7.35.1 In addition to any required manufacturers warranties, all work and equipment shall be guaranteed by the Contractor against defects in materials, equipment or workmanship for one year from the Project Acceptance Date or as otherwise specified in the Contract Documents.
  - 7.35.2 REPAIR OF WORK. If, within any guarantee period, repairs or changes are required in connection with the guaranteed work, which in the opinion of the Project Manager is necessary due to materials, equipment or workmanship which are inferior, defective or not in accordance with the terms of the Contract, the Contractor shall within five (5) working days and without expense to the Department commence to:

- 7.35.2.1 Place in satisfactory condition in every instance all such guaranteed work and correct all defects therein; and
- 7.35.2.2 Make good and repair or replace to new or pre-existing condition all damages to the building, facility, work or equipment or contents thereof, resulting from such defective materials, equipment or installation thereof.
- 7.35.3 MANUFACTURER'S AND INSTALLER'S GUARANTEE. Whenever a manufacturer's or installer's guarantee on any product specified in the respective Specification sections, exceeds one year, this guarantee shall become part of this contract in addition to the Contractor's guarantee. Contractor shall complete the guarantee forms in the name of the Department and submit such forms to the manufacturer within such time required to validate the guarantee. Contractor shall submit to the Department a photocopy of the completed guarantee form for the Department's record as evidence that such guarantee form was executed by the manufacturer.
- 7.35.4 If a defect is discovered during a guarantee period, all repairs and corrections to the defective items when corrected shall again be guaranteed for the original full guarantee period. The guarantee period shall be tolled and suspended for all work affected by the defect. The guarantee period for work affected by the defect shall restart for its remaining duration upon confirmation by the Project Manager that the deficiencies have been repaired or remedied.
- 7.36 WORK OF AND CHARGES BY UTILITIES
- 7.36.1 The Contractor shall be responsible for scheduling and coordinating the work with the utility companies and applicable governmental agencies for permanent service installation and connections or modifications to existing utilities. The Contractor shall make available all portions of the work necessary for the utility companies to do their work. The Department shall not bear the risk of any damage to the contract work caused by any utility company, and work of repairing such damage and delay costs must be resolved between the Contractor, the utility company, and their insurers.
- 7.36.2 Unless stated as an allowance item to be paid by the Contractor, the Department will pay the utility companies and applicable governmental agencies directly for necessary modifications and connections. Contractor charges for overhead, supervision, coordination, profit, insurance and any other incidental expenses shall be included in the Contractor's Bid whether the utility is paid directly by the Department or by an allowance item in the Contract.
- 7.37 RIGHT TO AUDIT RECORDS
- 7.37.1 The STATE may, at reasonable times and places, audit the books and records of the CONTRACTOR, prospective contractor, subcontractor or prospective subcontractor which are related to the cost or pricing data, and a State contract, including subcontracts, other than a firm fixed-price contract. The Contractor and subcontractor(s) shall maintain the books and records for a period of four (4) years from the date of final payment under the Contract.
- 7.37.2 The Contractor shall ensure that its subcontractors comply with this requirement and shall bear all costs (including attorney's fees) of enforcement in the event of its subcontractor's failure or refusal to fully cooperate.
- 7.37.3 Additionally, Sections 231-7, 235-108, 237-39 and other HRS chapters through reference, authorize the Department of Taxation to audit all taxpayers conducting business within the State. Contractors



must make available to the Department of Taxation all books and records necessary to verify compliance with the tax laws.

7.38 RECORDS MAINTENANCE, RETENTION AND ACCESS

7.38.1 The Contractor and any subcontractor whose contract for services is valued at \$25,000 (twenty five thousand) or more shall, in accordance with generally acceptable accounting practices, maintain fiscal records and supporting documents and related files, papers, and reports that adequately reflect all direct and indirect expenditures and management and fiscal practices related to the Contractor and subcontractor's performance of services under this Contract.

7.38.2 The representative of the Department, the Chairman, the Attorney General, (the Federal granting agency, the Comptroller General of the United States, and any of their authorized representatives when federal funds are utilized), and the Legislative Auditor of the State of Hawaii shall have the right of access to any book, document, paper, file, or other record of the Contractor and any subcontractor that is related to the performance of services under this Contract in order to conduct an audit or other examination and /or to make copies, excerpts and transcripts for the purposes of monitoring and evaluating the Contractor and subcontractor's performance of services and the Contractor and subcontractor's program, management, and fiscal practices to assure the proper and effective expenditure of funds and to verify all costs associated with any claims made under this Contract.

7.38.3 The right of access shall not be limited to the required retention period but shall last as long as the records are retained. The Contractor and subcontractor shall maintain and retain all books and records related to the Contractor and subcontractor's performance of services under this Contract, including any cost or pricing data for three (3) years from the date of final payment, except that if any litigation, claim, negotiation, investigation, audit or other action involving the books and records has been started before the expiration of the three (3) year period, the Contractor and subcontractors shall retain the books and records until completion of the action and resolution of all issues that arise from it, or until the end of the three (3) year retention period, whichever occurs later. Furthermore, it shall be the Contractor's responsibility to enforce compliance with this provision by any subcontractor.

7.39 COST OR PRICING DATA. Cost or pricing data must be submitted to the Agency purchasing officer and timely certified as accurate for contracts over \$100,000 unless the contract is for a multiple-term or as otherwise specified by the procurement officer. Unless otherwise required by the Agency procurement officer, cost or pricing data submission is not required for Contracts awarded pursuant to competitive sealed bid procedures. If certified cost or pricing data are subsequently found to have been inaccurate, incomplete, or noncurrent as of the date stated in the certificate, the STATE is entitled to an adjustment of the contract price, including profit or fee, to exclude any significant sum by which the price, including profit or fee, was increased because of the defective data. It is presumed that overstated cost or pricing data increased the contract price in the amount of the defect plus related overhead and profit or fee. Therefore, unless there is a clear indication that the defective data was not used or relied upon, the price will be reduced in such amount.

7.39.1 AUDIT OF COST OR PRICING DATA. When cost or pricing principles are applicable, the STATE may require an audit of cost or pricing data.

7.40 CONFIDENTIALITY OF MATERIAL

7.40.1 All material given to or made available to the CONTRACTOR by virtue of this Contract, which is identified as proprietary or confidential information, will be safeguarded by the CONTRACTOR and

shall not be disclosed to any individual or organization without the prior written approval of the STATE.

- 7.40.2 All information, data, or other material provided by the CONTRACTOR to the STATE shall be subject to the Uniform Information Practices Act, chapter 92F, HRS.
- 7.41 **PUBLICITY.** The CONTRACTOR shall not refer to the STATE, or any office, agency, or officer thereof, or any State employee, including the head of the purchasing agency, the Chief Procurement Officer, the Director, the Agency procurement officer, or to the services or goods, or both, provided under this Contract, in any of the CONTRACTOR's brochures, advertisements, or other publicity of the CONTRACTOR. All media contacts with the CONTRACTOR about the subject matter of this Contract shall be referred to the Agency procurement officer.
- 7.42 **OWNERSHIP RIGHTS AND COPYRIGHT.** The STATE shall have complete ownership of all material, both finished and unfinished which is developed, prepared, assembled, or conceived by the CONTRACTOR pursuant to this Contract, and all such material shall be considered "works made for hire." All such material shall be delivered to the STATE upon expiration or termination of this Contract. The STATE, in its sole discretion, shall have the exclusive right to copyright any product, concept, or material developed, prepared, assembled, or conceived by the CONTRACTOR pursuant to this Contract.
- 7.43 **GOVERNING LAW.** The validity of this Contract and any of its terms or provisions, as well as the rights and duties of the parties to this Contract, shall be governed by the laws of the State of Hawaii. Any action at law or in equity to enforce or interpret the provisions of this Contract shall be brought in a state court of competent jurisdiction in Honolulu, Hawaii.
- 7.44 **SEVERABILITY.** In the event that a court declares any provision of this Contract invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining terms of this Contract.
- 7.45 **WAIVER.** The failure of the STATE to insist upon the strict compliance with any term, provision, or condition of this Contract, shall not constitute or be deemed to constitute a waiver or relinquishment of the STATE's right to enforce the same in accordance with this Contract. The fact that the STATE specifically refers to one provision of the Procurement Rules or one section of the Hawaii Revised Statutes, and does not include other provisions or statutory sections in this Contract shall not constitute a waiver or relinquishment of the STATE's rights or the CONTRACTOR's obligations under the Procurement Rules or statutes.
- 7.46 **UTILITIES AND SERVICES**
- 7.46.1 Where its operations are next to or near properties of utility companies or other property, the CONTRACTOR shall not start work until the CONTRACTOR makes arrangements necessary for the protection of said property.
- 7.46.2 The CONTRACTOR shall cooperate, coordinate and schedule its work to suit the owners of underground or overhead utility lines or other property in removing or altering such lines or providing new services in order for the work to progress according to the contract. Cooperation includes rearranging the CONTRACTOR's operations and normal work schedules and realignment of work as approved by the Department in order to accommodate the operations and work of the utilities and/or other property in and around the work site at no additional cost to the Department.

- 7.46.3 The CONTRACTOR shall contact all the various utility companies before the start of the work to ascertain any existing utilities and to develop a full understanding of the utility requirements with respect to this project. The CONTRACTOR shall furnish the Project Manager with evidence that the CONTRACTOR has contacted the utility companies.
- 7.46.4 If the CONTRACTOR discovers that the existence and location of utilities in the contract plans are not correct, the CONTRACTOR shall not disturb the utilities and immediately notify the Project Manager. The Project Manager will advise the CONTRACTOR regarding actions to take.
- 7.46.5 The CONTRACTOR shall ascertain the exact location and depth of utilities within the project area. The CONTRACTOR shall mark such locations to warn workers or equipment operators of their existence and location. The CONTRACTOR shall be responsible to acquaint personnel working near utilities with the type, size, location and depth of the utilities and the consequences that might result from disturbances. The CONTRACTOR shall not start trenching or start similar operations until the CONTRACTOR has taken reasonable and appropriate precautions to protect the utilities.
- 7.46.6 Any utilities or other property that the CONTRACTOR encounters during the progress of the work, such as telephone ducts, electric ducts, water lines, sewer lines, electric lines and drainage pipes, whether shown or not on the contract plans, shall not be disturbed or damaged unless otherwise instructed in the plans and specifications.
- 7.46.7 In the event the utilities or other property are damaged or disturbed by the CONTRACTOR, the CONTRACTOR shall be liable for all such damage where the utilities or other property are:
- (a) Shown on the plan in its actual or approximate location; or
  - (b) Exposed on the job as it progresses; or
  - (c) Pointed out to the CONTRACTOR in the field.
- 7.46.8 Such utilities or other property as described above shall be "known utilities or other property." If the CONTRACTOR encounters an unknown utility or other property, it shall not proceed until it has notified the Project Manager and receives instructions. If the Project Manager directs additional work, it shall be paid for under Section 4.2, CHANGES.
- 7.46.9 The CONTRACTOR shall repair and restore to pre-damaged condition any utilities or any other property it may damage, and it shall be liable for any and all resulting damage at no cost to the Department, the work or utility owner or property owner. Any damage claim due to the disruption of service caused by the utilities being damaged shall be paid by the CONTRACTOR who shall defend, indemnify and hold harmless the Department from all suits, actions or claims of any character brought on account of such damages, whether or not the Department may have been partially at fault. Public liability and property damage insurance to be obtained by the CONTRACTOR pursuant to Section 7.3 INSURANCE REQUIREMENTS shall cover such risk of damage.
- 7.46.10 In the event the CONTRACTOR simultaneously with the discovery of an unknown utility or other property damages that utility or other property, the CONTRACTOR shall not be held liable beyond the extent of the CONTRACTOR's liability insurance but shall immediately notify the Project Manager. Upon instruction from the Project Manager, the CONTRACTOR shall repair all damages and execute a plan for dealing with the damaged utility or other property. This repair work shall be considered additional work as covered in Section 4.2, CHANGES.

*~END OF ARTICLE 7~*

## **ARTICLE 8: MEASUREMENT AND PAYMENT**

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### **8.1 MEASUREMENT OF QUANTITIES**

8.1.1 All work completed under the Contract shall be measured by the Project Manager according to United States standard measures, or as stated in this Contract. The method of measurement and computations to be used in determination of quantities of material furnished and of work performed under the contract shall conform to good Managing practice. These measurements shall be considered correct and final unless the Contractor has protested same to the Project Manager and has demonstrated the existence of an error by actual physical measurement before the work has progressed in a manner, which would prohibit a proper check.

8.1.2 All measurements of the area of the various surfaces, pavement and base courses will be made in the horizontal projection of the actual surface and no deductions will be made for fixtures or structures having an area of nine (9) square feet or less. All measurements of headers, curbs, fences and any other type of construction which is to be paid for by its length will be made in the horizontal projection of the actual driven length from toe to top of cutoff, and for piles, which will be by actual length. All materials which are specified for measurement by the cubic yard "Loose Measurement" or "Measured in the Vehicle" shall be hauled in approved vehicles and measured therein at the point of delivery. Approved vehicles for this purpose may be of any type or size satisfactory to the Project Manager, provided that the body is of such type that the actual contents may be readily and accurately determined. Unless all approved vehicles on a job are of a uniform capacity each approved vehicle must bear a plainly legible identification mark indicating the specific approved capacity. The Inspector may reject all loads not hauled in such approved vehicles.

8.2 **NO WAIVER OF LEGAL RIGHTS.** The Project Manager shall not be precluded or estopped by any measurements, estimate or certificate made either before or after the completion and acceptance of the work and payment therefor, from showing the true amount and character of the work performed and materials furnished by the Contractor, or from showing that any such measurement estimate or certificate is untrue or incorrectly made, or rejecting the work or materials that do not conform in fact to the contract. The Project Manager shall not be precluded or estopped, notwithstanding any such measurement, estimate, or certificate and payment in accordance therewith, from recovering from the Contractor and its sureties such damages as the Department may sustain by reason of the Contractor's failure to comply with the terms of the Contract. Neither the acceptance by the Project Manager or any representative of the Project Manager, nor any payment for or acceptance of the whole or any part of the work, nor any extension of time, or any possession taken by the Project Manager, shall operate as a waiver of any portion of the contract, or of any power herein reserved, or any right to damage herein provided. A waiver of any notice requirement or breach of the contract shall not be held to be a waiver of any other notice requirement or subsequent breach.

### **8.3 PAYMENT FOR ADDITIONAL WORK**

8.3.1 Additional work as defined in Section 4.2, **CHANGES**, when ordered, shall be paid for as defined in Section 4.4, **PRICE ADJUSTMENT** by a duly issued change order in accordance with the terms provided therein.

8.3.2 On credit proposals and proposals covering both increases and decreases, the application of overhead and profit shall be on the net change in direct costs for the performance of the work.

8.3.3 When payment is to be made for additional work directed by a Field Order, the total price adjustment as specified in the Field Order or if not specified therein for the work contained in the related change

order shall be considered full compensation for all materials, labor, insurance, taxes, equipment use or rental and overheads, both field and home office including extended home and branch office overhead and other related delay impact costs.

- 8.3.4 **FORCE ACCOUNT METHOD.** When, for the convenience of the Department, payment is to be made by the Force Account method, all work performed or labor and materials and equipment furnished shall be paid for as described below. Payment by the Force Account method will not alter any rights, duties and obligations under the contract.
- 8.3.4.1 **LABOR.** For all hourly workers, the Contractor will receive the rate of wage including fringe benefits when such amounts are required by collective bargaining agreement or other employment contract generally applicable to the classes of labor employed on the work, which shall be agreed upon in writing before beginning work for each and every hour that said labor is actually engaged in said work.
- (a) All markups for overhead and profit shall be added subject to limitations established in Section 4.5, **ALLOWANCES FOR OVERHEAD AND PROFIT.**
  - (b) No allowance for overtime compensation will be given without the written approval of the Project Manager prior to performance of such work.
- 8.3.4.2 **INSURANCE AND TAXES.** The Contractor and subcontractor(s) will also receive the actual additional costs paid for property damage, liability, worker's compensation insurance premiums, State unemployment contributions, Federal unemployment taxes, social security and Medicare taxes.
- 8.3.4.3 **MATERIALS.** For materials accepted by the Project Manager and used, the Contractor and subcontractor(s) shall receive the actual cost of such materials delivered and incorporated into work, plus a markup allowed under Section 4.5, **ALLOWANCES FOR OVERHEAD AND PROFIT.**
- 8.3.4.4 **SUBCONTRACTORS.** Subcontractor costs shall be the actual costs of the subcontractor marked up as defined in this Section 8.3, **PAYMENT FOR ADDITIONAL WORK** plus a markup allowed under Section 4.5, **ALLOWANCES FOR OVERHEAD AND PROFIT.**
- 8.3.4.5 **EQUIPMENT**
- (a) For machinery or special equipment (other than small tools as herein defined in Subsection 8.3.4.5.(h) owned or leased by the Contractor or a related entity, the use of which has been authorized by the Project Manager:
    - (1) The Contractor will be paid at the per-hour rental rates based on the monthly rate established for said machinery or equipment in the then-current edition of the Rental Rate Blue Book for Construction Equipment including the estimated operating cost per hour and regional correction provided therein.
    - (2) If no rate is listed for a particular kind, type or size of machinery or equipment, then the monthly, hourly rates shall be as agreed upon in writing by the Contractor and the Project Manager prior to the use of said machinery or equipment. If there is no agreement, the Project Manager will set a rate. The Contractor may contest the rate pursuant to Section 7.25, **DISPUTES AND CLAIMS.**
    - (3) Rental rates which are higher than those specified in the aforesaid Rental Rate Blue Book publication may be allowed where such higher rates can be justified by job conditions such as work in water and work on lava, etc. Request for such higher rates shall be submitted in writing to the Project Manager for approval prior to the use of the machinery or equipment in question.

- (b) For machinery or special equipment [other than small tools as herein defined in clause 8.3.4.5 (h)] rented by the Contractor or a related entity specifically for the Force Account work, the use of which has been authorized by the Project Manager, the Contractor will be paid the actual rental cost for the machinery or equipment, including mobilization and demobilization costs. A receipt from the equipment supplier shall be submitted to the Project Manager.
- (c) For machinery or special equipment [other than small tools as herein defined in clause 8.3.4.5 (h)] rented by the Contractor or a related entity for use in the project, but which will also be used for the Force Account work, the use of which has been authorized by the Project Manager, the Contractor will be paid the actual rental cost for the machinery or equipment. No additional mobilization and demobilization costs will be paid. A receipt from the equipment supplier shall be submitted to the Project Manager.
- (d) The rental rate for trucks not owned by the Contractor shall be those as established under the Hawaii State Public Utilities Commission, which will be paid for as an equipment item pursuant to Subsection 8.3.4.5, EQUIPMENT. Rental rates for Contractor owned trucks not listed in the Rental Rate Blue Book shall be agreed upon in writing by the Contractor and Project Manager prior to the use of said trucks. If there is no agreement, the Project Manager shall set the rate. The Contractor may contest the rate pursuant to Section 7.25, DISPUTES AND CLAIMS.
- (e) The rental period shall begin at the time equipment reaches the site of work, shall include each day that the machinery or equipment is at the site of the work and shall terminate at the end of the day on which the equipment is no longer needed. In the event the equipment must standby due to work being delayed or halted by reason of design, traffic, or other related problems uncontrollable by the Contractor, excluding Saturdays, Sundays and Legal Holidays, unless the equipment is used to perform work on such days, the rental shall be two (2) hours per day until the equipment is no longer needed.
  - (1) The rental time to be paid will be for the time actually used. The Project Manager prior to the performance of such work must approve any hours or operation in excess of eight (8) hours in any one (1) day.
  - (2) Rental time will not be allowed or credited for any day on which machinery or equipment is inoperative due to its breakdown. On such days, the Contractor will be paid only for the actual hours, if any, that the machinery or equipment was in operation.
  - (3) In the event the Force Account work is completed in less than eight (8) hours, equipment rental shall nevertheless be paid for a minimum eight (8) hours.
  - (4) For the purpose of determining the rental period the continuous and consecutive days shall be the normal eight (8) hour shift work day, Monday through Friday excluding legal holidays. Any work day to be paid less than eight (8) hours shall not be considered as continuous, except for equipment removed from rental for fuel and lubrication.
  - (5) No additional premium beyond the normal rates used will be paid for equipment over eight (8) hours per day or forty (40) hours per week.
- (f) All rental rates for machinery and equipment shall include the cost of fuel, oil, lubricants, supplies, small tools, necessary attachments, repairs, maintenance, tire wear, depreciation, storage, and all other incidentals.

- (g) All machinery and equipment shall be in good working condition and suitable for the purpose for which the machinery and equipment is to be used.
- (h) Individual pieces of equipment or tools having a replacement value of \$2,000 (two thousand dollars) or less, whether or not consumed by use, shall be considered to be small tools and included in the allowed markup for overhead and profit and no separate payment will be made therefor.
- (i) The total of all Force Account rental charges accrued over the duration of the contract for a specific item of equipment shall not exceed the replacement cost of that equipment.
  - (1) The Contractor shall provide the cost of replacement to the Project Manager prior to using the equipment. If the Project Manager does not agree with the replacement cost, the Project Manager shall set the replacement cost. The Contractor may contest the replacement cost pursuant to Section 7.25, DISPUTES AND CLAIMS.
- (j) Should the item of equipment be rented from an unrelated entity, the rental cost will be treated as equipment cost under Subsection 8.3.4.5, EQUIPMENT.
- (k) Transportation and/or Mobilization: The following provisions shall govern in determining the compensation to be paid to the Contractor for use of equipment or machinery on the Force Account method:
  - (1) The Project Manager shall approve the location from which the equipment is to be moved or transported.
  - (2) Where the equipment must be transported to the site of the Force Account work, the Department will pay the reasonable cost of mobilizing and transporting the equipment, including its loading and unloading, from its original location to the site of Force Account work. Upon completion of the work the Department will pay the reasonable cost of mobilizing and transporting the equipment back to its original location or to another location, whichever cost is less.
  - (3) The cost of transporting the equipment shall not exceed the rates established by the Hawaii State Public Utilities Commission. If such rates are nonexistent, then the rates will be determined by the Project Manager based upon the prevailing rates charged by established haulers within the locale.
  - (4) Where the equipment is self-propelled, the Department will pay the cost of moving the equipment by its own power from its original location to the site of the Force Account work. Upon completion of the work the Department will pay the reasonable cost of moving of the Equipment back to its original or another location, whichever cost is less.
  - (5) At the discretion of the Project Manager, when the Contractor desires to use such equipment for other than Force Account work, the costs of mobilization and transportation shall be prorated between the Force Account and non- Force Account work.
- (l) Pickup trucks, vans, storage trailers, unless specifically rented for the Force Account work, shall be considered incidental to the Force Account work and the costs therefor are included in the markup allowed under Section 4.5, ALLOWANCES FOR OVERHEAD AND PROFIT.

- 8.3.4.6 **STATE EXCISE (GROSS INCOME) TAX AND BOND.** A sum equal to the current percentage rate for the State excise (Gross Income) tax on the total sum determined in Subsections 8.3.4.1, 8.3.4.2, 8.3.4.3 and 8.3.4.4 above, and the bond premium shall be added as compensation to the Contractor. The actual bond premium not to exceed one percent (1%) shall be added to items covered by Subsections 8.3.4.1, 8.3.4.2, 8.3.4.3 and 8.3.4.4 when applicable.
- (a) The compensation as determined in Subsections 8.3.4.1, 8.3.4.2, 8.3.4.3, 8.3.4.4 and 8.3.4.5 above shall be deemed to be payment in full for work paid on a Force Account basis.
- 8.3.4.7 **RECORDS.** The Contractor and the Project Manager shall compare records of the labor, materials and equipment rentals paid by the Force Account basis at the end of each day. These daily records, if signed by both parties, shall thereafter be the basis for the quantities to be paid for by the Force Account method. The Contractor shall not be entitled to payment for Force Account records not signed by the Project Manager.
- 8.3.4.8 **STATEMENTS.** No payment will be made for work on a Force Account basis until the Contractor has submitted to the Project Manager, duplicate itemized statements of the cost of such Force Account work detailed as follows:
- (a) **Laborers.** Name, classification, date, daily hours, total hours, rate, and extension for each laborer and foreman and also the amount of fringe benefits payable if any.
- (b) **Equipment.** Designation, dates, daily hours, total hours, rental rate, and extension for each unit of machinery and equipment.
- (c) **Materials:**
- (1) Quantities of materials, prices and extensions.
- (2) Costs of transporting materials, if such cost is not reflected in the prices of the materials.
- (3) Statements shall be accompanied and supported by receipted invoices for all materials used and transportation charges. However, if materials used on the Force Account work are not specifically purchased for such work but are taken from the Contractor's stock, then in lieu of the invoices the Contractors shall submit an affidavit certifying that such materials were taken from stock and that the amount claimed represents the actual cost to the Contractor.
- (d) **Insurance.** Cost of property damage, liability and worker's compensation insurance premiums, unemployment insurance contributions, and social security tax.
- 8.4 **PROGRESS AND/OR PARTIAL PAYMENTS**
- 8.4.1 **PROGRESS PAYMENTS.** The Contractor will be allowed progress payments on a monthly basis upon preparing the Monthly Payment Application forms and submitting the originals to the Project Manager. The monthly payment shall be based on the items of work satisfactorily completed and the value thereof at unit prices and/or lump sum prices set forth in the contract as determined by the Project Manager and will be subject to compliance with Section 7.9, PAYROLLS AND PAYROLL RECORDS.
- 8.4.1.1 **ORIGINAL INVOICES REQUIRED.** All payments under this Contract shall be made only upon submission by the CONTRACTOR of original invoices specifying the amount due and certifying that services requested under the Contract have been performed by the CONTRACTOR according to the Contract.
- 8.4.1.2 **SUBJECT TO AVAILABLE FUNDS.** Such payments are subject to availability of funds and allotment by the Director of Finance in accordance with chapter 37, HRS. Further, all payments shall be made in accordance with and subject to chapter 40, HRS.



- 8.4.2 In the event the Contractor or any Subcontractor fails to submit certified copies of payrolls in accordance with the requirements of Section 7.9, PAYROLLS AND PAYROLL RECORDS, the Project Manager may retain the amount due for items of work for which payroll affidavits have not been submitted on a timely basis notwithstanding satisfactory completion of the work until such records have been duly submitted. The Contractor shall not be due any interest payment for any amount thus withheld.
- 8.4.3 PARTIAL PAYMENT FOR MATERIALS. The Contractor will also be allowed partial payments to the extent of ninety percent (90%) of the manufacturer's, supplier's, distributor's or fabricator's invoice cost of accepted materials to be incorporated in the work on the following conditions:
- 8.4.3.1 The materials are delivered and properly stored at the site of the work; or
- 8.4.3.2 For special items of materials accepted by the Project Manager, the materials are delivered to the Contractor or subcontractor(s) and properly stored in an acceptable location within a reasonable distance to the site of the work.
- 8.4.4 Partial payments shall be made only if the Project Manager finds that:
- 8.4.4.1 The Contractor has submitted bills of sale for the materials or otherwise demonstrates clear title to such materials.
- 8.4.4.2 The materials are insured for their full replacement value to the benefit of the Department against theft, fire, damages incurred in transportation to the site, and other hazards.
- 8.4.4.3 The materials are not subject to deterioration.
- 8.4.4.4 In case of materials stored off the project site, the materials are not commingled with other materials not to be incorporated into the project.
- 8.4.5 FEDERAL FUNDS. If this Contract is payable in whole or in part from federal funds, Contractor agrees that, as to the portion of the compensation under this Contract to be payable from federal funds, the Contractor shall be paid only from such funds received from the federal government, and shall not be paid from any other funds.
- 8.4.6 Final Payment Requirements (§3-122-112, HAR). Upon receipt of the Contractor's invoice for final payment, the Department shall verify compliance with Section 103D-328 HRS via Hawaii Compliance Express (HCE).
- 8.5 PROMPT PAYMENT (§3-125-23 HAR)
- 8.5.1 Any money, other than retainage, paid to the CONTRACTOR shall be dispersed to subcontractors within ten days after receipt of the money in accordance with the terms of the subcontract; provided that the subcontractor has met all the terms and conditions of the subcontract and there are no bona fide disputes; and
- 8.5.2 BONA FIDE DISPUTES. The existence of a bona fide dispute with a subcontractor or material supplier shall not release the Contractor of its prompt payment obligations as to all sums due that are not directly affected by such dispute.

- 8.5.3 FILING NON-PAYMENT COMPLAINT. Subcontractors and material suppliers may file in writing a complaint with the Chairman regarding non-payment by the Contractor. Such complaint shall include:
- 8.5.3.1 The amount past due for work performed and already paid for by the Department;
- 8.5.3.2 That all the terms, conditions or requirements of its subcontract have been met; and
- 8.5.3.3 That no bona fide dispute over its performance exists. The Department will investigate the validity of the complaint.
- 8.5.4 The Department may withhold from future progress payments amounts to cover any sums paid to the Contractor for work performed by a subcontractor if the Department finds that the subcontractor complaint regarding non-payment by the Contractor has merit.
- 8.5.5 If the Project Manager determines that the Contractor failed to make prompt payment required to a subcontractor or material supplier with whom it has no bona fide dispute, the Project Manager shall inform the Contractor of the findings and request the Contractor make payment accordingly. If the Contractor does not act promptly, the Project Manager shall take appropriate action as allowed under this Contract and/or refer the matter to the Contractor Licensing Board for appropriate action under Section 444-17, Hawaii Revised Statutes regarding the Revocation, Suspension and Renewal of (Contractor) Licenses and/or initiate a petition for debarment of the Contractor from bidding on other Department jobs.
- 8.6 RETAINAGE
- 8.6.1 The Department will retain five percent (5%) of the total amount of progress and / or partial payments until after completion of the entire Contract in an acceptable manner at which time this balance, less any previous payments, will be certified and paid to the Contractor. After fifty percent (50%) of the work is completed and progress is satisfactory, no additional sum will be withheld. If progress is not satisfactory, the Department may continue to withhold retainage sums not exceeding five percent (5%) of the amount due the Contractor.
- 8.6.1.1 Contractor may withhold from amounts due its subcontractors, only the same percentage of retainage as that of the Contractor, and only if its subcontractors have provided valid performance and payments bonds or other bond or collateral acceptable to the Contractor.
- 8.6.1.2 Contractor or Subcontractor may negotiate with, and retain from its respective subcontractors, a different retainage percentage which cannot exceed ten percent (10%).
- 8.6.2 The retainage shall not include sums deducted as liquidated damages from monies due or that may become due the Contractor under the Contract.
- 8.7 WARRANTY OF CLEAR TITLE. The Contractor warrants and guarantees that all work and materials covered by progress or partial payments made thereon shall be free and clear of all liens, claims, security interests or encumbrances, and shall become the sole property of the Department. This provision shall not, however, be construed as an acceptance of the work nor shall it be construed as relieving the Contractor from the sole responsibility for all materials and work upon which payments have been made or the restoration of any damaged work, or as waiving the right of the Department to require the fulfillment of all the items of the Contract.

- 8.7.1 LIENS AND WARRANTIES. Goods provided under this Contract shall be provided free of all liens and provided together with all applicable warranties, or with the warranties described in the Contract documents, whichever are greater.
- 8.8 FINAL PAYMENT
- 8.8.1 Upon final payment to the CONTRACTOR, full payment to the subcontractor, including retainage, shall be made within ten days after receipt of the money; provided that there are no bona fide disputes over the subcontractor's performance under the subcontract.
- 8.8.2 Sums necessary to meet any claims of any kind by the Department may be retained from the sums due the Contractor until said claims have been fully and completely discharged or otherwise satisfied.
- 8.9 STATE'S RIGHT TO OFFSET. The STATE may offset against any monies or other obligations the STATE owes to the CONTRACTOR under this Contract, any amounts owed to the State of Hawaii by the CONTRACTOR under this Contract or any other Contracts or pursuant to any law or other obligation owed to the State of Hawaii by the CONTRACTOR, including, without limitation, the payment of any taxes or levies of any kind or nature. The STATE will notify the CONTRACTOR in writing of any offset and the nature of such offset. For purposes of this Subsection, amounts owed to the State of Hawaii shall not include debts or obligations which have been liquidated, agreed to by the CONTRACTOR, and are covered by an installment payment or other settlement plan approved by the State of Hawaii, provided, however, that the CONTRACTOR shall be entitled to such exclusion only to the extent that the CONTRACTOR is current with, and not delinquent on, any payments or obligations owed to the State of Hawaii under such payment or other settlement plan.

*~END OF ARTICLE 8~*

## GENERAL CONDITIONS

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## GENERAL CONDITIONS

1. Coordination of Services by the STATE. The head of the purchasing agency ("HOPA") (which term includes the designee of the HOPA) shall coordinate the services to be provided by the CONTRACTOR in order to complete the performance required in the Contract. The CONTRACTOR shall maintain communications with HOPA at all stages of the CONTRACTOR'S work, and submit to HOPA for resolution any questions which may arise as to the performance of this Contract. "Purchasing agency" as used in these General Conditions means and includes any governmental body which is authorized under chapter 103D, HRS, or its implementing rules and procedures, or by way of delegation, to enter into contracts for the procurement of goods or services or both.
2. Relationship of Parties: Independent Contractor Status and Responsibilities, Including Tax Responsibilities.
  - a. In the performance of services required under this Contract, the CONTRACTOR is an "independent contractor," with the authority and responsibility to control and direct the performance and details of the work and services required under this Contract; however, the STATE shall have a general right to inspect work in progress to determine whether, in the STATE'S opinion, the services are being performed by the CONTRACTOR in compliance with this Contract. Unless otherwise provided by special condition, it is understood that the STATE does not agree to use the CONTRACTOR exclusively, and that the CONTRACTOR is free to contract to provide services to other individuals or entities while under contract with the STATE.
  - b. The CONTRACTOR and the CONTRACTOR'S employees and agents are not by reason of this Contract, agents or employees of the State for any purpose, and the CONTRACTOR and the CONTRACTOR'S employees and agents shall not be entitled to claim or receive from the State any vacation, sick leave, retirement, workers' compensation, unemployment insurance, or other benefits provided to state employees.
  - c. The CONTRACTOR shall be responsible for the accuracy, completeness, and adequacy of the CONTRACTOR'S performance under this Contract. Furthermore, the CONTRACTOR intentionally, voluntarily, and knowingly assumes the sole and entire liability to the CONTRACTOR'S employees and agents, and to any individual not a party to this Contract, for all loss, damage, or injury caused by the CONTRACTOR, or the CONTRACTOR'S employees or agents in the course of their employment.
  - d. The CONTRACTOR shall be responsible for payment of all applicable federal, state, and county taxes and fees which may become due and owing by the CONTRACTOR by reason of this Contract, including but not limited to (i) income taxes, (ii) employment related fees, assessments, and taxes, and (iii) general excise taxes. The CONTRACTOR also is responsible for obtaining all licenses, permits, and certificates that may be required in order to perform this Contract.
  - e. The CONTRACTOR shall obtain a general excise tax license from the Department of Taxation, State of Hawaii, in accordance with section 237-9, HRS, and shall comply with all requirements thereof. The CONTRACTOR shall obtain a tax clearance certificate from the Director of Taxation, State of Hawaii, and the Internal Revenue Service, U.S. Department of the Treasury, showing that all delinquent taxes, if any, levied or accrued under state law and the Internal Revenue Code of 1986, as amended, against the CONTRACTOR have been paid and submit the same to the STATE prior to commencing any performance under this Contract. The CONTRACTOR shall also be solely responsible for meeting all requirements necessary to obtain the tax clearance certificate required for final payment under sections 103-53 and 103D-328, HRS, and paragraph 17 of these General Conditions.
  - f. The CONTRACTOR is responsible for securing all employee-related insurance coverage for the CONTRACTOR and the CONTRACTOR'S employees and agents that is or may be required by law, and for payment of all premiums, costs, and other liabilities associated with securing the insurance coverage.

- g. The CONTRACTOR shall obtain a certificate of compliance issued by the Department of Labor and Industrial Relations, State of Hawaii, in accordance with section 103D-310, HRS, and section 3-122-112, HAR, that is current within six months of the date of issuance.
- h. The CONTRACTOR shall obtain a certificate of good standing issued by the Department of Commerce and Consumer Affairs, State of Hawaii, in accordance with section 103D-310, HRS, and section 3-122-112, HAR, that is current within six months of the date of issuance.
- i. In lieu of the above certificates from the Department of Taxation, Labor and Industrial Relations, and Commerce and Consumer Affairs, the CONTRACTOR may submit proof of compliance through the State Procurement Office's designated certification process.

3. Personnel Requirements.

- a. The CONTRACTOR shall secure, at the CONTRACTOR'S own expense, all personnel required to perform this Contract.
- b. The CONTRACTOR shall ensure that the CONTRACTOR'S employees or agents are experienced and fully qualified to engage in the activities and perform the services required under this Contract, and that all applicable licensing and operating requirements imposed or required under federal, state, or county law, and all applicable accreditation and other standards of quality generally accepted in the field of the activities of such employees and agents are complied with and satisfied.

4. Nondiscrimination. No person performing work under this Contract, including any subcontractor, employee, or agent of the CONTRACTOR, shall engage in any discrimination that is prohibited by any applicable federal, state, or county law.

5. Conflicts of Interest. The CONTRACTOR represents that neither the CONTRACTOR, nor any employee or agent of the CONTRACTOR, presently has any interest, and promises that no such interest, direct or indirect, shall be acquired, that would or might conflict in any manner or degree with the CONTRACTOR'S performance under this Contract.

6. Subcontracts and Assignments. The CONTRACTOR shall not assign or subcontract any of the CONTRACTOR'S duties, obligations, or interests under this Contract and no such assignment or subcontract shall be effective unless (i) the CONTRACTOR obtains the prior written consent of the STATE, and (ii) the CONTRACTOR'S assignee or subcontractor submits to the STATE a tax clearance certificate from the Director of Taxation, State of Hawaii, and the Internal Revenue Service, U.S. Department of Treasury, showing that all delinquent taxes, if any, levied or accrued under state law and the Internal Revenue Code of 1986, as amended, against the CONTRACTOR'S assignee or subcontractor have been paid. Additionally, no assignment by the CONTRACTOR of the CONTRACTOR'S right to compensation under this Contract shall be effective unless and until the assignment is approved by the Comptroller of the State of Hawaii, as provided in section 40-58, HRS.

- a. Recognition of a successor in interest. When in the best interest of the State, a successor in interest may be recognized in an assignment contract in which the STATE, the CONTRACTOR and the assignee or transferee (hereinafter referred to as the "Assignee") agree that:

- (1) The Assignee assumes all of the CONTRACTOR'S obligations;
- (2) The CONTRACTOR remains liable for all obligations under this Contract but waives all rights under this Contract as against the STATE; and
- (3) The CONTRACTOR shall continue to furnish, and the Assignee shall also furnish, all required bonds.

- b. Change of name. When the CONTRACTOR asks to change the name in which it holds this Contract with the STATE, the procurement officer of the purchasing agency (hereinafter referred to as the "Agency procurement officer") shall, upon receipt of a document acceptable or satisfactory to the

Agency procurement officer indicating such change of name (for example, an amendment to the CONTRACTOR'S articles of incorporation), enter into an amendment to this Contract with the CONTRACTOR to effect such a change of name. The amendment to this Contract changing the CONTRACTOR'S name shall specifically indicate that no other terms and conditions of this Contract are thereby changed.

- c. Reports. All assignment contracts and amendments to this Contract effecting changes of the CONTRACTOR'S name or novations hereunder shall be reported to the chief procurement officer (CPO) as defined in section 103D-203(a), HRS, within thirty days of the date that the assignment contract or amendment becomes effective.
  - d. Actions affecting more than one purchasing agency. Notwithstanding the provisions of subparagraphs 6a through 6c herein, when the CONTRACTOR holds contracts with more than one purchasing agency of the State, the assignment contracts and the novation and change of name amendments herein authorized shall be processed only through the CPO's office.
7. Indemnification and Defense. The CONTRACTOR shall defend, indemnify, and hold harmless the State of Hawaii, the contracting agency, and their officers, employees, and agents from and against all liability, loss, damage, cost, and expense, including all attorneys' fees, and all claims, suits, and demands therefore, arising out of or resulting from the acts or omissions of the CONTRACTOR or the CONTRACTOR'S employees, officers, agents, or subcontractors under this Contract. The provisions of this paragraph shall remain in full force and effect notwithstanding the expiration or early termination of this Contract.
  8. Cost of Litigation. In case the STATE shall, without any fault on its part, be made a party to any litigation commenced by or against the CONTRACTOR in connection with this Contract, the CONTRACTOR shall pay all costs and expenses incurred by or imposed on the STATE, including attorneys' fees.
  9. Liquidated Damages. When the CONTRACTOR is given notice of delay or nonperformance as specified in paragraph 13 (Termination for Default) and fails to cure in the time specified, it is agreed the CONTRACTOR shall pay to the STATE the amount, if any, set forth in this Contract per calendar day from the date set for cure until either (i) the STATE reasonably obtains similar goods or services, or both, if the CONTRACTOR is terminated for default, or (ii) until the CONTRACTOR provides the goods or services, or both, if the CONTRACTOR is not terminated for default. To the extent that the CONTRACTOR'S delay or nonperformance is excused under paragraph 13d (Excuse for Nonperformance or Delay Performance), liquidated damages shall not be assessable against the CONTRACTOR. The CONTRACTOR remains liable for damages caused other than by delay.
  10. STATE'S Right of Offset. The STATE may offset against any monies or other obligations the STATE owes to the CONTRACTOR under this Contract, any amounts owed to the State of Hawaii by the CONTRACTOR under this Contract or any other contracts, or pursuant to any law or other obligation owed to the State of Hawaii by the CONTRACTOR, including, without limitation, the payment of any taxes or levies of any kind or nature. The STATE will notify the CONTRACTOR in writing of any offset and the nature of such offset. For purposes of this paragraph, amounts owed to the State of Hawaii shall not include debts or obligations which have been liquidated, agreed to by the CONTRACTOR, and are covered by an installment payment or other settlement plan approved by the State of Hawaii, provided, however, that the CONTRACTOR shall be entitled to such exclusion only to the extent that the CONTRACTOR is current with, and not delinquent on, any payments or obligations owed to the State of Hawaii under such payment or other settlement plan.
  11. Disputes. Disputes shall be resolved in accordance with section 103D-703, HRS, and chapter 3-126, Hawaii Administrative Rules ("HAR"), as the same may be amended from time to time.
  12. Suspension of Contract. The STATE reserves the right at any time and for any reason to suspend this Contract for any reasonable period, upon written notice to the CONTRACTOR in accordance with the provisions herein.
    - a. Order to stop performance. The Agency procurement officer may, by written order to the CONTRACTOR, at any time, and without notice to any surety, require the CONTRACTOR to stop all or any part of the performance called for by this Contract. This order shall be for a specified

period not exceeding sixty (60) days after the order is delivered to the CONTRACTOR, unless the parties agree to any further period. Any such order shall be identified specifically as a stop performance order issued pursuant to this section. Stop performance orders shall include, as appropriate: (1) A clear description of the work to be suspended; (2) Instructions as to the issuance of further orders by the CONTRACTOR for material or services; (3) Guidance as to action to be taken on subcontracts; and (4) Other instructions and suggestions to the CONTRACTOR for minimizing costs. Upon receipt of such an order, the CONTRACTOR shall forthwith comply with its terms and suspend all performance under this Contract at the time stated, provided, however, the CONTRACTOR shall take all reasonable steps to minimize the occurrence of costs allocable to the performance covered by the order during the period of performance stoppage. Before the stop performance order expires, or within any further period to which the parties shall have agreed, the Agency procurement officer shall either:

- (1) Cancel the stop performance order; or
  - (2) Terminate the performance covered by such order as provided in the termination for default provision or the termination for convenience provision of this Contract.
- b. Cancellation or expiration of the order. If a stop performance order issued under this section is cancelled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, the CONTRACTOR shall have the right to resume performance. An appropriate adjustment shall be made in the delivery schedule or contract price, or both, and the Contract shall be modified in writing accordingly, if:
- (1) The stop performance order results in an increase in the time required for, or in the CONTRACTOR'S cost properly allocable to, the performance of any part of this Contract; and
  - (2) The CONTRACTOR asserts a claim for such an adjustment within thirty (30) days after the end of the period of performance stoppage; provided that, if the Agency procurement officer decides that the facts justify such action, any such claim asserted may be received and acted upon at any time prior to final payment under this Contract.
- c. Termination of stopped performance. If a stop performance order is not cancelled and the performance covered by such order is terminated for default or convenience, the reasonable costs resulting from the stop performance order shall be allowable by adjustment or otherwise.
- d. Adjustment of price. Any adjustment in contract price made pursuant to this paragraph shall be determined in accordance with the price adjustment provision of this Contract.

### 13. Termination for Default.

- a. Default. If the CONTRACTOR refuses or fails to perform any of the provisions of this Contract with such diligence as will ensure its completion within the time specified in this Contract, or any extension thereof, otherwise fails to timely satisfy the Contract provisions, or commits any other substantial breach of this Contract, the Agency procurement officer may notify the CONTRACTOR in writing of the delay or non-performance and if not cured in ten (10) days or any longer time specified in writing by the Agency procurement officer, such officer may terminate the CONTRACTOR'S right to proceed with the Contract or such part of the Contract as to which there has been delay or a failure to properly perform. In the event of termination in whole or in part, the Agency procurement officer may procure similar goods or services in a manner and upon the terms deemed appropriate by the Agency procurement officer. The CONTRACTOR shall continue performance of the Contract to the extent it is not terminated and shall be liable for excess costs incurred in procuring similar goods or services.
- b. CONTRACTOR'S duties. Notwithstanding termination of the Contract and subject to any directions from the Agency procurement officer, the CONTRACTOR shall take timely, reasonable, and



necessary action to protect and preserve property in the possession of the CONTRACTOR in which the STATE has an interest.

- c. Compensation. Payment for completed goods and services delivered and accepted by the STATE shall be at the price set forth in the Contract. Payment for the protection and preservation of property shall be in an amount agreed upon by the CONTRACTOR and the Agency procurement officer. If the parties fail to agree, the Agency procurement officer shall set an amount subject to the CONTRACTOR'S rights under chapter 3-126, HAR. The STATE may withhold from amounts due the CONTRACTOR such sums as the Agency procurement officer deems to be necessary to protect the STATE against loss because of outstanding liens or claims and to reimburse the STATE for the excess costs expected to be incurred by the STATE in procuring similar goods and services.
- d. Excuse for nonperformance or delayed performance. The CONTRACTOR shall not be in default by reason of any failure in performance of this Contract in accordance with its terms, including any failure by the CONTRACTOR to make progress in the prosecution of the performance hereunder which endangers such performance, if the CONTRACTOR has notified the Agency procurement officer within fifteen (15) days after the cause of the delay and the failure arises out of causes such as: acts of God; acts of a public enemy; acts of the State and any other governmental body in its sovereign or contractual capacity; fires; floods; epidemics; quarantine restrictions; strikes or other labor disputes; freight embargoes; or unusually severe weather. If the failure to perform is caused by the failure of a subcontractor to perform or to make progress, and if such failure arises out of causes similar to those set forth above, the CONTRACTOR shall not be deemed to be in default, unless the goods and services to be furnished by the subcontractor were reasonably obtainable from other sources in sufficient time to permit the CONTRACTOR to meet the requirements of the Contract. Upon request of the CONTRACTOR, the Agency procurement officer shall ascertain the facts and extent of such failure, and, if such officer determines that any failure to perform was occasioned by any one or more of the excusable causes, and that, but for the excusable cause, the CONTRACTOR'S progress and performance would have met the terms of the Contract, the delivery schedule shall be revised accordingly, subject to the rights of the STATE under this Contract. As used in this paragraph, the term "subcontractor" means subcontractor at any tier.
- e. Erroneous termination for default. If, after notice of termination of the CONTRACTOR'S right to proceed under this paragraph, it is determined for any reason that the CONTRACTOR was not in default under this paragraph, or that the delay was excusable under the provisions of subparagraph 13d, "Excuse for nonperformance or delayed performance," the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to paragraph 14.
- f. Additional rights and remedies. The rights and remedies provided in this paragraph are in addition to any other rights and remedies provided by law or under this Contract.

14. Termination for Convenience.

- a. Termination. The Agency procurement officer may, when the interests of the STATE so require, terminate this Contract in whole or in part, for the convenience of the STATE. The Agency procurement officer shall give written notice of the termination to the CONTRACTOR specifying the part of the Contract terminated and when termination becomes effective.
- b. CONTRACTOR'S obligations. The CONTRACTOR shall incur no further obligations in connection with the terminated performance and on the date(s) set in the notice of termination the CONTRACTOR will stop performance to the extent specified. The CONTRACTOR shall also terminate outstanding orders and subcontracts as they relate to the terminated performance. The CONTRACTOR shall settle the liabilities and claims arising out of the termination of subcontracts and orders connected with the terminated performance subject to the STATE'S approval. The Agency procurement officer may direct the CONTRACTOR to assign the CONTRACTOR'S right, title, and interest under terminated orders or subcontracts to the STATE. The CONTRACTOR must still complete the performance not terminated by the notice of termination and may incur obligations as necessary to do so.

- c. Right to goods and work product. The Agency procurement officer may require the CONTRACTOR to transfer title and deliver to the STATE in the manner and to the extent directed by the Agency procurement officer:

- (1) Any completed goods or work product; and
- (2) The partially completed goods and materials, parts, tools, dies, jigs, fixtures, plans, drawings, information, and contract rights (hereinafter called "manufacturing material") as the CONTRACTOR has specifically produced or specially acquired for the performance of the terminated part of this Contract.

The CONTRACTOR shall, upon direction of the Agency procurement officer, protect and preserve property in the possession of the CONTRACTOR in which the STATE has an interest. If the Agency procurement officer does not exercise this right, the CONTRACTOR shall use best efforts to sell such goods and manufacturing materials. Use of this paragraph in no way implies that the STATE has breached the Contract by exercise of the termination for convenience provision.

- d. Compensation.

- (1) The CONTRACTOR shall submit a termination claim specifying the amounts due because of the termination for convenience together with the cost or pricing data, submitted to the extent required by chapter 3-122, HAR, bearing on such claim. If the CONTRACTOR fails to file a termination claim within one year from the effective date of termination, the Agency procurement officer may pay the CONTRACTOR, if at all, an amount set in accordance with subparagraph 14d(3) below.
- (2) The Agency procurement officer and the CONTRACTOR may agree to a settlement provided the CONTRACTOR has filed a termination claim supported by cost or pricing data submitted as required and that the settlement does not exceed the total Contract price plus settlement costs reduced by payments previously made by the STATE, the proceeds of any sales of goods and manufacturing materials under subparagraph 14c, and the Contract price of the performance not terminated.
- (3) Absent complete agreement under subparagraph 14d(2) the Agency procurement officer shall pay the CONTRACTOR the following amounts, provided payments agreed to under subparagraph 14d(2) shall not duplicate payments under this subparagraph for the following:
  - (A) Contract prices for goods or services accepted under the Contract;
  - (B) Costs incurred in preparing to perform and performing the terminated portion of the performance plus a fair and reasonable profit on such portion of the performance, such profit shall not include anticipatory profit or consequential damages, less amounts paid or to be paid for accepted goods or services; provided, however, that if it appears that the CONTRACTOR would have sustained a loss if the entire Contract would have been completed, no profit shall be allowed or included and the amount of compensation shall be reduced to reflect the anticipated rate of loss;
  - (C) Costs of settling and paying claims arising out of the termination of subcontracts or orders pursuant to subparagraph 14b. These costs must not include costs paid in accordance with subparagraph 14d(3)(B);
  - (D) The reasonable settlement costs of the CONTRACTOR, including accounting, legal, clerical, and other expenses reasonably necessary for the preparation of settlement claims and supporting data with respect to the terminated portion of the Contract and for the termination of subcontracts thereunder, together with reasonable storage, transportation, and other costs incurred in connection with the protection or disposition of property allocable to the terminated portion of this Contract. The total sum to be paid the CONTRACTOR under this subparagraph shall not exceed the

total Contract price plus the reasonable settlement costs of the CONTRACTOR reduced by the amount of payments otherwise made, the proceeds of any sales of supplies and manufacturing materials under subparagraph 14d(2), and the contract price of performance not terminated.

- (4) Costs claimed, agreed to, or established under subparagraphs 14d(2) and 14d(3) shall be in accordance with Chapter 3-123 (Cost Principles) of the Procurement Rules.

15. Claims Based on the Agency Procurement Officer's Actions or Omissions.

- a. Changes in scope. If any action or omission on the part of the Agency procurement officer (which term includes the designee of such officer for purposes of this paragraph 15) requiring performance changes within the scope of the Contract constitutes the basis for a claim by the CONTRACTOR for additional compensation, damages, or an extension of time for completion, the CONTRACTOR shall continue with performance of the Contract in compliance with the directions or orders of such officials, but by so doing, the CONTRACTOR shall not be deemed to have prejudiced any claim for additional compensation, damages, or an extension of time for completion; provided:
- (1) Written notice required. The CONTRACTOR shall give written notice to the Agency procurement officer:
- (A) Prior to the commencement of the performance involved, if at that time the CONTRACTOR knows of the occurrence of such action or omission;
- (B) Within thirty (30) days after the CONTRACTOR knows of the occurrence of such action or omission, if the CONTRACTOR did not have such knowledge prior to the commencement of the performance; or
- (C) Within such further time as may be allowed by the Agency procurement officer in writing.
- (2) Notice content. This notice shall state that the CONTRACTOR regards the act or omission as a reason which may entitle the CONTRACTOR to additional compensation, damages, or an extension of time. The Agency procurement officer, upon receipt of such notice, may rescind such action, remedy such omission, or take such other steps as may be deemed advisable in the discretion of the Agency procurement officer;
- (3) Basis must be explained. The notice required by subparagraph 15a(1) describes as clearly as practicable at the time the reasons why the CONTRACTOR believes that additional compensation, damages, or an extension of time may be remedies to which the CONTRACTOR is entitled; and
- (4) Claim must be justified. The CONTRACTOR must maintain and, upon request, make available to the Agency procurement officer within a reasonable time, detailed records to the extent practicable, and other documentation and evidence satisfactory to the STATE, justifying the claimed additional costs or an extension of time in connection with such changes.
- b. CONTRACTOR not excused. Nothing herein contained, however, shall excuse the CONTRACTOR from compliance with any rules or laws precluding any state officers and CONTRACTOR from acting in collusion or bad faith in issuing or performing change orders which are clearly not within the scope of the Contract.
- c. Price adjustment. Any adjustment in the price made pursuant to this paragraph shall be determined in accordance with the price adjustment provision of this Contract.

16. Costs and Expenses. Any reimbursement due the CONTRACTOR for per diem and transportation expenses under this Contract shall be subject to chapter 3-123 (Cost Principles), HAR, and the following guidelines:

- a. Reimbursement for air transportation shall be for actual cost or coach class air fare, whichever is less.
- b. Reimbursement for ground transportation costs shall not exceed the actual cost of renting an intermediate-sized vehicle.
- c. Unless prior written approval of the HOPA is obtained, reimbursement for subsistence allowance (i.e., hotel and meals, etc.) shall not exceed the applicable daily authorized rates for inter-island or out-of-state travel that are set forth in the current Governor's Executive Order authorizing adjustments in salaries and benefits for state officers and employees in the executive branch who are excluded from collective bargaining coverage.

17. Payment Procedures; Final Payment; Tax Clearance.

- a. Original invoices required. All payments under this Contract shall be made only upon submission by the CONTRACTOR of original invoices specifying the amount due and certifying that services requested under the Contract have been performed by the CONTRACTOR according to the Contract.
- b. Subject to available funds. Such payments are subject to availability of funds and allotment by the Director of Finance in accordance with chapter 37, HRS. Further, all payments shall be made in accordance with and subject to chapter 40, HRS.
- c. Prompt payment.
  - (1) Any money, other than retainage, paid to the CONTRACTOR shall be disbursed to subcontractors within ten (10) days after receipt of the money in accordance with the terms of the subcontract; provided that the subcontractor has met all the terms and conditions of the subcontract and there are no bona fide disputes; and
  - (2) Upon final payment to the CONTRACTOR, full payment to the subcontractor, including retainage, shall be made within ten (10) days after receipt of the money; provided that there are no bona fide disputes over the subcontractor's performance under the subcontract.
- d. Final payment. Final payment under this Contract shall be subject to sections 103-53 and 103D-328, HRS, which require a tax clearance from the Director of Taxation, State of Hawaii, and the Internal Revenue Service, U.S. Department of Treasury, showing that all delinquent taxes, if any, levied or accrued under state law and the Internal Revenue Code of 1986, as amended, against the CONTRACTOR have been paid. Further, in accordance with section 3-122-112, HAR, CONTRACTOR shall provide a certificate affirming that the CONTRACTOR has remained in compliance with all applicable laws as required by this section.

18. Federal Funds. If this Contract is payable in whole or in part from federal funds, CONTRACTOR agrees that, as to the portion of the compensation under this Contract to be payable from federal funds, the CONTRACTOR shall be paid only from such funds received from the federal government, and shall not be paid from any other funds. Failure of the STATE to receive anticipated federal funds shall not be considered a breach by the STATE or an excuse for nonperformance by the CONTRACTOR.

19. Modifications of Contract.

- a. In writing. Any modification, alteration, amendment, change, or extension of any term, provision, or condition of this Contract permitted by this Contract shall be made by written amendment to this Contract, signed by the CONTRACTOR and the STATE, provided that change orders shall be made in accordance with paragraph 20 herein.
- b. No oral modification. No oral modification, alteration, amendment, change, or extension of any term, provision, or condition of this Contract shall be permitted.

- c. Agency procurement officer. By written order, at any time, and without notice to any surety, the Agency procurement officer may unilaterally order of the CONTRACTOR:
    - (A) Changes in the work within the scope of the Contract; and
    - (B) Changes in the time of performance of the Contract that do not alter the scope of the Contract work.
  - d. Adjustments of price or time for performance. If any modification increases or decreases the CONTRACTOR'S cost of, or the time required for, performance of any part of the work under this Contract, an adjustment shall be made and this Contract modified in writing accordingly. Any adjustment in contract price made pursuant to this clause shall be determined, where applicable, in accordance with the price adjustment clause of this Contract or as negotiated.
  - e. Claim barred after final payment. No claim by the CONTRACTOR for an adjustment hereunder shall be allowed if written modification of the Contract is not made prior to final payment under this Contract.
  - f. Claims not barred. In the absence of a written contract modification, nothing in this clause shall be deemed to restrict the CONTRACTOR'S right to pursue a claim under this Contract or for a breach of contract.
  - g. Head of the purchasing agency approval. If this is a professional services contract awarded pursuant to section 103D-303 or 103D-304, HRS, any modification, alteration, amendment, change, or extension of any term, provision, or condition of this Contract which increases the amount payable to the CONTRACTOR by at least \$25,000.00 and ten per cent (10%) or more of the initial contract price, must receive the prior approval of the head of the purchasing agency.
  - h. Tax clearance. The STATE may, at its discretion, require the CONTRACTOR to submit to the STATE, prior to the STATE'S approval of any modification, alteration, amendment, change, or extension of any term, provision, or condition of this Contract, a tax clearance from the Director of Taxation, State of Hawaii, and the Internal Revenue Service, U.S. Department of Treasury, showing that all delinquent taxes, if any, levied or accrued under state law and the Internal Revenue Code of 1986, as amended, against the CONTRACTOR have been paid.
  - i. Sole source contracts. Amendments to sole source contracts that would change the original scope of the Contract may only be made with the approval of the CPO. Annual renewal of a sole source contract for services should not be submitted as an amendment.
20. Change Order. The Agency procurement officer may, by a written order signed only by the STATE, at any time, and without notice to any surety, and subject to all appropriate adjustments, make changes within the general scope of this Contract in any one or more of the following:
- (1) Drawings, designs, or specifications, if the goods or services to be furnished are to be specially provided to the STATE in accordance therewith;
  - (2) Method of delivery; or
  - (3) Place of delivery.
- a. Adjustments of price or time for performance. If any change order increases or decreases the CONTRACTOR'S cost of, or the time required for, performance of any part of the work under this Contract, whether or not changed by the order, an adjustment shall be made and the Contract modified in writing accordingly. Any adjustment in the Contract price made pursuant to this provision shall be determined in accordance with the price adjustment provision of this Contract. Failure of the parties to agree to an adjustment shall not excuse the CONTRACTOR from proceeding with the Contract as changed, provided that the Agency procurement officer promptly and duly makes the provisional adjustments in payment or time for performance as may be reasonable. By

proceeding with the work, the CONTRACTOR shall not be deemed to have prejudiced any claim for additional compensation, or any extension of time for completion.

- b. Time period for claim. Within ten (10) days after receipt of a written change order under subparagraph 20a, unless the period is extended by the Agency procurement officer in writing, the CONTRACTOR shall respond with a claim for an adjustment. The requirement for a timely written response by CONTRACTOR cannot be waived and shall be a condition precedent to the assertion of a claim.
- c. Claim barred after final payment. No claim by the CONTRACTOR for an adjustment hereunder shall be allowed if a written response is not given prior to final payment under this Contract.
- d. Other claims not barred. In the absence of a change order, nothing in this paragraph 20 shall be deemed to restrict the CONTRACTOR'S right to pursue a claim under the Contract or for breach of contract.

21. Price Adjustment.

- a. Price adjustment. Any adjustment in the contract price pursuant to a provision in this Contract shall be made in one or more of the following ways:
  - (1) By agreement on a fixed price adjustment before commencement of the pertinent performance or as soon thereafter as practicable;
  - (2) By unit prices specified in the Contract or subsequently agreed upon;
  - (3) By the costs attributable to the event or situation covered by the provision, plus appropriate profit or fee, all as specified in the Contract or subsequently agreed upon;
  - (4) In such other manner as the parties may mutually agree; or
  - (5) In the absence of agreement between the parties, by a unilateral determination by the Agency procurement officer of the costs attributable to the event or situation covered by the provision, plus appropriate profit or fee, all as computed by the Agency procurement officer in accordance with generally accepted accounting principles and applicable sections of chapters 3-123 and 3-126, HAR.
- b. Submission of cost or pricing data. The CONTRACTOR shall provide cost or pricing data for any price adjustments subject to the provisions of chapter 3-122, HAR.

22. Variation in Quantity for Definite Quantity Contracts. Upon the agreement of the STATE and the CONTRACTOR, the quantity of goods or services, or both, if a definite quantity is specified in this Contract, may be increased by a maximum of ten per cent (10%); provided the unit prices will remain the same except for any price adjustments otherwise applicable; and the Agency procurement officer makes a written determination that such an increase will either be more economical than awarding another contract or that it would not be practical to award another contract.

23. Changes in Cost-Reimbursement Contract. If this Contract is a cost-reimbursement contract, the following provisions shall apply:

- a. The Agency procurement officer may at any time by written order, and without notice to the sureties, if any, make changes within the general scope of the Contract in any one or more of the following:
  - (1) Description of performance (Attachment 1);
  - (2) Time of performance (i.e., hours of the day, days of the week, etc.);
  - (3) Place of performance of services;

- (4) Drawings, designs, or specifications when the supplies to be furnished are to be specially manufactured for the STATE in accordance with the drawings, designs, or specifications;
  - (5) Method of shipment or packing of supplies; or
  - (6) Place of delivery.
- b. If any change causes an increase or decrease in the estimated cost of, or the time required for performance of, any part of the performance under this Contract, whether or not changed by the order, or otherwise affects any other terms and conditions of this Contract, the Agency procurement officer shall make an equitable adjustment in the (1) estimated cost, delivery or completion schedule, or both; (2) amount of any fixed fee; and (3) other affected terms and shall modify the Contract accordingly.
  - c. The CONTRACTOR must assert the CONTRACTOR'S rights to an adjustment under this provision within thirty (30) days from the day of receipt of the written order. However, if the Agency procurement officer decides that the facts justify it, the Agency procurement officer may receive and act upon a proposal submitted before final payment under the Contract.
  - d. Failure to agree to any adjustment shall be a dispute under paragraph 11 of this Contract. However, nothing in this provision shall excuse the CONTRACTOR from proceeding with the Contract as changed.
  - e. Notwithstanding the terms and conditions of subparagraphs 23a and 23b, the estimated cost of this Contract and, if this Contract is incrementally funded, the funds allotted for the performance of this Contract, shall not be increased or considered to be increased except by specific written modification of the Contract indicating the new contract estimated cost and, if this contract is incrementally funded, the new amount allotted to the contract.
24. Confidentiality of Material.
- a. All material given to or made available to the CONTRACTOR by virtue of this Contract, which is identified as proprietary or confidential information, will be safeguarded by the CONTRACTOR and shall not be disclosed to any individual or organization without the prior written approval of the STATE.
  - b. All information, data, or other material provided by the CONTRACTOR to the STATE shall be subject to the Uniform Information Practices Act, chapter 92F, HRS.
25. Publicity. The CONTRACTOR shall not refer to the STATE, or any office, agency, or officer thereof, or any state employee, including the HOPA, the CPO, the Agency procurement officer, or to the services or goods, or both, provided under this Contract, in any of the CONTRACTOR'S brochures, advertisements, or other publicity of the CONTRACTOR. All media contacts with the CONTRACTOR about the subject matter of this Contract shall be referred to the Agency procurement officer.
26. Ownership Rights and Copyright. The STATE shall have complete ownership of all material, both finished and unfinished, which is developed, prepared, assembled, or conceived by the CONTRACTOR pursuant to this Contract, and all such material shall be considered "works made for hire." All such material shall be delivered to the STATE upon expiration or termination of this Contract. The STATE, in its sole discretion, shall have the exclusive right to copyright any product, concept, or material developed, prepared, assembled, or conceived by the CONTRACTOR pursuant to this Contract.
27. Liens and Warranties. Goods provided under this Contract shall be provided free of all liens and provided together with all applicable warranties, or with the warranties described in the Contract documents, whichever are greater.

28. Audit of Books and Records of the CONTRACTOR. The STATE may, at reasonable times and places, audit the books and records of the CONTRACTOR, prospective contractor, subcontractor, or prospective subcontractor which are related to:
- a. The cost or pricing data, and
  - b. A state contract, including subcontracts, other than a firm fixed-price contract.
29. Cost or Pricing Data. Cost or pricing data must be submitted to the Agency procurement officer and timely certified as accurate for contracts over \$100,000 unless the contract is for a multiple-term or as otherwise specified by the Agency procurement officer. Unless otherwise required by the Agency procurement officer, cost or pricing data submission is not required for contracts awarded pursuant to competitive sealed bid procedures.
- If certified cost or pricing data are subsequently found to have been inaccurate, incomplete, or noncurrent as of the date stated in the certificate, the STATE is entitled to an adjustment of the contract price, including profit or fee, to exclude any significant sum by which the price, including profit or fee, was increased because of the defective data. It is presumed that overstated cost or pricing data increased the contract price in the amount of the defect plus related overhead and profit or fee. Therefore, unless there is a clear indication that the defective data was not used or relied upon, the price will be reduced in such amount.
30. Audit of Cost or Pricing Data. When cost or pricing principles are applicable, the STATE may require an audit of cost or pricing data.
31. Records Retention.
- (1) Upon any termination of this Contract or as otherwise required by applicable law, CONTRACTOR shall, pursuant to chapter 487R, HRS, destroy all copies (paper or electronic form) of personal information received from the STATE.
  - (2) The CONTRACTOR and any subcontractors shall maintain the files, books, and records that relate to the Contract, including any personal information created or received by the CONTRACTOR on behalf of the STATE, and any cost or pricing data, for at least three (3) years after the date of final payment under the Contract. The personal information shall continue to be confidential and shall only be disclosed as permitted or required by law. After the three (3) year, or longer retention period as required by law has ended, the files, books, and records that contain personal information shall be destroyed pursuant to chapter 487R, HRS or returned to the STATE at the request of the STATE.
32. Antitrust Claims. The STATE and the CONTRACTOR recognize that in actual economic practice, overcharges resulting from antitrust violations are in fact usually borne by the purchaser. Therefore, the CONTRACTOR hereby assigns to STATE any and all claims for overcharges as to goods and materials purchased in connection with this Contract, except as to overcharges which result from violations commencing after the price is established under this Contract and which are not passed on to the STATE under an escalation clause.
33. Patented Articles. The CONTRACTOR shall defend, indemnify, and hold harmless the STATE, and its officers, employees, and agents from and against all liability, loss, damage, cost, and expense, including all attorneys fees, and all claims, suits, and demands arising out of or resulting from any claims, demands, or actions by the patent holder for infringement or other improper or unauthorized use of any patented article, patented process, or patented appliance in connection with this Contract. The CONTRACTOR shall be solely responsible for correcting or curing to the satisfaction of the STATE any such infringement or improper or unauthorized use, including, without limitation: (a) furnishing at no cost to the STATE a substitute article, process, or appliance acceptable to the STATE, (b) paying royalties or other required payments to the patent holder, (c) obtaining proper authorizations or releases from the patent holder, and (d) furnishing such security to or making such arrangements with the patent holder as may be necessary to correct or cure any such infringement or improper or unauthorized use.



34. Governing Law. The validity of this Contract and any of its terms or provisions, as well as the rights and duties of the parties to this Contract, shall be governed by the laws of the State of Hawaii. Any action at law or in equity to enforce or interpret the provisions of this Contract shall be brought in a state court of competent jurisdiction in Honolulu, Hawaii.
35. Compliance with Laws. The CONTRACTOR shall comply with all federal, state, and county laws, ordinances, codes, rules, and regulations, as the same may be amended from time to time, that in any way affect the CONTRACTOR'S performance of this Contract.
36. Conflict Between General Conditions and Procurement Rules. In the event of a conflict between the General Conditions and the procurement rules, the procurement rules in effect on the date this Contract became effective shall control and are hereby incorporated by reference.
37. Entire Contract. This Contract sets forth all of the agreements, conditions, understandings, promises, warranties, and representations between the STATE and the CONTRACTOR relative to this Contract. This Contract supersedes all prior agreements, conditions, understandings, promises, warranties, and representations, which shall have no further force or effect. There are no agreements, conditions, understandings, promises, warranties, or representations, oral or written, express or implied, between the STATE and the CONTRACTOR other than as set forth or as referred to herein.
38. Severability. In the event that any provision of this Contract is declared invalid or unenforceable by a court, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining terms of this Contract.
39. Waiver. The failure of the STATE to insist upon the strict compliance with any term, provision, or condition of this Contract shall not constitute or be deemed to constitute a waiver or relinquishment of the STATE'S right to enforce the same in accordance with this Contract. The fact that the STATE specifically refers to one provision of the procurement rules or one section of the Hawaii Revised Statutes, and does not include other provisions or statutory sections in this Contract shall not constitute a waiver or relinquishment of the STATE'S rights or the CONTRACTOR'S obligations under the procurement rules or statutes.
40. Pollution Control. If during the performance of this Contract, the CONTRACTOR encounters a "release" or a "threatened release" of a reportable quantity of a "hazardous substance," "pollutant," or "contaminant" as those terms are defined in section 128D-1, HRS, the CONTRACTOR shall immediately notify the STATE and all other appropriate state, county, or federal agencies as required by law. The Contractor shall take all necessary actions, including stopping work, to avoid causing, contributing to, or making worse a release of a hazardous substance, pollutant, or contaminant, and shall promptly obey any orders the Environmental Protection Agency or the state Department of Health issues in response to the release. In the event there is an ensuing cease-work period, and the STATE determines that this Contract requires an adjustment of the time for performance, the Contract shall be modified in writing accordingly.
41. Campaign Contributions. The CONTRACTOR is hereby notified of the applicability of 11-355, HRS, which states that campaign contributions are prohibited from specified state or county government contractors during the terms of their contracts if the contractors are paid with funds appropriated by a legislative body.
42. Confidentiality of Personal Information.
- a. Definitions.
- "Personal information" means an individual's first name or first initial and last name in combination with any one or more of the following data elements, when either name or data elements are not encrypted:
- (1) Social security number;
  - (2) Driver's license number or Hawaii identification card number; or

- (3) Account number, credit or debit card number, access code, or password that would permit access to an individual's financial information.

Personal information does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

"Technological safeguards" means the technology and the policy and procedures for use of the technology to protect and control access to personal information.

b. Confidentiality of Material.

- (1) All material given to or made available to the CONTRACTOR by the STATE by virtue of this Contract which is identified as personal information, shall be safeguarded by the CONTRACTOR and shall not be disclosed without the prior written approval of the STATE.
- (2) CONTRACTOR agrees not to retain, use, or disclose personal information for any purpose other than as permitted or required by this Contract.
- (3) CONTRACTOR agrees to implement appropriate "technological safeguards" that are acceptable to the STATE to reduce the risk of unauthorized access to personal information.
- (4) CONTRACTOR shall report to the STATE in a prompt and complete manner any security breaches involving personal information.
- (5) CONTRACTOR agrees to mitigate, to the extent practicable, any harmful effect that is known to CONTRACTOR because of a use or disclosure of personal information by CONTRACTOR in violation of the requirements of this paragraph.
- (6) CONTRACTOR shall complete and retain a log of all disclosures made of personal information received from the STATE, or personal information created or received by CONTRACTOR on behalf of the STATE.

c. Security Awareness Training and Confidentiality Agreements.

- (1) CONTRACTOR certifies that all of its employees who will have access to the personal information have completed training on security awareness topics relating to protecting personal information.
- (2) CONTRACTOR certifies that confidentiality agreements have been signed by all of its employees who will have access to the personal information acknowledging that:
  - (A) The personal information collected, used, or maintained by the CONTRACTOR will be treated as confidential;
  - (B) Access to the personal information will be allowed only as necessary to perform the Contract; and
  - (C) Use of the personal information will be restricted to uses consistent with the services subject to this Contract.

d. Termination for Cause. In addition to any other remedies provided for by this Contract, if the STATE learns of a material breach by CONTRACTOR of this paragraph by CONTRACTOR, the STATE may at its sole discretion:

- (1) Provide an opportunity for the CONTRACTOR to cure the breach or end the violation; or
- (2) Immediately terminate this Contract.

In either instance, the CONTRACTOR and the STATE shall follow chapter 487N, HRS, with respect to notification of a security breach of personal information.

e. Records Retention.

- (1) Upon any termination of this Contract or as otherwise required by applicable law, CONTRACTOR shall, pursuant to chapter 487R, HRS, destroy all copies (paper or electronic form) of personal information received from the STATE.
- (2) The CONTRACTOR and any subcontractors shall maintain the files, books, and records that relate to the Contract, including any personal information created or received by the CONTRACTOR on behalf of the STATE, and any cost or pricing data, for at least three (3) years after the date of final payment under the Contract. The personal information shall continue to be confidential and shall only be disclosed as permitted or required by law. After the three (3) year, or longer retention period as required by law has ended, the files, books, and records that contain personal information shall be destroyed pursuant to chapter 487R, HRS or returned to the STATE at the request of the STATE.

STATE OF HAWAII  
DEPARTMENT OF HAWAIIAN HOME LANDS  
LAND DEVELOPMENT DIVISION

**DAILY PROJECT REPORT**

<b>PROJECT:</b>						<b>REPORT NO.:</b>									
						<b>DATE:</b>									
<b>IFB / RFQ NO.:</b>						<b>DAY</b>									
<b>CONTRACTOR:</b>					<b>SITE INSPECTOR:</b>										
<b>SUPERINTENDANT:</b>					<b>PROJECT MANAGER:</b>										
<b>WEATHER:</b>					<b>CONDITION:</b>										
	CLEAR		CLOUDY		RAIN		WINDY		DRY		DAMP		MUDDY		DUSTY
<b><u>WORKERS ON THE PROJECT</u></b>															
<b><u>TRADE:</u></b>															
	ENVIRONMENTAL		STRUCT. STEEL		CARPENTRY - RGH		DRYWALL		ELECTRICAL - EXT						
	LANDSCAPING		MASONARY		CARPENTRY - FIN		HARD TILE		ELECTRICAL - INT						
	GRADING		SPECIALIST		ROOFING		FLOORING CARPET		FIRE SYSTEM						
	FOUNDATION - PILE		OPERATORS		WATERPROOF		CEILING		SOLAR HOT WATER						
	FOUNDATION - REG		LABORERS		PAINTERS		AIR COND / VENT		PHOTOVOLTAIC						
	REINF. STEEL		JANITORS		GLASS / GLAZIERS		PLUMBER		SHEETMETAL						
<b>CLASSIFICATION:</b>		Foreman / Operator				<b><u>NO. OF PEOPLE</u></b>		<b><u>TOTAL HOURS</u></b>							
		Laborers													
<b><u>WORK IN PROGRESS:</u></b>															
<b><u>OBSERVED DEFECTIVE / CORRECTIVE WORK:</u></b>															
<b><u>OBSERVED EQUIPMENT ON SITE:</u></b>															
<b><u>MATERIALS DELIVERED TODAY:</u></b>															
<b><u>TESTING DONE TODAY:</u></b>															
<b><u>QUESTIONS OR PROBLEMS:</u></b>															
<b><u>REMARKS:</u></b>															

## Daily Photos

Start of day	Main activity
Material, Equipment & Truck	Misc. activity
Testing / Inspectors	Weather
Sub's activity	Sub's personnel
Site / Clean-up	End of day

Prepared By

Reviewed and Accepted

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Signature and Date

## INDEX TO TECHNICAL SPECIFICATIONS

### **TECHNICAL SPECIFICATIONS**

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## DIVISION 2 – CIVIL WORK

### SECTION 02010 – GENERAL REQUIREMENTS FOR CIVIL WORK

#### PART 1 – GENERAL

##### 1.01 GENERAL CONDITIONS

The General Provisions and Special Provisions in these specifications shall govern all work specified hereinafter in all DIVISIONS and SECTIONS.

##### 1.02 DIVISION OF WORK

The Divisions and Sections into which these specifications are divided shall not be considered an accurate or complete segregation of work by trades. This also applies to all work specified within each section.

##### 1.03 SCOPE OF WORK

The work required to be performed by the Contractor consists of pressure testing and chlorinating the specified water lines as indicated for the Department of Hawaiian Home Lands at Maku'u, in accordance with the Drawings and Specifications and all applicable provisions of the Contract Documents.

##### 1.04 DRAWINGS

- A. The location, extent and design of the required construction and improvements are shown and noted on the Drawings accompanying these Specifications, which Drawings are hereby made a part of these Specifications and the Contract. A complete list of Drawings and Titles is given on the Title Sheet of the Drawings.
- B. Where “as shown”, “as indicated”, “as noted”, “as detailed”, “as scheduled”, or words of like meaning are used in these Contract Documents, it shall be understood that the reference to the foregoing Drawings is being made, unless otherwise specified.
- C. When reference to the work “plans” is made anywhere in the Contract Documents, it shall be understood that such reference refers to the Drawings.

##### 1.05 SPECIFICATION LANGUAGE

These Specifications are written in imperative and abbreviated form. This imperative language of the technical sections is directed at the Contractor, unless specifically noted otherwise. Incomplete sentences shall be completed by inserting “shall”, “the Contractor shall”, and “shall be”, and similar mandatory phrases by inference in the same manner as they are applied to notes on the drawings. The words “shall be” shall be supplied by inference where a colon (:) is used within sentences or phrases. Except as worded to the contrary, fulfill (perform) all indicated requirements whether stated imperatively or otherwise.

## 1.06 SUBSTITUTION OF MATERIALS AND EQUIPMENT

- A. Request for substitution shall be submitted within the time designated in the RFQ instructions to bidders.
- B. All submittals, excepting for samples and documents requiring original signature, shall be e-mailed to Kelbert Yoshida at the Department of Hawaiian Home Lands Office at E-Mail: [kelbert.h.yoshida@hawaii.gov](mailto:kelbert.h.yoshida@hawaii.gov). The "Subject of e-mail request shall begin with the RFQ number. Samples and documents requiring original signature shall be mailed or delivered to the Land Development Division Office, Department of Hawaiian Home Lands, 91-5420 Kapolei Parkway, Kapolei, HI 96707.
- C. E-mailed request shall be submitted together with electronic technical brochures and be accompanied by a statement of variances as shown on the attached "Sample Request for Substitution." Only "Request for Substitution" using the attached sample format will be considered.

The statement of variances shall list all features of the proposed substitution which differ from the plans, specifications and/or product(s) specified and shall further certify that the substitute has no other variant features. The brochures shall be clearly marked showing make, model, size, options, etc., and shall include sufficient evidence to enable the Department to evaluate each feature listed as a variance. All submittal with insufficient information for evaluation shall be rejected. Should an unlisted variance be discovered after installation of the product, the penalty shall be immediate replacement with the original specified item at no cost to the Department.

If sufficient evidence from which a determination can be made for a particular model does not accompany a request for substitution, the request shall be denied. The decision of the Department will be final.

- D. When submitting request for substitutions, if the Contractor elects to use materials and/or equipment other than those shown on the plans and/or specifications, the Contractor shall be responsible to revise existing conditions and to coordinate work with other trades as many be necessary because of the substituted product. Any additional cost to implement such a change shall be borne by the Contractor at no cost to the Department.
- E. Bidders are cautioned to review the Technical Specifications carefully and thoroughly. Questions to or request for clarification of the specifications shall be made on HlePro and to Kelbert Yoshida at the Department of Hawaiian Home Lands at E-Mail: [kelbert.h.yoshida@hawaii.gov](mailto:kelbert.h.yoshida@hawaii.gov), no later than fourteen (14) consecutive calendar days prior to the scheduled bid opening date. The submittal of a bid shall be considered as acceptance of the specifications as published. The "Subject of e-mail request shall begin with the RFQ number. Protest concerning the Technical Specifications lodged after bid opening shallnot be considered.



1.07 PATENTED DEVICES, MATERIALS AND PROCESSES: If the Contractor is required or desires to use any design, device, material, or process covered by letters of patent or copyright, the right for such use shall be processed by the Contractor from the patentee or owner. The Contractor and Surety shall indemnify and hold harmless the State and its Departments and Agencies, and affected third party, Designer of Record (Architect/Engineer), or political subdivision from any and all claims for infringement by reason of the trademark or copyright in connection with the work to be performed under the contract, shall indemnify the State and its Department and Agencies, and Designer of Record (Architect/Engineer) for any costs, expenses and damages which it may be obligated to pay by reason of any infringement at any time during the prosecution of after the completion of the work.

1.08 DESCRIPTION OF BID ITEM

The work includes all labor, materials, tools, equipment necessary to complete the pressure testing and chlorination of the water system indicated at the location shown on the plans. Work items include clearing and excavation at the testing sites, repairing any leaks, replacing any defective valves or pipes, chlorination, flushing, backfill, paving, and any incidental related work to turn over water system to the Department of Water Supply, County of Hawaii

PART 2 – PRODUCTS

Not used.

PART 3 – EXECUTION

Not used.

S A M P L E

Date: \_\_\_\_\_

Department of Hawaiian Home Lands  
Land Development Division  
91-5420 Kapolei Parkway  
Kapolei, Hawaii 96707  
E-Mail: [kelbert.h.yoshida@hawaii.gov](mailto:kelbert.h.yoshida@hawaii.gov)

To Whom It May Concern:

Subject:           REQUEST FOR SUBSTITUTION

Project Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In accordance with the GENERAL REQUIREMENTS, I hereby submit for substitution with the technical brochures and statement of variances for your review and approval for the item(s) shown below:

<u>SECTION/SPECIFIED ITEM</u>	<u>SUBSTITUTE OR ALTERNATE BRAND</u>	<u>VARIANT <sup>3/</sup> FEATURES</u>
-----------------------------------	--	---

I further certify that my request for substitution of the above item(s) has no other variant features and complies with the plans and specifications for subject project.

\_\_\_\_\_  
SIGNATURE

- NOTE: 1. Please use own letterhead.  
2. Submit by E-Mail: [kelbert.h.yoshida@hawaii.gov](mailto:kelbert.h.yoshida@hawaii.gov)  
3. If no variant feature, then indicate "None."

END OF SECTION

## SECTION 02050 – DEMOLITION AND REMOVAL WORK

### PART 1 – GENERAL

#### 1.01 GENERAL CONDITIONS

As specified in Section 02010.

#### 1.02 PERMIT AND FEES

The Contractor shall obtain and pay for all necessary permits for work in the County "Right of Way" prior to commencement of work.

#### 1.03 WORK DESCRIPTION

The work to be performed under this section shall include the furnishing of all labor, tools, equipment, and incidentals necessary to perform all demolition and removal work as needed for the pressure testing and chlorination of the existing lines as specified. This includes, but is not limited to, demolition and removal of existing asphalt, curb, gutter, road and pavements, and demolition and removal required for any adjustment, extension, or protection of existing utilities.

#### 1.04 JOB CONDITIONS

- A. Condition of Existing Improvements: The Department assumes no responsibility for the actual condition of items or portions of structures to be removed. **Call 811 before you dig.**
- B. Interference with Adjacent Occupied Spaces: Maintain free and safe passage to and from occupied spaces. Provide temporary barricades and other forms of protection as required to protect the public from injury due to demolition and/or removal work.
- C. Storage or sale of removed items on site will not be permitted.
- D. Protection: Provide temporary barricades and other forms of protection as required to protect the public from injury due to selective removal work and to maintain security.
  - 1. Provide interior and exterior shoring, bracing, or support to prevent movement, settlement, or collapse of structure or elements to be removed, and adjacent facilities or work to remain.

2. Protect from damage existing finish work that is to remain in place and becomes exposed during demolition operations.
  3. Life safety procedures and provisions shall be in conformance with all applicable Federal, State, and City and County regulations, including OSHA.
- E. Damages: Promptly repair damages caused to adjacent facilities or areas by removal work at no cost to the Department.
- F. Traffic: Conduct demolition operations and debris removal in a manner to ensure minimum interference with roads, streets, walks, and other adjacent occupied or used facilities. Do not close, block, or otherwise obstruct streets, walks or other occupied or used facilities without written permission from authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.
- G. Use of explosives will not be permitted.
- H. Dust and Erosion Control: Contractor shall comply with requirements set forth in Section 01567 – POLLUTION CONTROL.

## PART 2 – PRODUCTS

Not Used.

## PART 3 - EXECUTION

### 3.01 CONSTRUCTION REQUIREMENTS

The Contractor shall exercise every precaution to preserve and protect existing improvements to remain or to be removed by others.

### 3.02 EXISTING UTILITY LINES

- A. The existence of underground utility lines other than those shown is not definitely known. The Contractor shall be responsible for toning, probing, obtaining as-built drawings, etc., to determine existing utility locations prior to any demolition work. The Contractor shall promptly repair all damaged utilities at no cost to the Department.
- B. The Contractor shall serve proper notice and consult with the Engineer regarding any temporary disconnections of electrical or other utility lines in the area which may be required for the removal

work, and all such lines where necessary shall be properly disconnected before commencing with the work.

### 3.03 DEMOLITION

- A. All work shall be executed as indicated on the plans, with due consideration for all items to remain.
- B. Limits of asphalt concrete pavement removal shall be as shown on the as-built plans or as directed by the PM. Saw cut along the excavation line to provide clean and straight joint lines.
- C. If required, removal of existing signs includes foundations below grade.
- D. Any open trenches, holes, depressions, and pits left open at the end of the working day shall be covered by steel plates.
- E. If unanticipated mechanical, electrical, or structural elements which conflict with intended function or design are encountered, investigate and measure both nature and extent of the conflict. Submit report to Engineer in written, accurate detail. Pending receipt of directive from Engineer rearrange selective demolition schedule as necessary to continue overall job progress without delay.

### 3.04 DISPOSITION OF MATERIAL

- A. All materials resulting from removal work, except as indicated or specified otherwise, shall become the property of the Contractor, and shall be removed from the limits of Department property. Remove rubbish and debris from the jobsite daily, unless otherwise directed; do not allow accumulations inside or outside any buildings or roadways. The Contractor shall transport and legally dispose of materials off site. Remove and transport debris and rubbish in a manner that will prevent spillage on streets or adjacent areas.
- B. If hazardous materials are encountered during demolition operations, comply with applicable State, Federal and local regulations, laws, and ordinances concerning removal, handling, and protection against exposure or environmental pollution.
- C. Burning of removed materials is not permitted on project site.

### 3.05 CLEAN-UP AND REPAIR

- A. Any disturbance to road beds, landscaped areas, brick pavers, etc., shall be restored to original condition. The Contractor shall take care to avoid damage to immediate and surrounding areas and protect property and vehicles.
- B. In landscaped areas, remove grass in a manner that will allow replacement close to its original condition. Always use a drop cloth or similar ground cover to contain and hold removal of earth and plantings, whether on concrete, asphalt, lawn, and/or landscaped areas.
- C. Any concrete, asphalt, or brick pavers removed shall be replaced in as close to original condition as possible, and within the limits of generally accepted trade standards. When regrassing is required, the grass used shall match the surrounding area.
- D. Damage resulting from removal work shall be repaired by the Contractor at his/her expense. The condition of all existing exposed surfaces shall be equal to or better than that which existed before the removal work. Where the method of repair work is not indicated or specified, the Contractor shall perform the repair work in accordance with the limits of generally accepted trade standards.

END OF SECTION

## SECTION 02110 – CLEARING AND GRUBBING

### PART 1 - GENERAL

#### 1.01 GENERAL CONDITIONS

As specified in Section 02010.

#### 1.02 WORK DESCRIPTION

The work covered in this section shall consist of furnishing all labor, materials, equipment, tools, and incidentals necessary for clearing and grubbing as shown on the plans and specified herein.

#### 1.03 PERMITS AND FEES

The Contractor shall obtain and pay for all necessary permits required to perform this work.

### PART 2 – PRODUCTS

Not used.

### PART 3 - EXECUTION

#### 3.01 PROTECTION OF ITEMS TO REMAIN

The Contractor shall continually maintain adequate protection of trees, shrubbery, topographic features, and all other items indicated to remain.

#### 3.02 CLEARING AND GRUBBING

- A. The overall limits of the clearing and grubbing is limited, as shown on the plans and may be into the edge of the property line.
- B. The Contractor shall clear the area within the grading limits of all vegetative material and obstructions necessary for the proper reception, construction, execution, and completion of other work specified in contract. Vegetative material includes trees, logs, stumps, roots of downed trees, brush, grass, and weeds. Obstructions include buildings, lumber, fences, trash piles and other unwanted materials.
- C. Within the grading limits and where indicated on the drawings, grub only as needed ground surface of all grass, weeds, stumps, roots, and other objectionable materials to clear the area of work.
- D. No excavation or filling shall be undertaken until area has been cleared and grubbed.

- E. The Contractor shall protect from injury and damage all surrounding plants, pavements, buildings, utilities, etc., and shall leave all in as good a condition as at present. Any damage to existing improvements shall be repaired or replaced by the Contractor to the satisfaction of the Engineer.

### 3.03 DISPOSITION OF MATERIAL

- A. All materials resulting from the clearing and grubbing work, shall be removed from the limits of Department property. Remove rubbish and debris from the jobsite daily, unless otherwise directed; do not allow accumulations inside or outside any lots or roadways. The Contractor shall transport and legally dispose of materials off site. Remove and transport debris and rubbish in a manner that will prevent spillage on streets or adjacent areas.
- B. If hazardous materials are encountered during the clearing and grubbing operations, comply with applicable State, Federal and local regulations, laws, and ordinances concerning removal, handling, and protection against exposure or environmental pollution.
- C. Burning of removed materials is not permitted on the project site.

### 3.04 INSPECTION AND APPROVAL

Prior to the construction of any new work, the Engineer and DWS Inspector shall inspect the area that has been cleared and grubbed. The Contractor shall not proceed until the clearing and grubbing work has been approved by the Engineer. Should the Contractor install any new work without the Engineer or DWS approval, the Contractor may be required to expose area for DWS Inspector for reinspection.

END OF SECTION



## SECTION 02200 – EARTHWORK

### PART 1 - GENERAL

#### 1.01 GENERAL CONDITIONS

As specified in Section 02010.

#### 1.02 WORK DESCRIPTION

Furnish all labor, materials, tools, and equipment necessary for site excavation, trench excavation, structural excavation, filling, backfilling, rough and finish grading, and related items necessary to complete all work shown on the Drawings and/or specified herein.

#### 1.03 STANDARDS

Work shall be in accordance with the “Standard Specifications for Public Works Construction”, dated 1986 as amended, and the “Water System Standards”, dated 2002 as amended, except as shown in the plans and specifications herewith. (Paragraphs concerning Measurement and Payment in the Sections are not applicable to this project.)

#### 1.04 COORDINATION WITH OTHER SECTIONS

- A. Demolition and removal as specified in Section - 02050  
DEMOLITION AND REMOVAL WORK.
- B. Clearing and grubbing as specified in Section 02110 - CLEARING  
AND GRUBBING.

#### 1.05 ORDINANCES AND PERMITS

- A. The Contractor shall comply with all applicable ordinances and regulations and obtain the required permits. All grading work shall comply with Chapter 10 of the Hawaii County Code, as amended.
- B. The Contractor shall comply with the provisions of Chapter 11-55 Water Pollution Control and Chapter 11-54 Water Quality Standards of the Hawaii Administrative Rules, Department of Health, State of Hawaii.

#### 1.06 EXISTING UTILITY LINES

The existence of active underground utility lines within the construction area is not definitely known other than those indicated in their approximate

locations on the Drawings. Should any unknown line be encountered during excavation, the Contractor shall immediately notify the Department of such discovery. The Department shall then investigate and issue instructions for the preservation or disposition of the unknown line. Authorization for extra work shall be issued by the Department only as it is deemed necessary.

#### 1.07 LAYOUT OF PROJECT

The Contractor shall verify all lines, levels, elevations, and improvements indicated on the drawings before any excavation begins. All lines and grades shall be verified by a Surveyor or Civil Engineer licensed in the State of Hawaii. Any discrepancy shall be immediately brought to the attention of the Department and any change shall be made in accordance with his instruction. Commencement of clearing and grubbing operations shall be construed to mean that the Contractor agrees that the existing grades and improvements are essentially correct as shown. The Contractor shall not be entitled to extra payment if existing grades and improvements are in error after his verification thereof, or if he fails to report the discrepancies before proceeding with any work whether within the area affected or not.

#### 1.08 SUBMITTALS

- A. Soil Testing Lab Accreditation: The Contractor shall retain and pay for an independent soil testing laboratory with at least one Licensed Civil Engineer specializing in Geotechnical Engineering to provide monitoring and testing services. The soil testing laboratory shall be accredited by the American Association of State Highway and Transportation Officials (AASHTO) or the American Association for Laboratory Accreditation and shall be accredited in the soils tests required under this contract. The soil testing laboratory shall meet the requirements of ASTM D 3740 - Standard Practice for Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and Rock as used in Engineering Design and Construction.

The Contractor shall furnish to the Department for approval, a copy of the Certificate of Accreditation and Scope of Accreditation and latest directory of the accrediting organization for accredited laboratories. The scope of the laboratory's accreditation shall include the test methods required by the Contract.

The Contractor shall submit certified test results to the Department for review and approval. All test results must be approved before

the Contractor can proceed with placing subsequent layers or materials.

Should imported fill be utilized on this project, a sample of the proposed material should be submitted to the independent soil testing laboratory for testing. A letter from the testing laboratory stating that the imported material meets the requirements of this section shall be submitted to the Department prior to delivery of the material to the job site.

- B. Field density tests shall be taken to determine whether the specified levels of compaction are being consistently attained. Testing shall be done as indicated.
  - 1. Sub-grade for Asphalt Concrete Pavements: Testing shall be as specified in Section 02510 - ASPHALTIC CONCRETE PAVEMENT.
  - 2. Structural and Yard Fill: One (1) compaction test for every 1500 square feet of each lift.
  - 3. Trench Backfill: One (1) Compaction test per lift for every 200 lineal feet with a minimum of one (1) test per lift for each line.
- C. The Contractor shall have the following documents available for the use of the Department's inspector at the job site:
  - 1. Grading Ordinance (Chapter 10 of the Hawaii County Code).
  - 2. Hawaii Administrative Rules, Chapter 11-55 Water Pollution Control and Chapter 11-54 Water Quality Standards, Department of Health, State of Hawaii.
  - 3. ASTM D1557.

## PART 2 - PRODUCTS

### 2.01 MATERIALS

- A. Fill and Backfill Material
  - 1. Yard fill: Yard fill shall be used for all areas where no concrete slabs or A.C. pavements are to be constructed. Fill materials shall be non-expansive soil, free from debris, perishable or combustible materials, sod, and stones larger

than 6 inches in maximum dimension and shall have a plasticity index not greater than 20. Any rock shall be well distributed in earth or other fine material with all voids filled and shall not be placed within 3 feet of the finished grade.

The excavated basalt rock fragments may be reused in compacted yard fills provided the material is crushed to a relatively well-graded consistency and rock fragments larger than 6-inch in diameter are removed. Occasional 12-inch size fragments may be allowed provided the boulders are not nested together forming voids between rock fragments. For the upper 3 feet of fill, the compacted fill should consist of 3-inch minus material.

In the event that insufficient amount of yard fill is delivered from earthwork operations, the Contractor shall import the necessary materials without any additional cost to the Department. Such imported materials shall be subject to approval by the Department and shall meet the requirements as specified for yard fill.

2. Structural fill: Structural fill shall be used in areas where new concrete or A.C. paving is to be constructed and shall be non-expansive, granular, well-graded material with a 3-inch maximum particle size and less than 20 percent by weight passing the No. 200 sieve. The fill material shall be free from clumps of soil, organic debris, adobe, or other deleterious matter.

The plasticity index for that portion of soil passing the #40 sieve shall not be greater than 10. The CBR expansion value shall be no greater than 1%. Recycled asphalt pavement shall not be used as structural fill.

The excavated basalt rock fragments may be reused in compacted structural fills provided the material is crushed to a relatively well-graded consistency and rock fragments larger than 3-inch in diameter are removed. For the upper 3 feet of fill, the compacted fill should consist of 3-inch minus material.

3. Trench and Structure Backfill: Backfill shall conform to the requirements of the "Standard Specifications for Public Works Construction", Department of Public Works, County of Hawaii, September 1986".
  4. Cushion material for drain pipes and structures shall be #67 Crushed Rock (ASTM C-33 Size No. 67), unless otherwise shown.
  5. Cushion material for ductile iron water lines shall be 3-B fine basecourse.
- B. Temporary perimeter control shall have the following properties:
1. Compost Filter Sock: Compost filter sock shall utilize an outer layer of filtration mesh, and an inner layer of containment netting. All layers shall collectively enclose the compost filtration media. Compost filter sock shall be installed as 12" nominal diameter as indicated on the project drawings, or as approved by the Department. Compost filter socks shall be BioSock™ as manufactured by EnviroTech BioSolutions, or approved equal.
  2. Compost Filtration Media: Compost quality is an important consideration when designing a compost filter sock. Use of sanitized, mature compost will ensure that the compost filter sock performs as designed and has no identifiable feedstock constituents or offensive odors. The compost used in filter socks should meet all local, state, and Federal quality requirements. Biosolids compost must meet the Standards for Class A biosolids outlined in 40 Code of Federal Regulations (CFR) Part 503.
  3. Wood Anchor Stakes: Wood anchor stakes shall have an nominal classification of ¾ by ¾ inch and minimum length 16 inches. Larger sized wood anchor stakes may be installed at the discretion of the installer, or as specified by the Project Engineer. Do not use rebar or other metal rods. Where ground is rocky, use gravel bags to hold filter sock in place.

## PART 3 - EXECUTION

### 3.01 GENERAL

- A. No excavation or filling shall be undertaken until the area has been cleared and grubbed.
- B. Install temporary perimeter control where shown on the drawing or ordered by the Department. Remove perimeter control upon completion of permanent BMP controls.
- C. All excavation shall be protected and guarded against danger to life, limb, and property.
- D. Shoring, cribbing, and lagging, as required to safely preserve the excavations and earth banks from damages resulting from the work, shall be provided, and installed by the Contractor.
- E. The Contractor shall at all times control the grading around building areas so that the ground is adequately sloped to prevent any water from flowing into building areas and open trench excavations. All excavations shall be kept free from standing water. The Contractor shall do all pumping and draining that may be necessary to remove water to the extent required in carrying on the work. The Contractor shall obtain the National Pollutant Discharge Elimination System (NPDES) permit from the State Department of Health for any dewatering activities.

Lowering or raising of water table in areas where ground settlement or other detrimental effects may be induced is expressly prohibited. In such areas, the excavated spaces shall be sealed prior to the pumping of water or other approved means employed by the Contractor. The Contractor shall be responsible for disposal of the pumped liquids. Water from dewatering and other construction operations shall not be discharged directly into the storm drainage system. The method of discharge shall comply with Department of Health Regulations.

Construction equipment which require water in their operation shall not be used in the vicinity or within the building area without the approval of the Department.

- F. Caution shall be exercised in all excavation work adjacent to existing trees which are to remain. All exposed fibrous and branch-type roots shall be carefully pruned or saw-cut to the extent required for excavation work. Every effort shall be taken to preserve the existing trees designated to remain and to minimize damage to said trees.

- G. The Contractor shall use the best management practices to reduce the amount of soil erosion resulting from the grading work. Requirements of the National Pollutant Discharge Elimination System (NPDES) Permit, site specific Best Management Plan (BMP) shall become part of these specifications by reference.

The work areas and haul roads, including roadways leading to the project site, shall be continuously watered to prevent the generation of dust. Granular materials shall be spread over all unpaved haul routes. An 8-inch thick layer of #2 crushed rock shall be installed at delivery access points to reduce tracking mud onto public roadways.

All truck tires shall be free of mud before leaving the job site and entering a public roadway. The Contractor will clean all roads of mud and dirt resulting from his operations at no additional cost to the Department.

- H. Landscaped areas shall be graded to conform to finish contours with allowance for the specified depth of topsoil, except at cut slopes 1 horizontal to 1 vertical or steeper.

I. Laying Out

1. The laying out of base lines, establishment of grades and staking out the entire work shall be done by a surveyor or a civil engineer licensed in the State of Hawaii, at the Contractor's expense. The Contractor shall be solely responsible for their accuracy. The Contractor shall erect and maintain substantial batterboards showing construction of lines and levels.
2. Should any discrepancies be discovered in the dimensions given in the plans, the Contractor shall immediately notify the Department before proceeding any further with the work. The Contractor shall be responsible for re-establishing property corners or survey control points which are destroyed by his operations.

### 3.02 EXCAVATION

A. General Requirements

1. Excavation shall be done to obtain the elevations shown on Drawings, allowing for fill, grading, topsoil and

drainage directed towards inlets. Provide swales as indicated.

2. The Contractor shall check for electrical lines before excavation of any trenches.
3. Usable Materials as approved by the Department shall be stockpiled (for later use as fill material) in a location approved by the Department. Crushing basalt fragments may be necessary prior to reuse in compacted fills.
4. Non-usable Material such as mud, soft material, and expansive soils and excess materials shall become the property of the Contractor and shall be disposed of outside the project boundary limits at locations that have been approved by the County of Hawaii.
5. Blasting as a means of excavation shall not be permitted.
6. Unsuitable subgrade soil, as determined by the Department, shall be excavated, and removed by the Contractor.

B. Structural Excavation

1. Unless otherwise shown, all footings shall be founded on 12 inches minimum of compacted structural fill. In cut areas, the existing basalt rock shall be over-excavated to allow for the 12-inch fill layer.
2. Excavation for footings and foundation shall have level beds, with stepped levels where necessary; localized soft spots shall be over-excavated and removed and the resulting void backfilled with approved structural fill properly compacted in accordance with these specifications.
3. Trenching for foundation footings and grade beams shall be made to the depth and dimensions called for on the Drawings. Bottom of trenches shall be level, solid and free from loose material. All foundation and footings must be carried to the depth shown on the plans. Over-excavation shall be corrected as specified, for which no extra compensation will be allowed.
4. When suitable bearing for foundations is not encountered at the elevation indicated on Drawings, the Contractor shall immediately notify the Department and shall not proceed any



further until the necessary instructions for resumption of work have been received.

5. Lava tubes and cavities may be encountered during excavation. Contractor shall inform the Department immediately of each discovery and work shall be done in accordance with his instructions.

C. Trench Excavation

1. The Contractor shall do all necessary trench excavation to the depth required by the plans, including the excavation for pipe cushion. The excavation shall be unclassified and shall be performed regardless of the material encountered.
2. The minimum width of the trench at the top of the pipe, when placed, shall be a width which will permit the proper construction of joints and compaction of backfill around the pipe. The sides of the trench shall be vertical, unless otherwise approved by the Department. the maximum allowable width of the trench from the bottom of the excavation to a height of 12 inches above the pipe shall not exceed 12 inches on each side of the pipe when placed, unless otherwise approved by the Department.
3. When unsuitable material is encountered at the excavation, the Contractor shall be responsible for hauling and disposing of the material. The hauling and disposing shall be considered incidental to the excavation work. The Department shall determine if the excavation material is unsuitable.
4. The Contractor shall properly sheet and brace all trenches and excavations to render it safe and secure from possible slides and erosion. Sheet piling and bracing of trenches shall be considered as incidental to the excavation work.
5. All trenches shall be kept free from surface run-off and any water during the trenching and installation, testing and backfilling of pipe. Discharge from dewatering operations shall not be drained directly onto any roadway or into any drainage system. The Contractor shall obtain the National Pollutant Discharge Elimination System (NPDES) permit from the State Department of Health for any dewatering activities.

6. All open trenches shall be covered or barricaded during non-working hours. Traffic bearing covers shall be provided where applicable. No open trenches shall be allowed within the Maku'u roadways during non-working hours.
7. All excavated material shall be piled or stored so that it does not obstruct vehicular traffic or pedestrian walkways.

### 3.03 FILL AND BACKFILL

#### A. General Requirements

1. Filling operations shall be performed to bring the entire project area to the finished grades to match existing, allowing for topsoil, or A.C. paving and base course.
2. At the time of compaction, the moisture content of fill and backfill material shall be such that the relative compactions specified can be obtained with the compacting equipment being used. At all times, it shall be the responsibility of the Contractor to employ such means as may be necessary to obtain a uniform optimum moisture content throughout the material being compacted.
3. Soft or loose soils that do not readily compact should be excavated and replaced with compacted structural fill at no cost to the Department.
4. All areas to receive fill shall be scarified, moisture conditioned to near optimum moisture content and compacted to a minimum of 95 percent relative compaction as determined by ASTM D1557 for a minimum depth of eight (8) inches.
5. In areas with gravelly material, the exposed gravelly material should be scarified to a depth of 6 inches and recompacted to a minimum of 95 percent compaction, as determined by ASTM D 1557, prior to placement of the fill.

B. Yard Fill

Yard fill shall be placed in layers, 8 inches or less in loose thickness, and compacted to 95 percent of maximum density as determined by the ASTM D1557 procedure. Yard fill using 6-inch minus material shall be compacted as approved by the Geotechnical Engineer.

C. Structural Fill for Pavement Areas

Structural fill shall be placed in layers, 8 inches or less in loose thickness, moisture conditioned to near optimum moisture content, and compacted to at least 95 percent of maximum density as determined by ASTM D1557 procedure.

D. Trench Backfill

1. Bottom of Excavation to Midpoint of Pipe

All trenches and excavations shall be backfilled within a reasonable time after the pipes are installed. The backfill material from the bottom of the excavation to the midpoint of the pipe shall be pipe cushion material. The backfill shall be placed in loose layers not to exceed 6 inches in depth along each side of the pipe and shall be compacted. Special care shall be taken to secure thorough compaction under the haunches and at the sides of the pipe and to ensure that the backfill material is in continuous and uniform contact with the pipe. Backfilling shall be done in a manner which avoids causing any movement of the pipe sections.

2. Midpoint of Pipe to 6 Inches Above Pipe

- a) For corrugated polyethylene pipe, the backfill material shall be pipe cushion material.

- b) The backfill shall be placed in loose layers not to exceed 6 inches in depth along each side of the pipe and compacted with hand or pneumatic tampers. The backfill shall be brought up evenly on each side of the pipe to an elevation of 6 inches over the top of the pipe, or such elevation as directed by the Department. Backfilling shall be done in a manner which avoids causing any movement of the pipe sections.

## 2. From 6 Inches Above Pipe to Surface

Backfill from 6 inches above the pipe barrel to finished grade shall be native material which contains less than 50 percent rock or hard lumps of earth. The greatest dimensions of rock or earth lumps permitted shall be 6 inches. Adobe, expansive soils or other unsuitable or deleterious materials shall not be used for backfill. For roadway areas, the upper 2 feet of the trench backfill shall be compacted to 95 percent of its maximum density and shall meet the requirements of the roadway pavement structure.

### 3.04 FINISH GRADING

Outdoor areas not covered by pavement or other finish surfaces shall be graded to finish grade and contours, with an allowance for gravel as shown on the plans or topsoil as specified.

### 3.05 TOPSOIL

Topsoil shall be placed as specified. The Contractor shall deposit and spread a layer of topsoil at all areas other than A.C. paved or concrete areas as shown on the drawings. The topsoil shall be lightly compacted to the finish elevations shown on the Drawings. The topsoil shall meet the requirements as defined in Section 02920 – LAWNS AND GRASS.

### 3.06 CLEAN UP

Clean up and remove all debris accumulated from construction operations from time to time, when and as directed by the Department. Upon completion of the construction work and before final acceptance of the work, remove all surplus materials, equipment, etc., and leave entire job site clean and neat.

END OF SECTION

## SECTION 02362 - SOIL TREATMENT FOR VEGETATION CONTROL

### PART 1 - GENERAL

#### 1.01 GENERAL CONDITIONS

As specified in Section 02010.

#### 1.02 GENERAL REQUIREMENTS

This work shall consist of applying weed killer on all asphalt areas prior to placement of any fill material, topsoil, or aggregate base courses and to treat existing pavements prior to resurfacing work.

#### 1.03 SUBMITTALS

Prior to the start of work, the Contractor shall submit to the Department the material product data and Material Safety Data Sheets for the material proposed for use.

### PART 2 - PRODUCTS

#### 2.01 MATERIALS

Weed Killer shall be "Casoron 10G", "Casoron 4G", or "Norosac 4G", for under asphalt application on new or rebuilt pavement, and shall be "Hyvar X", "Roundup" or "Glyphosate" for application to existing weeds for resurfacing jobs.

### PART 3 - EXECUTION

#### 3.01 APPLICATION

The weed killer shall be mixed and uniformly spread using calibrated application equipment at the maximum rates permitted and in strict accordance with the manufacturer's label.

The Contractor shall notify the Department one week before application of weed killer.

END OF SECTION

## SECTION 02510 – ASPHALTIC CONCRETE PAVEMENT

### PART 1 – GENERAL

#### 1.01 GENERAL CONDITIONS

As specified in Section 02010.

#### 1.02 GENERAL REQUIREMENTS

Sections 29, 30, 31, 33, and 34 of the “Standard Specifications for Public Works Construction” County of Hawaii, Department of Public Works, September 1986, as amended, is hereby incorporated into and made part of these specifications by reference unless otherwise modified hereinafter with the exception of paragraphs “Method of Measurement” and “Basis of Payment.”

Sections 304, 305, 306, 312, and 401 of the “Hawaii Standard Specifications for Road and Bridge Construction, 2005”, Department of Transportation, Highways Division, as amended, is hereby incorporated into and made part of these specifications by reference unless otherwise modified hereinafter with the exception of paragraphs “Method of Measurement” and “Basis of Payment.”

#### 1.03 WORK DESCRIPTION

The work to be performed under this section shall consist of furnishing all labor, materials, equipment, tools, and incidentals necessary to construct complete in place asphalt concrete pavements and trench restoration of existing asphalt concrete pavements in accordance with the contract drawings.

#### 1.04 COORDINATION WITH OTHER SECTIONS

- A. Earthwork is specified in Section 02200 - EARTHWORK.
- B. Soil treatment is specified in Section 02362 – SOIL TREATMENT FOR VEGETATION CONTROL.

#### 1.05 SUBMITTALS

- A. The Contractor shall furnish to the Engineer the affidavits and data from the supplier for the following:
  - 1. Design Mix for asphalt concrete pavement.

2. Base Course Material.
3. Sub-base Course Material.
4. Untreated Permeable Base Course Material.

B. Testing laboratory accreditation data.

#### 1.06 SAMPLING AND TESTING

- A. The Contractor shall retain and pay for an independent soil testing laboratory with at least one Licensed Civil Engineer specializing in Geotechnical Engineering to provide monitoring and testing services. The soil testing laboratory shall be accredited by the American Association of State Highway and Transportation Officials (AASHTO) or the American Association for Laboratory Accreditation, and shall be accredited in the tests required under this contract. The soil testing laboratory shall meet the requirements of ASTM D 3740 - Standard Practice for Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and Rock as used in Engineering Design and Construction.

The Contractor shall furnish to the Department for approval, a copy of the Certificate of Accreditation and Scope of Accreditation and latest directory of the accrediting organization for accredited laboratories. The scope of the laboratory's accreditation shall include the test methods required by the Contract.

The Contractor shall submit certified test results to the Department in accordance with Section 01300 - SUBMITTALS. All test results must be approved before the Contractor can proceed with placing subsequent layers or material.

- B. Density tests shall be taken to determine whether the specified levels of compaction are being consistently attained. Testing shall be done as indicated.
1. Sub-Grade: One (1) Compaction test per lift for every 5,000 square feet of prepared subgrade where basalt rock is not exposed.
  2. Aggregate Base: One (1) compaction test per lift for every 2,500 square feet of aggregate base.

3. Aggregate Sub-Base: One (1) compaction test per lift forevery 2,500 square feet of aggregate sub-base.
- C. Compaction and thickness testing for asphaltic concrete paving shall be performed at a rate of one (1) test per lift every 500 lineal feet of roadway. Sampling shall be as specified in Section 34 the “Standard Specifications for Public Works Construction”, County of Hawaii, Department of Public Works, September 1986.

## PART 2 – PRODUCTS

### 2.01 MATERIALS

- A. Materials shall conform to the below-listed sections of the “Standard Specifications for Public Works Construction”, County of Hawaii, Department of Public Works, September 1986 except as amended in the plans and/or specifications herewith. (Paragraphs concerning Measurements and Payments in the Sections are not applicable to this project.)

- |    |                                  |            |
|----|----------------------------------|------------|
| 1. | Subgrade                         | Section 29 |
| 2. | Select Borrow for Subbase Course | Section 30 |
| 3. | Base Course                      | Section 31 |
| 4. | Prime Coat for Pavement          | Section 33 |
| 5. | Tack Coat for Pavement           | Section 33 |
| 6. | Asphalt Concrete Pavement        | Section 34 |

- B. Materials shall conform to the below listed sections of the “Standard Specifications for Road and Bridge Construction”, State of Hawaii, 2005 except as amended in the plans specifications herewith. (Paragraphs concerning Measurements and Payments in the Sections are not applicable to this project.)

- |    |                                 |             |
|----|---------------------------------|-------------|
| 1. | Aggregate Base Course           | Section 304 |
| 2. | Aggregate Subbase Course        | Section 305 |
| 3. | Untreated Permeable Base Course | Section 306 |
| 4. | Hot Mix Asphalt Pavement        | Section 401 |



- C. Aggregate Base Course shall have a minimum CBR value of 85.

### PART 3 – EXECUTION

#### 3.01 NEW PAVEMENT CONSTRUCTION

- A. Asphalt concrete shall match the existing and shall be constructed in accordance with Section 34 of the “Standard Specifications for Public Works Construction”, County of Hawaii, Department of Public Works (DPW), September 1986. Hawaii, base and sub-base courses shall be compacted to a minimum 95% compaction as determined by ASTM D1557, and constructed in accordance to Section 31 and 30, respectively, of the DPW Standard Specifications.
- B. Demolition and removal of existing pavement is indicated on the plans and specified in Section 02050 - DEMOLITION AND REMOVAL.
- C. Prior to placement of the base course, the subgrade shall be scarified to a depth of about eight (8) inches, moisture conditioned to above the optimum moisture content, and recompact to a minimum of 95 percent relative compaction. In areas where dense clinker materials or basalt rock formations are exposed, the subgrade should be proof-rolled with a minimum 10-ton vibratory roller or similar heavy equipment for a minimum of six passes to help detect and collapse near surface cavities in lieu of scarification and compaction.
1. Prime coat shall be applied as specified in Section 33 of the “Standard Specifications for Public Works Construction”, County of Hawaii, Department of Public Works, September 1986.

#### 3.02 TRENCH RESTORATION OF EXISTING PAVEMENTS

- A. Trench restoration of existing pavements within the Maku’u subdivision shall be as specified on the plans and in Section 11 and Section 38 of the “Standard Specifications for Public Works Construction”, County of Hawaii, Department of Public Works, September 1986.

#### 3.03 CLEAN UP AND REPAIR

- A. Any existing asphaltic concrete pavements including roads, gutters and driveways that have been damaged by construction activities shall be repaired and restored to original condition or better to the

the satisfaction of the Department. Damage done by the heavy equipment, especially on roads not stable for such equipment, shall be repaired to the original condition and to the satisfaction of the Department. Curbs and driveways that have been cracked or damaged by the Contractor's equipment or delivery trucks shall be reconstructed.

- B. Repair work may consist of asphalt concrete resurfacing, scarifying, and removing the existing pavement and reconstructing pavement of equivalent thickness, and reconstruction of curbs and driveways.

END OF SECTION

## SECTION 02665 – WATER SYSTEM

### PART 1 – GENERAL

#### 1.01 GENERAL CONDITIONS

As specified in Section 02010.

#### 1.02 GENERAL REQUIREMENTS

A. The following construction standards, with certain modifications as hereinafter specified, are hereby incorporated into, and made a part of these specifications by reference and shall be applicable to all work performed by the Contractor under this section.

1. "Water System Standards", dated 2002 of the Department of Water Supply, County of Hawaii, as amended. Paragraphs relating to Measurement and Payment in the Sections are not applicable to the project.
2. Specific sections of the "Standard Specifications for Public Works Construction", Department of Public Works, County of Hawaii, September 1986 (hereinafter referred to as "DPW Standard Specifications") as amended, with deletion of subsections relating to measurement and payment in all sections incorporated herein and further modifications to such sections as hereinafter provided.
3. Specific sections of the "Hawaii Standard Specifications for Road and Bridge Construction, 2005", Department of Transportation, Highways Division, as amended and as it pertains to construction within the Maku'u Streets right-of-way, is hereby incorporated into and made part of these specifications. Paragraphs relating to Measurement and Payment in the Sections are not applicable to the project.

#### 1.03 WORK DESCRIPTION

The work to be performed under this section shall consist of furnishing all labor, materials, equipment, tools and incidentals necessary to pressure test and chlorinate water system as indicated on the Plans and specified herein.

#### 1.04 SUBMITTALS

A. Certificates:

1. The Contractor shall furnish to the Department affidavits and descriptive literature from the manufacturers of pipe, pipe coating, fittings, valves, cast iron castings, backflow preventer, pressure regulating valves and other appurtenances furnished and installed under this section certifying that such materials delivered to the project conform to the requirements of this section. Certificate of disinfection shall also be submitted to the Department.
- B. Shop Drawings:
1. Submit shop drawings as needed for:
    - a. Meter or Valve Boxes
    - b. Meter or Valve Box Covers
- C. The Contractor shall have the following documents available for the use of the County's inspector at the jobsite:
1. Water System Standards dated 2002 of the Department of Water Supply, County of Hawaii, as amended.
  2. AWWA Standard C600.
  3. AWWA Standard C651.

#### 1.05 COORDINATION WITH OTHER SECTIONS

- A. Trench Excavation and Backfill specified in Section 02200-EARTHWORK.
- B. Concrete work is specified in Section 03300 - CAST-IN-PLACE CONCRETE.

#### 1.06 DEPARTMENT OF WATER SUPPLY CHARGES

- A. The Department of Water Supply "Water System Facilities Charges", if any, shall be paid directly to the Department of Water Supply by the Owner.
- B. The Contractor shall pay for all charges for the water meter and inspection by the Department of Water Supply.

#### 1.07 EMERGENCY NOTIFICATIONS

- A. The Contractor shall notify the Department of Water Supply and the Department of all water system shut downs 2 weeks in advance.
- B. In addition, the Contractor shall notify the Fire Department 72 hours in advance if any fire hydrant is to be shut off.

## PART 2 – PRODUCTS

### 2.01 MATERIALS

- A. All materials shall be in accordance with the appropriate sections of Division 200 of the Water System Standards as listed below. All materials specified herein and as specified in the Water System Standards that are in contact with potable water shall be lead free in accordance with the Reduction of Lead in Drinking Water Act.

:

- 1. Ductile Iron Pipe, Fittings and Special Castings.....Section 202
- 2. Valves and Appurtenances.....Section 205
- 3. Meter Box and Valve Box Covers and Frames .....Section 207
- 4. Service Lateral and Appurtenances .....Section 208
- 5. Pre-Molded Filler, Crushed Rock, Pipe Cushion, Backfill Material and Bricks.....Section 209
- 6. Brass Products .....Section 211
- 7. Miscellaneous.....Section 212
- 8. Piping Accessories:
  - a. Pressure gauge shall be a 3-1/2 inch diameter dial, Ashcroft Type 1009, or approved equal, with a scale range approximately 2 times the operating pressure.
  - b. Ball Valves: Bronze Ball valves shall be rated for the pressure and temperature of the service fluid. Materials of construction for valves shall be compatible with service fluid.

- c. Strainers: Strainer shall be of Y-pattern, bronze body, with 80 mesh screen.
  - d. Dielectric Unions shall separate all ferrous and nonferrous metals in all piping systems. Unions shall be copper with bronze body, 200 psig, except that of metal-to-metal contact shall be avoided. For pipes 2" and smaller use ground joint, for pipes 2-1/2" and larger use flanged face. Where flanges are used, the bolts shall be electrically insulated from the body of the flange.
  - e. Escutcheons: Brass body, chrome-plated finish. Of sizes sufficient to cover pipe openings through the floor, wall, or ceiling. Escutcheons shall be secured in place by either spring clips or setscrews.
  - f. Pipe Sleeve: Schedule 40 Type 316 stainless steel pipe sleeves in concrete, 18-gauge Type stainless steel sheet metal sleeves in other construction. Sleeves shall be sized to provide a minimum of 1/4" clearance around bare or insulated piping or as otherwise required by Code.
  - g. Hose Bibb: Watts No. 11-4 with vacuum breaker, 3/4" hose thread outlet, removable key handle.
- B. COPPER TUBING: Water pipe 4" in diameter and smaller for water lines shall be Copper Water Tube Type K, soft temper, conforming to ASTM Designation B-88. Solder-joint fittings shall be cast bronze or wrought copper conforming to ANSI B-16. Solder shall be 1/8" diameter, 95% Tin-5% Antimony and shall not contain any lead.
- C. BACKFLOW PREVENTER: The Backflow Preventer shall operate on a reduced pressure principle to prevent back-siphonage and back pressure backflow of water into the potable water supply. The device shall consist of a pressure differential relief valve located in a zone between two positive seating check valves. The relief valve shall contain a separate means whereby free air will enter the zone and contained water will be discharged to atmosphere when the valve is fully open. The assembly shall include two tightly closing

shut-off valves before and after the device, test cocks and a protective strainer upstream of the gate valve. The device shall be suitable for service in either cold or hot water (to 210°F) and shall meet the requirements of ASSE Std. 1013; AWWA Std. C506-78 or USCFCC Manual for Cross Connection Control. The backflow preventer shall be a Watts Series 909QTS or approved equal.

## PART 3 - EXECUTION

### 3.01 GENERAL

- A. The Contractor shall be responsible for laying out the various exterior utility lines shown on the Drawings as provided. The location shown on the Drawings of the various existing utility lines which the pressure testing are to cross over or under or connect to were determined on the basis of the best information available; however, no assurance can be made that the actual locations will be as shown on the Drawings. The Contractor shall tone, locate and verify all existing utilities crossing the new water line prior to the pressure testing and chlorination of the water line.

In performing all work, the Contractor shall exercise due care and caution necessary to avoid any damage to and impairment in the use of any existing utility lines. Any damage to on existing lines resulting from the Contractor's operation shall be immediately repaired and restored as directed by the Department at the Contractor's expense.

### 3.02 EQUIPMENT

- A. All equipment necessary and required for the proper construction of the water lines shall be on the project, in first class working condition, and approved by the Department before construction is permitted to start.
- B. The Contractor shall provide hand tampers and pneumatic tampers to obtain the required compaction of the pipe bed and the backfill, as specified.

### 3.03 TRAFFIC CONTROL

- A. Traffic warning and construction signs shall be installed and

detours provided as required when working in roadways. The Contractor shall provide, install, and maintain all other necessary signs, lights, flares, barricades, markers, cones, and other protective facilities and shall take all necessary precautions for the protection and the convenience and safety of the public traffic. All such protective facilities and precautions to be taken shall conform with the "Rules and Regulations Governing the Use of Traffic Control Devices at Work Sites on or Adjacent to Public Streets and Highways" adopted by the Director, Department of Transportation, and the U.S. Federal Highway Administration "Manual on Uniform Traffic Control Devices for Streets and Highways, Part VI - Traffic Control for Highway Construction and Maintenance Operation", dated 2003.

- B. All detour plans shall be submitted to the Department for approval prior to implementation of the detour changes in traffic patterns shall be provided to users as directed by the Department.

#### 3.04 TRENCH EXCAVATION AND BACKFILL

- A. The Contractor shall do all necessary trench excavation to the depth required by the plans, including the excavation for pipe cushion. "Water System Standards", dated 2002 of the Department of Water Supply, County of Hawaii, and Section 02200 - EARTHWORK.
- B. When unsuitable material is encountered at the excavation the Contractor shall be responsible for hauling and disposing of the material and filling the excavation with crushed rock cushion material.

#### 3.05 INSTALLATION

- A. All work shall be in accordance with the appropriate Sections of Division 300 of the WATER SYSTEM STANDARDS.
- B. Concrete reaction blocks shall be provided at all bends and plugged ends in accordance with the WATER SYSTEM STANDARDS for ductile iron pipes. The minimum bearing area shall be for Class 250 pipe and Type B soil condition for located within volcanic ash soils or Type F condition for pipes located within the basalt stratum.

#### 3.06 DETECTION OF WATER LINES

- A. Warning and Identification Tape:
  - 1. Provide warning and identification tape for both non-metallic and metallic water lines.



1. The warning and identification tape shall be buried directly above the centerline of the utility pipe, approximately 12" below the finish grade. Where the utility pipe is under pavements and slabs, the tape shall be buried approximately 6" below the top of the subgrade.

### 3.07 DETAILS

Standard Details shall be in accordance with Section 403 of the WATER SYSTEM STANDARDS or as shown on the plans.

### 3.08 CONNECTING,- TESTING,- CHLORINATION

- A. The new lines shall be installed, but not connected until pressure testing and disinfecting is completed. Connecting shall be done at the discretion of the Department of Water Supply. Pressure testing and, flushing of valves and mains shall be carried out in accordance with the "Water System Standards". The Contractor shall submit the results of such test to the Department for approval. All charges for services by the Department of Water Supply shall be paid for by the Contractor.
- B. The shut-off of water service shall be done during the working hours. The Department of Water Supply and the Department shall be notified 72 hours in advance of any shut-off of the water service. The Contractor shall notify the Fire Department of any shut-off involving existing fire hydrants.
- C. Disinfection of Water Lines
  1. Flush out water lines to remove foreign matter. After flush water runs clear, disinfect the lines with chlorine in accordance with AWWA Standard C651, pertaining to methods, concentrations, and contact times. Flush out until residual is reduced to 0.3 ppm. Submit to the Department a certificate of completion for this work from a contractor experienced and licensed to do disinfecting work.
  2. Obtain two water samples from selected points and submit them to a licensed laboratory for bacteriological testing. Water shall meet Federal water purity standards. Submit to the Department a laboratory report or a certification of satisfactory completion of disinfection. All costs of testing shall be borne by the Contractor. Notify the Department in writing if the County Water Supply to the site exceeds maximum permissible limits for coliform content.

### 3.09 RESTORE PAVEMENTS AND OTHER IMPROVEMENTS

- A. All trenches within pavements shall be repaved in accordance with the plans and specific sections of the standard DPW Specifications Section 38 - RESTORING PAVEMENTS AND OTHER IMPROVEMENTS shall apply. All striping and pavement markings shall be repainted in their entirety should any portion of the stripe or markings need repainting.
- B. All trenches within yard areas shall be covered with 6 inches of topsoil and the area regrassed in accordance with Section 02920 – LAWNS AND GRASS.
- C. All curbs, gutters, sidewalks, and other miscellaneous improvements removed or damaged by the work shall be reconstructed.

### 3.10 FINAL INSPECTION

At the time of final inspection of the work performed under the contract, the water system shall be complete in every respect and operating as designed. All surplus materials in every character resulting from the work of this section shall have been removed. All defects discovered in the utilities subsequent to this inspection shall be corrected prior to final acceptance.

END OF SECTION

## SECTION 03200 – CONCRETE REINFORCING

### PART 1 – GENERAL

#### 1.1 DESCRIPTION:

- A. This item of work consists of furnishing of labor, tools, equipment, and materials necessary to complete this item of work, in place complete, as shown on the plans and as specified in DIVISION 300 - CONSTRUCTION, Section 303.04 REINFORCING STEEL, and Section 303.05 WELDED WIRE FABRIC of the Water System Standards, 2002, and as amended hereinafter as they apply to this project.

#### 1.2 SUBMITTALS:

- A. The Contractor shall furnish shop bending diagrams, placing lists, and drawings of all reinforcement steel before fabrication.
- B. Details of reinforcement steel for fabrication and erection shall conform to ACI 315 and the requirements indicated. The shop bending diagrams shall show the actual lengths of bars, to the nearest inch, measured to the intersection of the extensions (tangents for bars of circular cross section) of the outside surface. The shop drawings shall include bar placement diagrams which clearly indicate the dimensions of each bar splice.
- C. Where mechanical couplers are required or permitted to be used to splice reinforcement steel, the Contractor shall submit manufacturer's literature including instructions and recommendations for installation for each type of coupler used; certified test reports which verify the load capacity of each type and size of coupler used; and shop drawings which show the location of each coupler with details of how they are to be installed in the formwork.
- D. If reinforcement steel is spliced by welding at any location, the Contractor shall submit mill test reports which shall include the information necessary to determine if the carbon equivalent is as specified in AWS D1.4. The Contractor shall submit a written welding procedure for each type of weld for each size of bar which is to be spliced by welding; a mere statement that AWS procedures will be followed will not be acceptable.

### PART 2 – MATERIALS

#### 2.1 MATERIALS:

- A. Reinforcing steel shall conform to ASTM A615, Grade 60, typical.

- B. All welded reinforcement, specifically detailed or otherwise indicated, shall be below-alloy grade 60 deformed bars conforming to the requirements of ASTM A706.
- C. Spiral reinforcement shall be cold-drawn steel wire conforming to the requirements of ASTM A82.
- D. Tie wire shall be Annealed Steel, 16 gauge minimum.
- E. The use of re-rolled rail steel or cold twisted bars is not permitted.
- F. Mechanical Couplers:
  - 1. Mechanical couplers shall be provided where indicated and where approved by the Manager. The couplers shall develop a tensile strength that exceeds 125 percent of the yield strength of the reinforcement bars being spliced at each splice.
  - 2. Where the type of coupler used is composed of more than one component, all components required for a complete splice shall be supplied.
  - 3. The reinforcement steel and coupler used shall be compatible for obtaining the required strength of the connection. Straight threaded type couplers shall require the use of the next larger size reinforcing bar or shall be used with reinforcing bars with specially forged ends which provide upset threads which do not decrease the basic cross section of the bar.

### PART 3 – EXECUTION

#### 3.1 GENERAL:

- A. All reinforcement steel, welded wire fabric, couplers, and other appurtenances shall be fabricated, and placed in accordance with the requirements of the ACI 318 and the supplementary requirements indicated herein.
- B. Fabrication and Delivery:
  - 1. The Contractor shall conform to CRSI MSP, Chapters 6 and 7, except as otherwise indicated or specified. The Contractor shall bundle reinforcement and tag with suitable identification to facilitate sorting and placing, and transport and store at site so as not to damage material. The Contractor shall keep a sufficient supply of tested, approved, and proper reinforcement at site to avoid delays.
  - 2. Bending and Forming: The Contractor shall bend bars of indicated size and accurately form in accordance with the requirements of ACI 315 and

ACI 318 to shapes and lengths indicated on drawings and required by methods not injurious to materials. The Contractor shall not heat reinforcement for bending. Bars with kinks or bends not scheduled will be rejected.

3. Fabricating tolerance: All fabrication of reinforcing bars shall meet the requirements of ACI 117.

C. Placing:

1. Reinforcement steel shall be accurately positioned and shall be supported and wired together to prevent displacement, using annealed iron wire ties or suitable clips at intersections. All reinforcement steel shall be supported by concrete, plastic or metal supports, spacers or metal hangers which are strong and rigid enough to prevent any displacement of the reinforcement steel. Where concrete is to be placed on the ground, supporting concrete blocks (or dobies) shall be used, in sufficient numbers to support the bars without settlement, but in no case shall such support be continuous. All concrete blocks used to support reinforcement steel shall be tied to the steel with wire ties which are embedded in the blocks. For concrete over formwork, the Contractor shall furnish concrete, metal, plastic, or other acceptable bar chairs and
2. Limitations on the use of bar support materials shall be as follows:
  - a. Concrete Dobies: Permitted at all locations except where architectural finish is required.
  - b. Wire Bar Supports: Permitted only at slabs over dry areas, interior dry wall surfaces, and exterior wall surfaces.
  - c. Plastic Bar Supports: Permitted at all locations except on grade.
3. Tie wires shall be bent away from the forms to provide the specified concrete coverage.
4. Bars additional to those shown which may be found necessary or desirable by the Contractor for the purpose of securing reinforcement in position shall be provided by the Contractor at no additional cost to the owner.
5. Unless otherwise specified, reinforcement placing tolerances shall be within the limits specified in Section 7.5 of ACI 318.
6. Bars may be moved as necessary to avoid interference with other reinforcement steel, conduits, or embedded items. If bars are moved more than one bar diameter, or enough to exceed the above tolerances,

the resulting arrangement of bars shall be subject to the approval of the Manager.

7. Accessories supporting reinforcing bars shall be spaced such that there is no deflection of the accessory from the weight of the supported bars. When used to space the reinforcing bars from wall forms, the forms and bars shall be located so that there is no deflection of the accessory when the forms are tightened into position.

### 3.2 MINIMUM OVERLAP:

- A. Minimum overlap for lapped splices shall be 40 bar diameters, but not less than 2'-0". Splices shall be staggered at least 24 inches.

### 3.3 SPLICES:

- A. Splicing shall be in accordance with ACI-318, unless otherwise noted on Drawings.
- B. Vertical Bars. Except as specifically detailed or otherwise indicated, splicing of vertical bars in concrete is not permitted, except at the indicated or approved horizontal construction joints or as otherwise specifically detailed.
- C. Horizontal Bars. Except as specifically detailed or otherwise indicated, splicing of horizontal bars in concrete is not permitted.
- D. Mechanical Couplers. Only allowed with prior written approval by the Manager. Follow manufacturer's requirements for installation.
- E. Welded splices shall be provided where indicated and where approved by the Manager. All welded splices of reinforcement steel shall develop a tensile strength which exceeds 125 percent of the minimum yield of the reinforcing bars.

## PART 4 – PAYMENT

No separate payment for will be made; compensation for such work shall be deemed to be included in the Lump Sum Bid for the item of which it is a part.

END OF SECTION

## SECTION 03300 – CAST-IN-PLACE CONCRETE

### PART 1 – GENERAL

#### 1.1 DESCRIPTION:

- A. Furnish all materials, labor and equipment required to accomplish all concrete work specifically for the concrete reservoir tank, as shown on the plans and as specified in DIVISION 300 - CONSTRUCTION, Section 303.03 CONCRETE WORK, of the Water System Standards, 2002, and as amended hereinafter as they apply to this project.

#### 1.2 QUALITY ASSURANCE:

- A. Installer Qualifications: A qualified installer who employs on Project personnel qualified as ACI-certified Flatwork Technician and Finisher and a supervisor who is an ACI-certified Concrete Flatwork Technician.
- B. Manufacturer Qualifications: A firm experienced in manufacturing ready-mixed concrete products and that complies with ASTM C 94/C 94M requirements for production facilities and equipment.
  - 1. Manufacturer certified according to NRMCA's "Certification of Ready Mixed Concrete Production Facilities."
- C. Testing Agency Qualifications: An independent agency, qualified according to ASTM C 1077 and ASTM E 329 for testing indicated.
  - 1. Personnel conducting field tests shall be qualified as ACI Concrete Field-Testing Technician, Grade 1, according to ACI CP-1 or an equivalent certification program.
  - 2. Personnel performing laboratory tests shall be ACI-certified Concrete Strength Testing Technician and Concrete Laboratory Testing Technician - Grade I. Testing Agency laboratory supervisor shall be an ACI-certified Concrete Laboratory Testing Technician - Grade II.
- D. Source Limitations: Obtain each type or class of cementitious material of the same brand from the same manufacturer's plant, obtain aggregate from single source, and obtain admixtures from single source from single manufacturer.
- E. Welding Qualifications: Qualify procedures and personnel according to AWS D1.4/D 1.4M, "Structural Welding Code - Reinforcing Steel."
- F. ACI Publications: Comply with the following unless modified by requirements in the Contract Documents:
  - 1. ACI 301, "Specifications for Structural Concrete,"

2. ACI 117, "Specifications for Tolerances for Concrete Construction and Materials."

G. Concrete Testing Service: Engage a qualified independent testing agency to perform material evaluation tests and to design concrete mixtures.

1.3 SUBMITTALS:

A. Product Data: For each type of product indicated.

B. Design Mixtures: For each concrete mixture. Submit alternate design mixtures when characteristics of materials, Project conditions, weather, test results, or other circumstances warrant adjustments.

1. Mix design shall list quantities to be used for a cubic yard of concrete. List all admixtures and proposed quantity to be used for each admixture. Specify range of slump and water-cement ratio. List sources of aggregates to be used and provide sieve analysis of each aggregate demonstrating compliance with Water System Standards gradations listed in Table 300-7 and 300-8.

C. Steel Reinforcement Shop Drawings: Placing drawings that detail fabrication, bending, and placement. Include bar sizes, lengths, material, grade, bar schedules, stirrup spacing, bent bar diagrams, bar arrangement, splices and laps, mechanical connections, tie spacing, hoop spacing, and supports for concrete reinforcement.

D. Formwork Shop Drawings: Prepared by or under the supervision of a qualified professional engineer detailing fabrication, assembly, and support of formwork.

1. Shoring and Reshoring: Indicate proposed schedule and sequence of stripping formwork, shoring removal, and reshoring installation and removal.

2. All false work and forming requirements for support systems must be designed by an engineer registered in the State of Hawaii. The drawings, with supporting calculations, must each be signed and sealed by the engineer. No work shall be started until the support system and form design has been submitted. The false work design engineer must visit the site and approve the erection of all shoring prior to the placement of any concrete.

E. Construction Joint Layout: Indicate proposed construction joints required to construct the structure.

1. Location of construction joints is subject to approval of the Engineer.

F. Qualification Data: For Installer, manufacturer, and testing agency.



H. Material Certificates: For each of the following, signed by manufacturers:

1. Cementitious materials.
2. Admixtures.
3. Form materials and form-release agents.
4. Steel reinforcement and accessories.
5. Curing compounds.
6. Bonding agents.
7. Adhesives.
8. Vapor retarders.
9. Semirigid joint filler.
10. Joint-filler strips.
11. Repair materials.

I. Material Test Reports: For the following, from a qualified testing agency, indicating compliance with requirements:

1. Aggregates.

#### 1.4 DELIVERY, HANDLING, STORAGE

- A. Steel Reinforcement: Deliver, store, and handle steel reinforcement to prevent bending and damage.
- B. Cement and aggregates shall be stored in a manner to prevent deterioration or the intrusion of foreign matter. Any material which has deteriorated or that has been damaged shall not be used for concrete and shall be promptly removed from the batching site.

### PART 2 – MATERIALS

#### 2.1 CEMENT, WATER & AGGREGATES:

- A. General: Materials shall be in conformance with County of Hawaii, Standard Specifications for Public Works Construction, September 1986, Section 39.
- B. Portland Cement: ASTM C 150, Type I or Type II.
- C. Normal-Weight Aggregate: ASTM C 33, uniformly graded, and as follows:
  1. Class: Moderate weathering region, but not less than 3M.
  2. Aggregate Size: No. 57 (1 inch to 3/8 inch).
- D. Water: Potable and complying with ASTM C 94 or non-potable meeting ASTM C-94 Acceptance Criteria for Questionable Water Supply. Use only potable water for job site mixing.

## 2.2 ADMIXTURES:

### A. Retarding Densifiers

1. All 'DWS 4000' concrete used for wall construction, shall also contain DARATARD-17, as manufactured by Grace Const. Products, Cambridge, MA or MBL-82, as manufactured by Master Builders, Cleveland OH in the amounts recommended by the additive manufacturer whenever the air temperature during the pour exceeds 85° F.
2. To be considered as equal, any alternate product offered for consideration shall contain no calcium chloride and shall be compatible with air-entrained cements and air-entraining admixtures conforming to the applicable ASTM, AASHTO, ANSI and Federal specifications.
3. Contractor shall certify that admixtures do not contain calcium chlorides or other corrosive materials.

### B. Air-Entraining Agents

1. Unless specifically required by the Department of Water Supply, 'DWS 4000' concrete shall not be air entrained. Unless otherwise specified, all other concrete may be air-entrained at the option of the Contractor.
2. Air-entraining agents shall meet ASTM C-260, ASTM C-233 and ASTM C-457.

### C. Water-Reducing Admixtures

1. In addition to air-entrainment, approved water reducing additives, which do not affect the ultimate performance of any steel in any way, may be added to maintain the maximum water content below that specified herein. Water reducing additives shall conform to ASTM C494, Type A.
2. The use of water reducing additives shall not permit a reduction in the minimum specified cement content or in the specified amount of air-entrainment.
3. Admixtures shall contain no calcium chloride, tri-ethanol amine, or fly ash. All admixtures shall be from the same manufacturer.
4. Superplasticizers, if allowed by the Manager, shall conform to ASTM C494, Type F or G, batch plant added using second or third generation only.

### D. Shrinkage-Reducing Admixture

1. Shrinkage reducing admixture shall not contain any expansive material but reduces material shrinkage by chemical action to reduce the surface tension of water. The admixture shall provide a minimum 50% reduction in the ultimate shrinkage at the dosage proposed.

2. Subject to these Specifications, consideration will be given to the following products: BASF "TETRAGUARD AS 20", GRACE "ELIPSE PLUS", or approved equal.

E. Crystalline Waterproofing Admixture: Admixture shall be designed to be added during concrete batching, the product reacts with moisture in fresh concrete and by-products of cement hydration to cause a catalytic reaction that generates a non-soluble crystalline formation throughout the pores and capillary tracts of the concrete permanently sealing the concrete.

## 2.3 CONCRETE CLASSES:

A. DWS 3000 – Pipe jackets, and all building concrete, and for items specifically noted on Drawings. The maximum water-cement ratio shall be 0.46.

B. DWS 2500 - All other concrete where strength is not indicated or shown, it shall be minimum 3,000 psi at 28 days.

## PART 3 – EXECUTION

### 3.1 HOT WEATHER CONCRETING:

#### A. General

1. General Practices and Measures; The following list of practices and measures, as described in ACI 305, may be used to reduce, or avoid the potential problems of hot weather concreting:
  - a. Use concrete materials and proportions with satisfactory records in field use under hot weather conditions.
  - b. Use cool concrete.
  - c. Use a concrete consistency that permits rapid placement and effective consolidation.
  - d. Transport, place, consolidate, and finish the concrete with least delay.
  - e. Plan the job to avoid adverse exposure of the concrete to the environment; schedule placing operations during times of the day or night when weather conditions are favorable.
  - f. Always protect the concrete against moisture loss during placing and during its curing period.

B. Batching and Mixing

1. Concrete mix water shall be refrigerated or up to 100 percent of the water requirement may be ice added to the concrete mix. Ice, when introduced into the mixer, shall be in such form that it will completely melt and dispersed into the mix at the completion of the mixing time. The mixing time shall be held to the minimum practicable consistent with producing concrete meeting the specified requirements
2. All methods and equipment for cooling water and aggregate shall be subject to the approval of the Manager and shall conform to ACI 305.

- C. Concrete Temperature: The temperature of concrete, as delivered at the time and location of placement, shall not exceed 100°F under any conditions. The temperature of concrete as delivered at the time and location of placement under the following combined ambient conditions, except concrete that will be deposited within wall or column forms, shall not exceed the following temperatures:

Relative Humidityless than %	Ambient Temperaturegreater than °F	Maximum Concrete Temperature, °F
80	90	100
70	90	95
60	90	90
50	90	85
40	90	80
30	80	75

- D. Delivery: Concrete shall be placed in the Construction within 90 minutes after the completion of mixing.

- E. Preparation for Placing: Forms and reinforcing steel for boxes and jacket members shall be free of standing water prior to placing concrete.

- F. Placing: Concrete shall be placed in shallower layers than under normal weather conditions, if necessary, to assure coverage of the previous layer while it is still in plastic state and will respond readily to vibration.

### 3.2 FIELD TESTING

- A. Three-cylinder samples shall be taken for each class of concrete poured each day and for every 10 cubic yards of each class or fraction thereof. Two (2) cylinders shall be tested at age of seven (7) days and twenty-eight (28) days in accordance with ASTM C39, "Standard Method of Test for Compressive Strength of Cylindrical Concrete Specimens". The last sample shall be held in reserve for use to verify suspect test results or a spoiled test sample.
- B. Slump tests shall be conducted on each ready-mix concrete truck discharging on-site for project site.

### 3.3 FORM WORK

#### A. General:

Forms shall be so constructed that they can be removed without hammering on, or prying against, the concrete and shall be removed in such a manner as to prevent damage to the concrete and to insure the complete safety of all parts of the structure. Forms previously used shall be thoroughly cleaned of all dirt, mortar, and foreign matter before being reused.

END OF SECTION